

July 14, 2004

MEMORANDUM TO: K. Steven West, Section Chief
License Renewal Section B
License Renewal and Environmental Impacts Program
Division of Regulatory Improvement Programs
Office of Nuclear Reactor Regulation

FROM: Ram Subbaratnam, Project Manager **/RA/** Steve Hoffman for
License Renewal Section B
License Renewal and Environmental Impacts Program
Division of Regulatory Improvement Programs
Office of Nuclear Reactor Regulation

SUBJECT: FORTHCOMING MEETING BETWEEN THE U.S. NUCLEAR
REGULATORY COMMISSION (NRC) STAFF AND NUCLEAR ENERGY
INSTITUTE (NEI) ON UPDATING THE LICENSE RENEWAL
GUIDANCE DOCUMENTS

DATE & TIME: Tuesday, August 3, 2004
8:30 a.m. - 12:00 noon

LOCATION: U.S. Nuclear Regulatory Commission
One White Flint North
11555 Rockville Pike, Room O-5B4
Rockville, Maryland 20852

PURPOSE: To discuss the status of staff efforts on the Generic Aging Lessons
Learned (GALL) report update and industry comments on the interim staff
guidance (ISG) process. The proposed agenda for the meeting is
attached. Information on the license renewal process is available at
<http://www.nrc.gov/reactors/operating/licensing/renewal.html> the NRC's
website.

CATEGORY 2:* This is a Category 2 Meeting. The public is invited to discuss regulatory
issues at designated points identified on the agenda.

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*Commission's Policy Statement on "Enhancing Public Participation in NRC Meetings,"
67 *Federal Register* 36920, May 28, 2002.

K. West

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ACCOMMODATIONS: If special equipment or accommodations are needed to attend or present information at the public meeting, then Mr. Subbaratnam will need to be contacted no later than July 27, 2004, to provide the NRC staff adequate notice to determine whether the request can be accommodated.

PARTICIPANTS: Participants from the NRC include members of the Office of Nuclear Reactor Regulation (NRR) and Nuclear Energy Institute (NEI).

NRC

P. T. Kuo
F. Gillespie
S. West
R. Subbaratnam
J. Dozier
A. Hull
R. Weisman
et al.

NEI

F. Emerson
et al.

Attachment: Agenda

cc w/att: See next page

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Attachment: Agenda

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NAME	RSubbaratnam (SHoffman for)	MJenkins	SWest (SHoffman for)
DATE	07/14/04	07/12/04	07/14/04

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**LICENSE RENEWAL MEETING
LICENSE RENEWAL GUIDANCE DOCUMENT UPDATE**

**Room O-5B4
August 3, 2004
(8:30 a.m. - 12:00 noon)**

Meeting Agenda

Welcome/Introduction	NRC	8:30 a.m. - 8:40 a.m.
Industry Comments on the ISG Process	NEI AND NEI	8:40 a.m. - 9:15 a.m.
Status staff efforts on Generic Aging Lessons Learned (GALL) report update	NRC AND NEI	9:15 a.m. - 11:40 a.m.
Public comment	Participants	11:40 a.m. - 11:50 a.m.
Adjourned	NRC & NEI	11:50 a.m. - 12:00 noon

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NUCLEAR ENERGY INSTITUTE

Project No. 690

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