



To Whom It May Concern:

This letter is to inform you of a lost anti-static device leased To Magna Donnelly from NRD LLC. The model number of this device is P-2021-2002 serial number A2CZ352. Lease number 020107. Shipped to this facility on 4/30/03.

This device I believe has been thrown away by someone on our production floor.

Numerous attempts to locate this device by myself, the maintenance team and engineering have turned up nothing. This device was in the process of being moved from one plant to another when it was discovered missing.

These devices are used in the same location but during the move they were not isolated prior to the move. This will be done if a move takes place in the future.

Also after this incident each device will be labeled to inform operators not to remove them from their current location without contacting someone first. See attached photos.

If you have any further question you may contact me at

Magna Donnelly

Attn: Ken Wollner

414 East 40<sup>th</sup> St

Holland Mi, 49423

Phone 1-616-786-7609

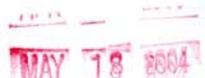
Fax 1-616-786-7602

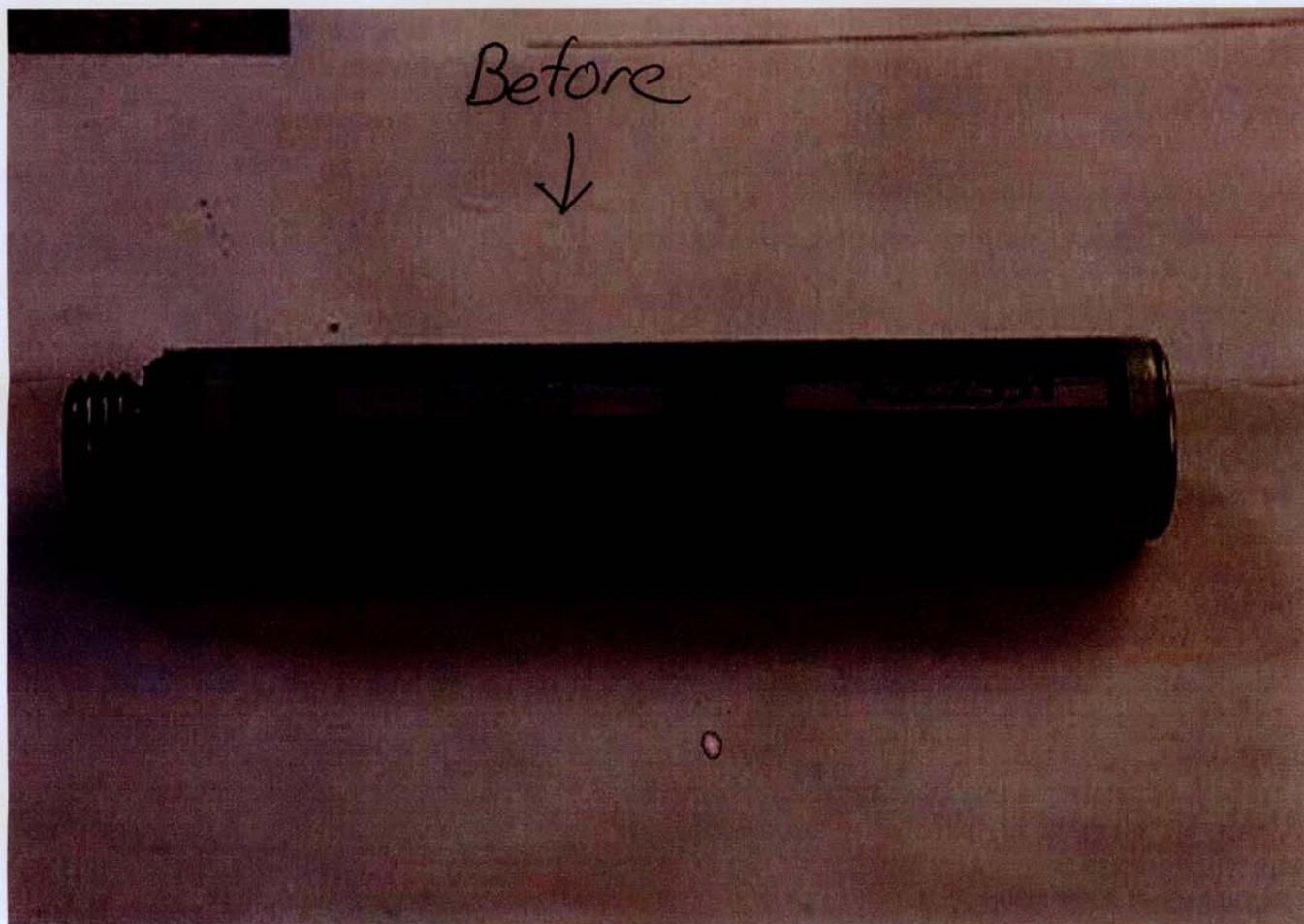
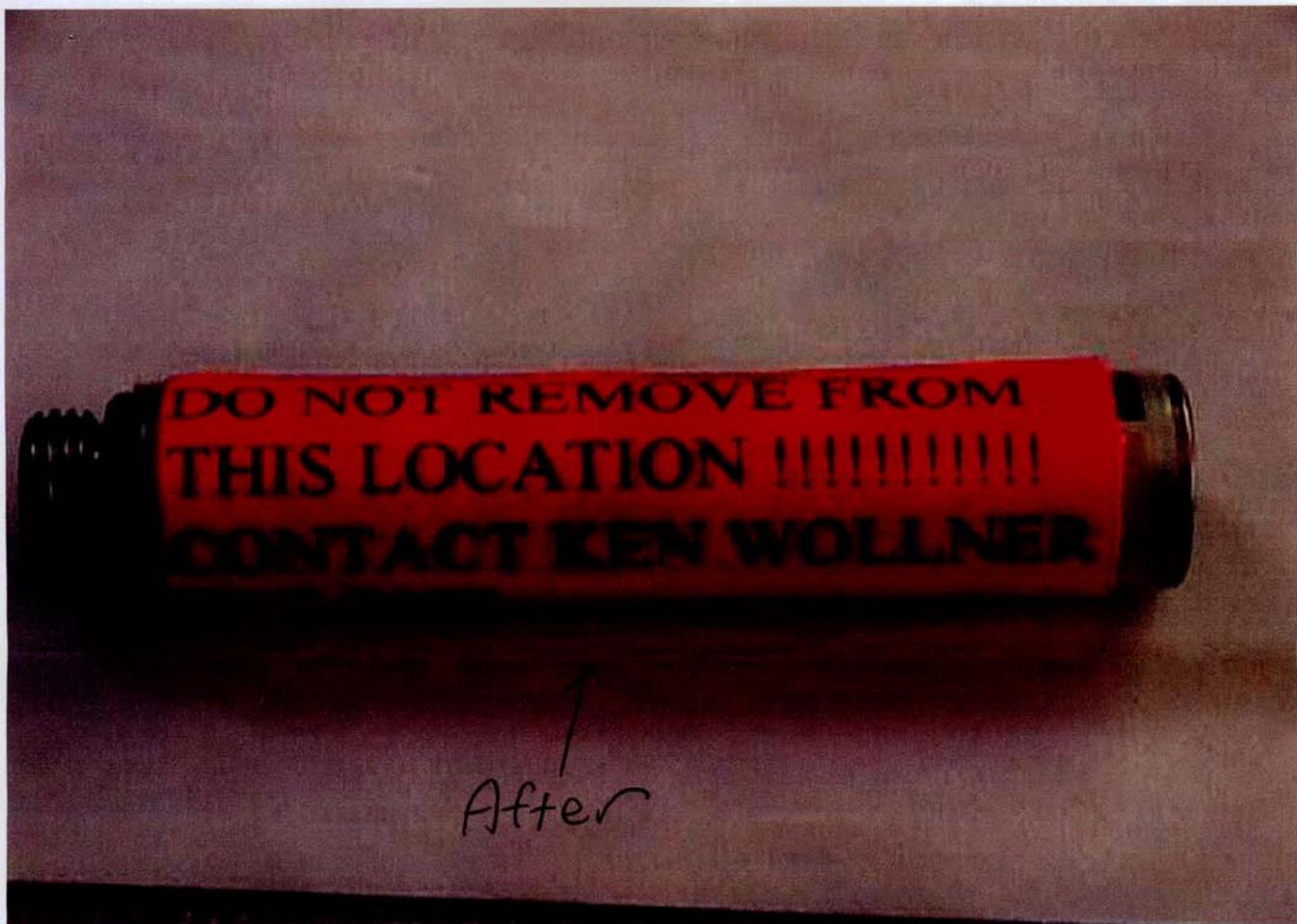
Thank you,

A handwritten signature in black ink that reads 'Ken Wollner'.

Ken Wollner

Docket 99990003  
General Lic. 10 CFR 31.5







NRD LLC | 800-525-8076  
2937 ALT BLVD. | 716-773-7634  
PO BOX 310 | 716-773-7744 FAX  
GRAND ISLAND, NY | e-mail: sales@nrdinc.com  
14072-0310 | website: www.nrdinc.com

05/10/04

Magna Donnelly Corp  
414 E 40th St  
Holland MI 49424

Dear Magna Donnelly Corp,

Thank you for the notification concerning the lost device. The model number is P-2021-2002. The serial number A2CZ352 is on lease number 020107 which was shipped on 04/30/03. As a General Licensee you are required to report such a loss to your local Regulatory Authority. This should be done by sending a letter stating the same information listed in this letter. You can direct your letter to the following address:

US Nuclear Regulatory Commission Region III  
801 Warrenville Road  
Lisle IL 60532-4351  
PH:800-522-3025

You should be prepared to answer such questions as:

- How was the device used?
- Where was the device used?
- When was it last used?
- What do you think happened to the device?
- What efforts have been made to locate the device?
- What has been done to prevent future losses?

If you have any questions please feel free to contact me at 1-800-525-8076.

Sincerely,

Customer Service  
NRD LLC.