

# ORDER FOR SUPPLIES OR SERVICES

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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

BPA NO.

1. DATE OF ORDER 05-18-2004		2. CONTRACT NO. (If any) GS-35F-5014H		6. SHIP TO:	
3. ORDER NO. DR-33-04-341		MODIFICATION NO.		4. REQUISITION/REFERENCE NO. CIO-04-341	
5. ISSUING OFFICE (Address correspondence to) U.S. Nuclear Regulatory Commission Division of Contracts Mail Stop: T-7-I-2 Contract Management Center 1 Washington, DC 20555				a. NAME OF CONSIGNEE U.S. Nuclear Regulatory Commission Office of the Chief Information Officer	
				b. STREET ADDRESS Attn: Louise Lovell Mail Stop: T6-C20	
				c. CITY Washington	d. STATE DC
				e. ZIP CODE 20555	

7. TO:

NAME OF CONTRACTOR

Gartner, Inc.  
Attn: Janet Risseuw/Duane B. Williams  
Phone # 703-226-4838/4818  
8405 Greensboro Drive, 6th Floor  
McLean VA 22102

f. SHIP VIA

8. TYPE OF ORDER

☐ a. PURCHASE ORDER

Reference your  
Please furnish the following on the terms and  
conditions specified on both sides of this order  
and on the attached sheet, if any, including  
delivery as indicated.

☒ b. DELIVERY/TASK ORDER

Except for billing instructions on the reverse, this  
delivery/task order is subject to instructions  
contained on this side only of this form and is  
issued subject to the terms and conditions  
of the above-numbered contract.

9. ACCOUNTING AND APPROPRIATION DATA B&R#: 410-15-521-324 Job Code: J1073 BOC: 252A Fund Source: 31x0200.410 OBLIGATE: \$29,750.00		10. REQUISITIONING OFFICE OCIO	
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11. BUSINESS CLASSIFICATION (Check appropriate box(es))			
<input type="checkbox"/> a. SMALL	<input checked="" type="checkbox"/> b. OTHER THAN SMALL	<input type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> d. WOMEN-OWNED

12. F.O.B. POINT Destination	14. GOVERNMENT BA. NO.	15. DELIVER TO F.O.B. POINT ON OR BEFORE 6/1/04 - 5/31/05	16. DISCOUNT TERMS Net 30
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13. PLACE OF

FOR INFORMATION CALL: (No collect calls)

a. INSPECTION	b. ACCEPTANCE	Mona C. Selden 301-415-7907
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17. SCHEDULE (See reverse for Rejections)

ITEM NO. (A)	SUPPLIES OR SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
	The Contractor shall deliver the following to the U. S. Nuclear Regulatory Commission (NRC): Executive Program Services at the Premier Level  Period of Performance: June 1, 2004, through May 31, 2005  NRC CIO: Ms. Jacqueline Silber				\$29,750.00	

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT	19. GROSS SHIPPING WEIGHT	20. INVOICE NO.	\$29,750.00	SUBTOTAL
	21. MAIL INVOICE TO:				17(h) TOTAL (Cont. pages)
	a. NAME U.S. Nuclear Regulatory Commission Payment Team, Mail Stop T-9-H-4				17(i). GRAND TOTAL
	b. STREET ADDRESS (or P.O. Box) Attn: (DR-33-04-341)				
c. CITY Washington		d. STATE DC	e. ZIP CODE 20555	29,750.00	

22. UNITED STATES OF AMERICA  
BY (Signature)

*Mona C. Selden*

23. NAME (Typed)

Mona C. Selden  
Contracting Officer  
TITLE: CONTRACTING/ORDERING OFFICER

OPTIONAL FORM 347 (5/95)

TEMPLATE - ADM001

ADM002



## **A.1 SEAT BELTS**

Contractors, subcontractors, and grantees, are encouraged to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented, or personally owned vehicles.

## **A.2 COMPLIANCE WITH U.S. IMMIGRATION LAWS AND REGULATIONS**

NRC contractors are responsible to ensure that their alien personnel are not in violation of United States Immigration and Naturalization (INS) laws and regulations, including employment authorization documents and visa requirements. Each alien employee of the Contractor must be lawfully admitted for permanent residence as evidenced by Alien Registration Receipt Card Form I-151 or must present other evidence from the Immigration and Naturalization Services that employment will not affect his/her immigration status. The INS Office of Business Liaison (OBL) provides information to contractors to help them understand the employment eligibility verification process for non-US citizens. This information can be found on the INS website, <http://www.ins.usdoj.gov/graphics/services/employerinfo/index.htm#obl>.

The NRC reserves the right to deny or withdraw Contractor use or access to NRC facilities or its equipment/services, and/or take any number of contract administrative actions (e.g., disallow costs, terminate for cause) should the Contractor violate the Contractor's responsibility under this clause.

(End of Clause)