



**Department of Energy**  
Office of Civilian Radioactive Waste Management  
Office of Repository Development  
1551 Hillshire Drive  
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QA: N/A  
Project No. WM-00011

**MAY 18 2004**

OVERNIGHT MAIL

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COMPLETION OF ACTION NO. 13 FROM U.S. DEPARTMENT OF ENERGY (DOE) MAY 29, 2003, LETTER TO THE U.S. NUCLEAR REGULATORY COMMISSION (NRC) CONCERNING THE YUCCA MOUNTAIN PROJECT (YMP)

References: (1) Ltr, Chu to Virgilio, dtd 5/29/03  
(2) Ltr, Ziegler to Chief, High-Level Waste Branch (NRC), dtd 10/29/03  
(Status of Actions from the DOE May 29, 2003, Letter to the NRC Concerning the Yucca Mountain Project)

In Reference 1, DOE provided details of actions being taken to ensure that the Yucca Mountain Repository License Application meets NRC's expectations for completeness, accuracy, and compliance with quality assurance requirements. Action No. 13 from this referenced letter required "a report to employees semi-annually to highlight successes, communicate lessons learned, and underscore our commitment to accountability."

In Reference 2, DOE provided NRC with the status of the actions described in Reference 1. Reference 2 stated that the Action No. 13 initial report was issued on October 15, 2003, utilizing the existing bi-weekly electronic YMP newsletter distributed to project personnel called *The Portal*. The second report was issued in *The Portal* on April 20, 2004. Reference 2 also specified that Action No. 13 would be considered complete when a process had been established to ensure semi-annual reports are issued. Bechtel SAIC Company, LLC (BSC), issued Policy Statement POL-MG-017, *Work Environment*, on February 5, 2004, which included the assurance that BSC "will document accountability progress in a semi-annual report to employees in April and October of each year." Furthermore, a process using the existing Office of Civilian Radioactive Waste Management Assignment Tracking System (ATS) has been established to ensure semi-annual reports are issued. The ATS is a database and electronic mail application designed to improve accountability in the workplace. Therefore, Action No. 13 is considered complete.

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There are no new regulatory commitments in this letter. Please direct any questions regarding this letter to April V. Gil at (702) 794-5578 or e-mail at [april\\_gil@ymp.gov](mailto:april_gil@ymp.gov).

  
Joseph D. Ziegler, Director  
Office of License Application and Strategy

OLA&S:NKH-1243

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