To Maulie Floyd

December 23, 1991

TO: FILE

FROM: John C. Hoyle

SUBJECT: RENEWAL OF LSSARP

On 12/13/91, I received verbal concurrence from Mike Neff of the GSA Committee Management Secretariat in the renewal of the LSSARP for an additional two year period commencing 12/18/91. I informed the Commissioners' offices and signed the Federal Register notice announcing renewal on 12/18/91.

I also signed the attached charter for the Panel and prepared letters to NRC's Congressional oversight committees. Dennis Rathbun signed letters on 12/20/91. A letter was also sent to the GSA Committee Management Secretariat on 12/20/91 informing them of the filing of the charter.

Attachment
Charter for LSSARP

cc: OGC
LSSA

**UNITED STATES NUCLEAR REGULATORY COMMISSION**
**CHARTER**
**LICENSING SUPPORT SYSTEM ADVISORY REVIEW PANEL**

1. **Establishment and Official Designation**

The Nuclear Regulatory Commission (NRC) has amended the Commission's Rules of Practice in 10 CFR Part 2 to establish the basic procedures for the submission and management of records and documents relating to the licensing of a geologic repository for the disposal of high-level radioactive waste (HLW). The procedures include the use of an electronic information management system known as the Licensing Support System (LSS). Pursuant to 10 CFR 2.1011(E)(1), Subpart J, there is hereby established an advisory committee designated as the LSS Advisory Review Panel.

2. **Objectives, Scope of Activity, and Duties**

The LSS Advisory Review Panel shall provide advice to:

a. the Department of Energy (DOE) on the fundamental issues of the design and development of the LSS.

b. the LSS Administrator, NRC, on the operation and maintenance of the LSS.

The LSS Advisory Review Panel shall provide advice on:

a. format standards for the submission of documentary material to the LSS such as ASCII files, bibliographic headers, and images;

b. procedures and standards for the electronic transmission of filings, orders, and decisions during both the pre-licensing application phase and the high-level waste licensing proceeding;

c. access protocols for raw data, field notes, and other items;

d. protocols on digitizing equipment;

e. a thesaurus and authority tables;

f. reasonable requirements for headers, the control of duplication, retrieval, display, image delivery, query response, and "user friendly" design; and

g. other relevant activities related to the design, operation and maintenance of the LSS and the format and procedures for LSS material as directed by the LSS Administrator.

The LSS Advisory Review Panel will also develop recommendations on establishing priorities for the loading of documentary material and will review and comment on proposals on whether particular categories of documentary material should be included in the Topical Guidelines.

After commencement of the high-level waste repository licensing proceeding, the primary focus of the LSS Advisory Review Panel will be on broad, long-term, technical issues relating to the design and maintenance of the LSS and continuing assessments as to how and whether LSS is performing its intended function and serving users' needs.

3. Duration

The LSS Advisory Review Panel is expected to be needed on a continuing basis through the conclusion of the hearing on the license to emplace waste at the repository.

4. Official to Whom the Committee Reports

The Panel reports to the LSS Administrator, NRC.

5. Agency Responsible for Providing Necessary Support

The Nuclear Regulatory Commission will provide the necessary support through the Office of the LSS Administrator.

6. Membership

Membership initially included representatives who wished to participate from those organizations who served on the NRC High-Level Waste Licensing Support System Advisory Committee. This includes representatives of the State of Nevada, the Department of Energy, the Nuclear Regulatory Commission, the affected units of local government in Nevada, the National Congress of American Indians, and the coalition of industry groups. Selected Federal agencies with substantial experience in electronic information management systems may also be included on the Panel. Consistent with the Federal Advisory Committee Act, the LSS

Administrator may appoint additional representatives, giving particular consideration to potential parties to the HLW licensing proceeding and those who later acquire actual party status. The NRC representative will serve as the Chairman of the Panel.

7. **Estimated Number and Frequency of Meetings**

The LSS Advisory Review Panel will meet approximately three times a year, or as necessary, and will be convened by the Chairman.

8. **Estimated Annual Operating Costs**

The estimated annual operating costs for the LSS Advisory Review Panel are $22,400 and 0.2 person-year.

Filed with the Nuclear Regulatory Commission: December 18, 1991.

John C. Hoyle
Advisory Committee Management Officer

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LSS
WNB 6715

**NUCLEAR REGULATORY COMMISSION**

**LICENSING SUPPORT SYSTEM ADVISORY REVIEW PANEL**

**Renewal**

Agency: U. S. Nuclear Regulatory Commission.

Action: Notice of renewal of the Licensing Support System Advisory Review Panel (LSSARP) for a period of two years.

Supplementary Information: The Nuclear Regulatory Commission has determined that renewal of the charter for the LSSARP for the two year period commencing December 18, 1991 is in the public interest in connection with duties imposed on the Commission by law. This action is being taken in accordance with the Federal Advisory Committee Act after consultation with the Committee Management Secretariat, General Services Administration.

The purpose of the LSSARP is to provide advice to (1) the Department of Energy on the fundamental issues of design and development of an electronic information management system to be used to store and retrieve documents relating to the licensing of a geologic repository for the disposal of high-level radioactive waste, and (2) the Nuclear Regulatory Commission on the

operation and maintenance of the system. This electronic information management system is known as the Licensing Support System (LSS).

Membership on the Panel is drawn from those interests that will be affected by the use of the LSS, including the Department of Energy, the NRC, the State of Nevada, Tribal interests, affected units of local governments in Nevada, and the nuclear industry. Federal agencies with expertise and experience in electronic information management systems also participate on the Panel.

Further information regarding the LSS Advisory Review Panel may be obtained from Marilee Rood, Office of the LSS Administrator, NRC, Washington, DC 20555; telephone: (301) 504-4003.

John C. Hoyle

John C. Hoyle
Advisory Committee Management Officer

December 18, 1991
(date)