

April 13, 2004

MEMORANDUM TO: Anthony C. Rossi, Acting Director
Division of Financial Management
Office of the Chief Financial Officer

FROM: Leah P. Tremper, Chief */RA/*
Accounts Receivable Team
Division of Financial Management
Office of the Chief Financial Officer

SUBJECT: REQUEST FOR APPROVAL TO WRITE-OFF A
DELINQUENT DEBT (WRITE-OFF NO. FY2004-16)

Invoice Number R0006-04 was issued to Amber Morrell on November 3, 2003, in the amount of \$45.20 for a FOIA request. The Accounts Receivable Team has been attempting to collect the unpaid delinquent debt and has determined that the debt is not otherwise collectible. Since the debt is less than \$100, the Accounts Receivable Team is unable to refer the debt to Treasury and recommends that this invoice be written off. This recommendation is consistent with 10 CFR 15.55(a) which states that collection activity may be terminated when it becomes clear that NRC cannot collect or enforce collection from the debtor having due regard for the judicial remedies available to the NRC, the debtor's future financial prospects, and the exemptions available to the debtor under State and Federal law (e.g., out of business). The amount recommended to be written off is \$45.20. We will issue a 1099C to the IRS.

APPROVED:

/RA/
Anthony C. Rossi, Acting Director
Division of Financial Management
Office of the Chief Financial Officer

4-13-04
Date

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Invoice File Nos.(R0006-04)

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ADAMS - Yes/No SENSITIVE/NON-SENSITIVE PUBLIC/NON-PUBLIC

Initials - lpt

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