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PROCEDURE NUMBER: EI-15.1

TITLE: DRILLS AND EXERCISES

TRANSMITTAL: LISTED BELOW ARE NEW/REVISED PROCEDURES WHICH MUST BE IMMEDIATELY INSERTED INTO OR DISCARDED FROM YOUR PROCEDURE MANUAL.

Action Required	Section or Description
REMOVE AND DESTROY	EI-15.1, R/13, ENTIRE PROCEDURE
REPLACE WITH	EI-15.1, R/13, ENTIRE PROCEDURE EDITORIAL

**SIGN, DATE, AND RETURN THE ACKNOWLEDGEMENT FORM WITHIN 10 DAYS TO THE PALISADES PLANT DOCUMENT CONTROL.**

SIGNATURE OR INITIALS

DATE

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**If applicable, REMOVE ALL travelers and marked up pages in front of this procedure.**

AOHS

Procedure No EI-15.1  
Revision 13  
Effective Date 3/31/04

**PALISADES NUCLEAR PLANT**  
**EMERGENCY IMPLEMENTING PROCEDURE**

**TITLE: DRILLS AND EXERCISES**

Approved: DMonken  
Procedure Sponsor

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3/31/04  
Date

**New Procedure/Revision Summary:**

Changes to Revision 13

**Specific Changes**

**TITLE: DRILLS AND EXERCISES**

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**TITLE: DRILLS AND EXERCISES**

**USER ALERT**  
**INFORMATION USE PROCEDURE**

The activities covered by this procedure may be performed from memory.

**1.0 PERSONNEL RESPONSIBILITIES**

The Emergency Planning Section shall ensure that drills and exercises are conducted and documented, and that appropriate critique items are incorporated into the training program. |e

**2.0 PURPOSE**

Detail the requirements for drills and exercises which test the efficiency of the Site Emergency Plan.

**3.0 REFERENCES**

**3.1 SOURCE DOCUMENTS**

3.1.1 Palisades Administrative Procedure 11.06, "Site Emergency Plan Training"

3.1.2 NUREG 0654, Section 0, "Radiological Emergency Response Training"

**3.2 REFERENCE DOCUMENTS**

3.2.1 Site Emergency Plan Section 8, "Maintaining Emergency Preparedness"

3.2.2 Palisades Administrative Procedure 10.46, "Plant Records"

3.2.3 Palisades Administrative Procedure 10.41, "Procedure and Policy Processes" |e

3.2.4 NMC Fleet Procedure FP-PA-ARP-01, "Action Request Process"

**4.0 INITIAL CONDITIONS AND/OR REQUIREMENTS**

None

**TITLE: DRILLS AND EXERCISES**

**5.0 PROCEDURE**

**USER ALERT  
INFORMATION USE PROCEDURE**

The activities covered by this procedure may be performed from memory.

**5.1 DRILLS/EXERCISES**

- 5.1.1 All drills/exercises shall be conducted in accordance with Section 8 of the Site Emergency Plan, "Maintaining Emergency Preparedness."
- 5.1.2 Each drill/exercise shall be evaluated by a controller, coach, and/or evaluator who will submit comments and suggested corrective actions.
- 5.1.3 A critique shall be held after each drill/exercise where comments and suggested corrective actions from observers and participants will be noted.
- 5.1.4 Recommendations for improvement of the Site Emergency Plan and Emergency Implementing Procedures, based on a critique, shall be forwarded to Emergency Planning Section for review and approval. Emergency Planning will assign responsibility for implementing changes and any other necessary corrective actions. |e
- 5.1.5 Drill records for the following drills should be submitted to the Engineering Records Center per Palisades Administrative Procedure 10.46, "Plant Records," Attachment 13: |e
- a. Medical Drills
  - b. Radiological Monitoring Drills
  - c. Health Physics Drills
  - d. EP Drill/Exercise Records |e

**TITLE: DRILLS AND EXERCISES**

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The drill record package should include the following, but not limited to, as appropriate:

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- a. Scope
- b. Objectives
- c. Summary Report
- d. Feedback Forms
- e. Evaluator Checklists
- f. Attendance Sheets.

|e

**6.0 ATTACHMENTS AND RECORDS**

**6.1 ATTACHMENTS**

None

**6.2 RECORDS**

None

**7.0 SPECIAL REVIEWS**

The scope of this procedure does not include activities that require a 50.59 review per Palisades Administrative Procedure 10.41, "Procedure and Policy Processes." Therefore, changes to this procedure do not require a 50.59 review.

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