

From: Alan Madison *NSIR*
To: Elliott Greher *NRR*
Date: Tue, Feb 12, 2002 12:36 PM
Subject: Re: Fwd: Re-Prioritizing ADAMS Retrofits

*NSIR
release*

This now seems like a very inefficient and potentially ineffective way of accomplishing you goal. In addition, I would expect that some connections will be missed, conflicts may occur, and not all the right people will be involved. I suggest that you convene a meeting, working through Mindy Landau (she has the lead for "communication" in this area), to discuss the topic. In that way, we can generate an "agency" position.

>>> Elliott Greher 02/12/02 12:29PM >>> *NRR*
no. This is another issue that we expect any suggestions you have will be provided to me via e-mail by c.o.b. 2/13/02

*NRR
release*

We want to discuss with you how documents in the reactor safeguards (and post 9/11) arena should be filed as official agency records. Should they be in ADAMS (even if they have to be placed in ADAMS as sensitive, not publicly available documents - which may not usually be provided in response to a FOIA or Privacy Act request)? [Note that documents marked "classified" cannot be placed in ADAMS!] Or should they be placed in locked file cabinets under your branch's control (and similar controls in the regions)?

We have already discussed this issue with Vonna Ordaz. She provided some answers but strongly suggested we see you. We are also planning to discuss this with Bill Reckley, re his unique position in the flow of sensitive documents subsequent to the 9/11 incident.

We have prepared a first draft of a guide to all NRR staff. The pertinent section of that draft is as follows;

"3. Where is the Official Agency Record Filed? (* at left margin means needs work)
In the NRC, all Official Agency Records are filed in ADAMS with the following NRR exceptions:
* - Reactor Safeguards. Safeguards case files (i.e., actual records about specific licensee operations that are designated as "safeguards" or "classified" information) are paper originals located in file cabinets and safes at the location of NRR's (and regions) reactor safeguards staff. [ADAMS was purposefully designed to not store classified information.] All other paper originals, including those designated as "sensitive-unclassified" or as "sensitive" information, are placed as official agency records in ADAMS."

thanks, elliot

>>> Alan Madison 02/11/02 05:04PM >>> *NSIR*
Is this what you wanted to discuss?

CC: Michael Kaltman; Mindy Landau; Vonna Ordaz; William Reckley

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