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MAR 1 2 1987

MEMORANDUM FOR:

Mark Delligatti

Policy and Program Control Branch, DWM

Linda Luther

Policy and Program Control Branch, DWM

FROM:

Robert Johnson, Acting Section Leader

Repository Projects Branch, DWM

SUBJECT:

TURNOVER OF INTERNAL QA RECORDS FOR THE FINAL EA REVIEW

This memorandum documents the turnover of the internal quality assurance (IQA) records for the final EA review from the Repository Projects Branch to the DWM Quality Assurance Manager and the DWM Docket Control Center. The development and turnover of this IQA Record is in conformance with Procedure No. 10 of the FEA Review Plan.

The following information should be useful to you in storing, searching, retrieving and duplicating the IQA Records. Record number 1.0 is an index to all the records, and lists each record, title and corresponding record number. Each record is identified by its title and number on the first page. With respect to reproduction, it should be noted that some pages are stapled, some are written in pencil and a few have information on the back side of the page. Any reproduction, either conventional paper copying or optical scanning should result in clear copies from pencil originals and should copy the back side of pages containing information.

As we have previously agreed the original IQA record will be stored in NRC's Records Holding as a safe copy and either a paper or electronic copy will be retained by the DCC to be used as a working copy for DCC staff to answer requests for copies of the record. Please inform me when the original records are stored and a working copy is available for use in the DCC.

I want to thank both of you for your assistance in setting up these records and for their future safe keeping and controlled use. If you have any questions about the records please give me a call.

## Original Signed By:

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Robert L. Johnson, Acting Section Leader Repository Projects Branch, DWM

cc:	R.	Browning
		Bell

J. Linehan

J. Bunting

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103/rj/87/03/09Delligatti memo

OFFICIAL CONCURRENCE AND DISTRIBUTION RECORD

MEMORANDUM FOR:

Mark Dellagatti

Linda Luther

FROM:

Robert L. Johnson, Acting Section Leader

SUBJECT:

TURNOVER OF INTERNAL QA RECORDS FOR THE FINAL EA REVIEW

DATE:

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**INITIALS** 

DATE CONCURRED

WM/RP RJohnson

87/3/12