



**UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, DC 20555 - 0001**

March 11, 2004

TO: Members of the Licensing Support Network Advisory Review Panel

FROM: Daniel J. Graser **IRA**
LSN Administrator

RE: LSN Guideline on Access Control Prior to Initial Certification

A new LSN Guideline 23, Access Control Prior to Initial Certification, has been developed and is being transmitted to you via this letter.

Given the expected large volume of some document collections, the operational capabilities of the NRC LSN system may require an extended period of time in advance of the intended date of certification of document availability in order to index/load participant documents so that they will be fully accessible to the public, parties, and potential parties by the certification date. If a participant requests, documents loaded onto the participant's LSN website for the purpose of being indexed/loaded into the central LSN site need not be made available to the public or to any other party or potential participant until such time as the participant provides its certification of documentary material availability in compliance with 10 C.F.R. §2.1003(a), or at any earlier date that the participant may specify. The new guideline has been developed to document the responsibilities and process of access control to participant documents prior to initial certification.

The guideline as presented represents technical and procedural methods that are currently implementable and immediately available to any participant electing to pursue this alternative. Further input from the LSNARP membership regarding the new guideline is requested on or before Friday, March 19, 2004, and will be documented and added to the guideline, as appropriate, insofar as it is within NRC's technical, regulatory, and legal ability to do so. This guideline in no way affects or supersedes or otherwise relieves a participant from compliance with the Commission's Rules of Practice in 10 C.F.R. Part 2.

As a result of the above new guideline, the Table of Contents and Appendix A, Acronyms, were revised.

Please delete or remove the current Cover and Table of Contents and Appendix A, replace them with the attached revisions, and add the new guideline. The online guidelines posted on the LSN web site will be revised accordingly.

Attachments:

GL 00-Cover and TOC
GL 23-Access Control

GL A-Acronyms

Copies:

A. Bates, SECY, NRC
M. Janney, ASLBP, NRC
M. Schmit, ASLBP, NRC