

Tennessee Valley Authority, 1101 Market Street, Chattanooga, Tennessee 37402-2801

March 2, 2004

10 CFR 50, Appendix E Section V

U.S. Nuclear Regulatory Commission ATTN: Document Control Desk Washington, D.C. 20555-0001

Gentlemen:

In the Matter of)	Docket Nos.	50-259	50-390
Tennessee Valley Authority)		50-260	50-391
•			50-296	50-327
				50-328

TVA CENTRAL EMERGENCY CONTROL CENTER (CECC) - EMERGENCY PLAN IMPLEMENTING PROCEDURE (EPIP) REVISIONS

In accordance with the requirements of 10 CFR Part 50, Appendix E, Section V, enclosed are copies of the Effective Page Listing and revisions to CECC EPIPs.

PROCEDURE		EFFECTIVE DATE	
EPIP	EPL	2/26/04	
EPIP-12	Rev. 19	2/26/04	
EPIP-14	Rev. 26	2/26/04	

If you have any questions, please contact Terry Knuettel at (423) 751-6673.

Sincerely,

Mark J Burzynski

Manager

Nuclear Licensing

Enclosures

cc: See page 2

A045

U.S. Nuclear Regulatory Commission Page 2 March 2, 2004

cc (Enclosures):

U.S. Nuclear Regulatory Commission (Enclosures 2) Region II Sam Nunn Atlanta Federal Center 61 Forsyth Street, SW, Suite 23T85 Atlanta, Georgia 30303-8931

NRC Senior Resident Inspector Browns Ferry Nuclear Plant 10833 Shaw Road Athens, Alabama 35611-6970

[Enclosures provided by site DCRM]

NRC Senior Resident Inspector Sequoyah Nuclear Plant 2600 Igou Ferry Road Soddy Daisy, Tennessee 37379-3624

[Enclosures provided by site DCRM]

NRC Senior Resident Inspector [No enclosures, by request Watts Bar Nuclear Plant 1260 Nuclear Plant Road Spring City, Tennessee 37381

of site resident]



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TENNESSEE VALLEY AUTHORITY CENTRAL EMERGENCY CONTROL CENTER EMERGENCY PLAN IMPLEMENTING PROCEDURES LIST OF EFFECTIVE PAGES

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	//	Signature	Title	Organization	Daté

REVISION LOG

Rev. No.	Date	REVISION LOG Revised Pages
Kev. No.	Date	Reviseu Fages
18	10/17/02	New procedure. This replaces the previously numbered EPIP-12 to match site standardized procedures line-up. Previously number EPIP-12, "EP Field Support Staff Rad. Emer. Procedure" is now number EPIP-15, Rev. 0.
19	2/26/04	Update CECC and JIC inventory lists. All pages issued.
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CECC EPIP-12

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OPERATIONAL READINESS CHECK OF THE CECC and THE FIELD COORDINATION CENTERS FOR SQN, BFN, & WBN and JOINT INFORMATION CENTERS (JIC)

The transfer of the

1.0 **PURPOSE**

To establish requirements for the inspection, inventory, and functional checks of emergency facilities and equipment to ensure operational readiness of the TVA Central Emergency Control Center (CECC), Field Coordination Centers (FCC), Joint Information Centers (JIC) for SQN, BFN, and WBN.

2.0 SCOPE

These requirements apply to facilities and equipment under the control of the Emergency Preparedness (EP) Program Planning and Implementation Section, Emergency Preparedness. 化热性性热度 化二氯化二甲酚 医二甲基乙

3.0 REFERENCES

TVAN Radiological Emergency Plan

NRC IE Information Notice 85-44 - Emergency Communication System Monthly Test

NRC IE Information Notice 86-97 - Emergency Communications System

10 CFR 50 Appendix E Part IV Section E.9.

ABBREVIATIONS 4.0

EOC - Emergency Operations Center

ENS - Emergency Notification System (Property of NRC)

HPN - Health Physics Network (Property of NRC)

LAN - Local Area Network (Property of NRC)

MCL - Management Counterpart Link (Property of NRC)

PMCL - Protective Measures Counterpart Link (Property of NRC)

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RSCL - Reactor Safety Counterpart Link (Property of NRC)

5.0 REQUIREMENTS

- NRC ENS Phones in the CECC shall be tested monthly by calling NRC Headquarters and 5.1 requesting a call back.
- NRC HPN Phones in the CECC shall be tested monthly by calling any other phone and 5.2 requesting a call back.

Company of the contract

5.3 Communications between the CECC and Alabama Rad Health and Tennessee Emergency Management shall be tested monthly.

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6.0 RESPONSIBILITIES

6.1 The Manager, EP Program Planning and Implementation Section, or designee, is responsible for maintenance and inventories listed in this instruction.

7.0 GENERAL INSTRUCTIONS

- 7.1 Discrepancies encountered in the tests and inspections established by this procedure shall be reported to an EP section supervisor or alternate. Corrective action and notifications, as appropriate, shall be initiated as soon as practicable using guidance in Attachment 1, NOTIFICATION LIST FOR TROUBLE REPORTS.
- 7.2 Completed checklist shall receive a supervisory review prior to placement in the EP Test File.
- 7.3 Inspection checklists shall be retained for a minimum period of three years.

8.0 CECC INSPECTIONS

- 8.1 Monthly (30 days + or 7 days) inspections shall be performed and documented in accordance with Attachment 2, CECC Monthly Inventory and Operability Checks.
- 8.2 Quarterly (Calendar) inspections shall be performed and documented in accordance with Attachment 3, CECC Quarterly Inventory and Operability Checks.

9.0 FCC INSPECTIONS

- 9.1 Quarterly (Calendar) tests of TVA communications equipment at the Morgan County Courthouse (Decatur Alabama) shall be performed and documented in accordance with Attachment 4, RMCC Quarterly Operability Checks.
- 9.2 Quarterly (Calendar) tests of TVA communications equipment at TEMA East (Alcoa, TN) shall be performed and documented in accordance with Attachment 5, RMCC Quarterly Operability Checks.
- 9.3 Quarterly (Calendar) tests of TVA communications equipment at the Tennessee Air National Guard Armory, Lovell Field (Chattanooga airport) shall be performed and documented in accordance with Attachment 6, <u>RMCC Quarterly Operability Checks</u>.

10.0. JIC STORAGE INSPECTION

10.1 Quarterly (Calendar) inspections shall be performed and documented in accordance with Attachment 7, <u>JIC Inventory and Operability Checks</u> (BFN onsite storage - BFN JIC); Attachment 8, <u>JIC Inventory and Operational Checks</u>, (Calhoun College - BFN JIC Storage); Attachment 9, <u>JIC Inventory and Operability Checks</u>, (MR Basement Storage COC); and Attachment 10, <u>JIC Inventory and Operability Checks</u>, (CECC Storage room - 6th Floor, LP, COC).

CECC EPIP-12

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ATTACHMENT 1 NOTIFICATION LIST - TROUBLE REPORTS

NOTES:[1] Report problem to appropriate contact.

- [2] Report condition to EP EDO if condition adversely impacts operational capabilities.
- [3] Consult REND for further emergency notification information.

Effected System	Suggested Contacts
Fujitsu (CECC) Telephone System	Contact Communications Staff Duty Officer (24 hours). Also may Contact TVA IS Help Desk for additional support x4357 (xHELP) (24 hours)
TVA Radio Units	Contact Transmission and Customer Service (T&CS) - Wire Chief (24 hours). Also may Contact TVA IS Help Desk for additional support x4357 (xHELP) (24 hours)
NRC Phone Systems (FTS 2000)	All problems are reported to NRC using the numbers affixed to the FTS-2000 phone sets. (24 hours)
CECC Printers / CECC Computers / ERDS / ICS / Projectors / UPS Units / Terminals	Contact Computer Staff Duty Officer. (24 hours)
TVA Wide-Area Network / Curator / Internet Access /Fax Machines	Contact TVA IS Help Desk x4357 (xHELP) (24 hours).
CECC AC Power / Air Conditioning / Building Lighting	Contact COC Facilities x2700 (day) or x3780/x3775 (after hours)

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ATTACHMENT 2 CECC Monthly Inventory and Operability Checks

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	CECC Item	Item St	atus	Notes:
1				
	Using ENS phone on NRC desks, Call	□ОК	00s	
Į	NRC Headquarters (Ops Center) at			·
ı	number posted on phone and ask them			
1	to Call back			
	Answer returning NRC call using ENS	□ OK	□ 00S	
	phone on Director desk, verify both			
Ì	phones ring.			
Ì	Using number in REND, Call NRC		00s	
ı	Regional Office in Atlanta			
ı	Tele Number:			
	Using number in REND, Call TN	□ oĸ	00S	
	Emergency Operations Center			
	Tele Number:			
ı	Using number in REND, Call AEMA	□ок	. 🗅 oos	
ı	Tele Number:			
ı	Using number in REND, Call Alabama	□ОК	00s	•
ı	Radiological Control			
ı	Tele Number:	- 517		
ı	Using number in REND, Call Alabama	□ОК	00s	
ı	Public Safety after hours contact number			·
ı	Tele Number:	5 614	T) 000	
ł	Using number in REND, Call Georgia EMA	□ОК	Oos	
1	Tele Number:			
ı	Using number in REND, Call North	□ОК	00s	
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	Use MCL to call RSCL (on NRC desks)	□ОК	Oos	
	NRC LAN (Conf Rm) - Obtain Dial tone	□ОК	000	
	Request ODS on duty to check	□ОК	000	ODS on duty ()
	Ringdown Phone to TEMA and each	4 0K	- 003	
	Nuclear Site			
	Tradical Oilo			
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Verified	Date:	Supervisory Review:	Date:

CECC EPIP-12:

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ATTACHMENT 3 **CECC Quarterly Inventory and Operability Checks**

(Page 1 of 5)	CECC Q	uarterly invent	ory and Operability Checks
CECC Item	Item St	atus	Notes:
CECC Telephones- Call from	□ок	□ oos	
each of the following numbers to		;	·
a nearby phone and verify			
operability		:	
1600 1614 1627 1651			
1601 1616 1628 1654			,
1602 1617 1629 1655 1606 1619 1630 1656			
1600 1619 1630 1636 1607 1620 1631 1657			
1608 1621 1633 1658	ĺ		
1609 1622 1634 1661			
1610 1623 1635 1662		:	
1611 1624 1642 1714			· · · · · · · · · · · · · · · · · · ·
1612 1625 1644 1724		:	
1613 1626 1646			
Ensure that PAT Ringdown Phone	□ОК	oos ;	
to each site rings if chosen			
(WBN -SQN BFN)			·
(No Answer required in TSC) Ensure that Director Ringdown	DOK	D 000	
Phone to each site rings if chosen	ם ок	008	•
(WBN SQN BFN)			
(No Answer required in TSC)		•	
Using Plant Asmt ICS PC	□ок	OOS	
CECCPA1 -		:	
Log onto SQN ICS U1			
Using Plant Asmt ICS	□ок	□ 00S	
PC CECCPA1 -	,		
Log onto SQN ICS U2	<u> </u>		
Using Plant Asmt ICS	о ок	000	
PC CECCPA1 - Log onto WBN ICS U1			
Using Plant Asmt ICS	DOV	D 000	
PC CECCPA1 -	ок	008	• • • • • • • • • • • • • • • • • • •
Log onto BFN ICS U2			
Using Plant Asmt ICS -	□ок	0 00s	
PC CECCPA1 -	- 0	2 333	
Log onto BFN ICS U3	**		
Using Plant Asmt ICS	□ок	□ 00s ;	
PC CECCPA2 -			
Log onto SQN ICS U1		:	
Using Plant Asmt ICS	□ок	□ 00S···∃	
PC CECCPA2 -			
Log onto SQN ICS U2		:	
Using Plant Asmt ICS	□ок	□ 00s····	
PC CECCPA2 - Log onto WBN ICS U1			
Log onto WBN ICS U1	<u> </u>		

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ATTACHMENT 3 CECC Quarterly Inventory and Operability Checks

(Page 2 of 5)

Item St	atus	Notes:
□ок	00s	
□ок	00s	
ООК	D oos	
□ок	008	
□ок	00s	
□ oK	000	
ОК	a oos	
□ок	oos oos	
□ ok	00S	
□ОК	oos	
□ ok	000	
□ок	oos	
□ок	0 00s	·
□ок	□ 00S	
ООК	0 008	
□ок	00s	
□ок	0 00s	
□ОК	00s	
□ок	000	
□ок	008	·
□ок	00s	
	□ OK □ OK	□ OK □ OOS □ OK □ OOS

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ATTACHMENT 3 CECC Quarterly Inventory and Operability Checks

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(rage 5 or 5)			
CECC Item	Item Status -ti :	Notes:	
Ensure RED Terminal is	□ ok □ oos	1	
functional by making one timestep	,		
run and printing one map			
Ensure Color Printer is functional	OK OOS		
by checking that one FRED color	* * * * * * * * * * * * * * * * * * * *	-	A Commence of the Commence of
map printout and one RED color			
map printout are acceptable	(İ	
Ensure Dose Asmt Printer is	OK OOS		
functional by checking that FRED			
and RED printouts are acceptable	in the first of		
Ensure BRED Terminal is	OK OOS	 	
functional by making one run and		***	
printing results	į		
Ensure WATERDOSE Terminal is	OK OOS;	1.	
functional by making one run and	4011	· ·	
printing results —	- A- 1-8301		
Ensure METINF Terminal is	DOK DOOS:	 	
functional by printing current met	4 OK 4 OOS .		
data for one site		13.00	
Ensure MET Printer is functional	□ OK □ OOS	 	
by checking that MET Conditions	u 0k u 003	F	
printout is acceptable	;	J	•
Ensure MET Internet Access is	□ OK □ OOS		
functional by accessing one	u ON u OOS	1	
internet site) !	1	
Check release path charts against	DOK DOOD	 	
current revision of ODCMs to	DOK DOOD		· · · · · · · · · · · · · · · · · · ·
ensure they are current	· ,		
Ensure RSC Terminal is	DOK DOOS	 	
functional by accessing Curator	□ ok □ oos	İ	
Ensure Telephone Operator's	D 01/ D 000		
Terminal is functional by	OK OOS		
	,		
accessing CECC Staffing			
template Check the SIGNS program on the	5 0 / D 000	+	<u> </u>
clerical CRT and ensure	OOK OOS	ì	
emergency classifications can be	a salahan sama a sama a		
		100 h.	
displayed on all CECC signs	T 014 5 000		
Check Environs Radio Microwave	□ ok □ oos	1	
links to		,	Control of the same of the control o
BFN HP Lab		<u> </u>	
Check Environs Radio Microwave	□ ok □ oos		•
links to	<u> </u>		
SQN HP Lab	<u> </u>	ļ	
Check Environs Radio Microwave	OK OOS		
links to	;	1	
WBN HP Lab	· · · · · · · · · · · · · · · · · · ·	 	_ <u></u>
Check backup Environs Radio by	OK OOS	1	
activating one repeater	ţ		

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ATTACHMENT 3 CECC Quarterly Inventory and Operability Checks

(Page 4 of 5)			
CECC Item	Item Sta	itus	Notes:
Check Environs Walky-Talky by activating one repeater (Channel 6)	□ок	00s	
Copy a page on Admin Area Copier (May be outside in EP area)	□ок	© 00S	
Copy a page on RadCon Area Copier	□ок	© 00S	
(May be outside in EP area)			
Fax a page from PIO Area Fax 1649 to Fax 1618	□ ок	00s	
Fax a page from PIO Area Fax 1618 to Fax 1649	□ок	oos	
Fax a page from Admin Area Fax 1645 to Fax 1682	□ок	00s	
Fax a page from Admin Area Fax 1682 to Fax 1645	□ок	oos	
Fax a page from RadCon Fax 1647 to Fax 1681	ООК	oos	,
Fax a page from RadCon Fax 1681 to Fax 1647	□ ок	oos	·
Check operations of Telephone Recorder in Computer Room (instructions affixed to door)	ок	00s	
Ensure Satellite Phone 888-530- 4012 is functional by setting up (using instruction in case) and make a call	ООК	OOS.	
Ensure Satellite Phone 888-530- 4014 is functional by setting up (using instruction in case) and make a call	□ ок	oos	
Ensure MET Light Board is functional by plugging it in and turning it on	□ок	00s	
Check that Clock and Telephone are present and working in the Security Kit	ООК	O cos	
Check that Access List, Sign in Log, and pens are present in the Security Kit. List Rev Date:	ООК	© 00S	
Ensure at least 2 Q.E.D. A150 Saliva Alcohol test envelopes are present in the Security Kit List Exp. Date If tests expire within the next three months, OBTAIN replacements	ОК	Q 00S	
from Nuclear Security (Monica Smith, EB 10-C)			
Check that CECC and NRC Badges are present in the Security Kit	□ок	<u> </u>	
Ensure that there are a sufficient quantity of General Office Supplies in the CECC supplies cabinet	□ ок	oos o	

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ATTACHMENT 3 CECC Quarterly Inventory and Operability Checks

(Page 5 of 5)			
CECC Item	Item St	atus	Notes:
Ensure that the US Telephone Numbers CD ROM is available at CECC Switchboard OR RSC desk	ОК	© oos	
Ensure Resource Support Coordinator access to Internet Yellow Pages is functional	ОК	oos	
Check video projector number 1 and associated computer	□ок	00s	
Check video projector number 2 and associated computer	□ок	□ 00s	
Check video projector number 3 and associated computer	□ок	oos	
Check video projector number 4 and associated computer	□ок	oos	
Check video projector number 5 and associated computer	ОК	oos	
Check video projector number 6 and associated computer	ОК	oos	
Check video projector number 7 and associated computer	□ ОК	00s	
Check video projector number 8 and associated computer	ОК	oos	
Check position notebooks for current revisions of copies of EPIP pages and adequate supply of forms.	□ OK	□ 00S	
Check large printer in Plant Assessment Area by printing a document.	ОК	OOS	
*Check supply of pager for *Tektronix printer in Dose *Assessment Area. If less than *two reams reorder sufficient *quantity to maintain two full *ream supply.	ОК	oos	•
	L		<u> </u>

Verified	D-1	O	D-1
Verified	Date:	Supervisory Review:	Date:

*Revision

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ATTACHMENT 4 RMCC Quarterly Operability Checks

Browns Ferry - Morgan County Courthouse

Item	Item Status	Notes:
Call following Telephone numbers to ensure functional 1670 1671	□ OK □ OOS	
Perform Radio Check with RMCC on each of the following repeaters Wilson Dam Repeater Decatur (Brinley Mt) Repeater Monte Sano Mt Repeater	ок ооs	
BFN RMCC Fax Operable:	□ ок □ oos	·
Verified E	Date: Supervi	sory Review: Date:

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ATTACHMENT 5 RMCC Quarterly Operability Checks

Watts Bar - TEMA East - Alcoa Tn

Item	Item Status	Notes:
Call following Telephone numbers to ensure functional 981-5607 981-5608 DA Ringdown	□ok □oos	
Perform Radio Check with RMCC on each of the following repeaters Oswald Dome Repeater Roosevelt Mt Repeater Signal Mt Repeater Montlake Repeater	OK OOS	·
WBN RMCC Fax Operable:	□oK □oos	
Verified	Date:	Supervisory Review: Date:

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ATTACHMENT 6 RMCC Quarterly Operability Checks

Sequoyah - Lovell Field

Item	Item Status	Notes:	
Call following Telephone number to ensure functional ☐ 751-1676	OOK OOS		
Perform Radio Check with RMCC on each of the following repeaters Signal Mt Repeater Montlake Repeater	OK OOS		
		-	
Verified	Date: Si	upervisory Review:	Date:

OPERATIONAL READINESS CHECK OF TH	ΉE
CECC AND THE FIELD COORDINATION	
CENTERS FOR SQN, BFN, & WBN and	
JOINT INFORMATION CENTERS (JIC)	.:

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JOINT INFORMATION CENTER QUARTERLY INVENTORY AND OPERABILITY CHECKS

BFN ON-SITE STORAGE - BROWNS FERRY (BFN) JIC

Located on-site at Browns Ferry in the Facilities Warehouse and Training Center.

Check that the following items are present in the JIC storage area and that the computer and printers located at the Training Center are operational with indicated software installed:

(Page 1 of 2)

·	
	Notes:
OK OOS	
OK DOOS	<u>y</u>
OK OOS	
OK DOOS	
OK OOS	
□ OK □ OOS	
□ OK □ OOS	
OK OOS	
OK OOS	
OK OOS	2.3
OK OOS	
DOK DOOS	
OK OOS	
	□ OK □ OOS □ OK □ OOS □ OK □ OOS □ OK □ OOS □ OK □ OOS □ OK □ OOS □ OK □ OOS □ OK □ OOS □ OK □ OOS □ OK □ OOS □ OK □ OOS □ OK □ OOS □ OK □ OOS □ OK □ OOS □ OK □ OOS □ OK □ OOS □ OK □ OOS

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ATTACHMENT 7 JOINT INFORMATION CENTER QUARTERLY INVENTORY AND OPERABILITY CHECKS

(Page 2 of 2)

JIC Item	Item St	atus	Notes:
MEDIA MONITORING EQUIP. 2-SMALL RADIO/TV COMB., HEADPHONES, MISC. CABLES AND TAPES	□ОК	00s	
REP - FAX - (2) - COUNTY FEMA ROOM	□ок	008	
TELEPHONES FOR FEMA ROOM	□ок	□ 00S	
MEDIA ROOM TELEPHONES	□ ok	000	
TVA ROOM TELEPHONES	□ ok	00s	
2 COMPUTERS, KEYBOARD, AND MONITOR MAINTAINED READY IN TRAINING CENTER IS OFFICE (VERIFIED TO BE IN PLACE AND FUNCTIONAL WITH SOFTWARE INSTALLED	□ОК	008	
A. Arc View - Using GIS Graphic B. Snag It:	□ OK	□ 00S □ 00S	
C. Evacuation Map	□ OK	000	
2 Printers	□ОК	00S	

VERIFIED INDICATES			D LOCKED AC	CCESS AND/OR	INTACT
PROTECTED SEAL, OF	R IN DAY TO D	AY USE.			
Verified	Date:	_Supervisory Review: _		Date:	

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ATTACHMENT 8 JOINT INFORMATION CENTER QUARTERLY INVENTORY AND OPERABILITY CHECKS

CALHOUN COLLEGE - BFN JIC STORAGE

Located in the Fine Arts Building on Cal	houn College Campus.	. See Calhoun College Representative for	or access
Only TVA has key to this storage area.	We maintain protective	e seals on the two access doors.	

Check that the Storage Closet Seals (2) are intact.

If intact, verify as indication of contents are intact. □

If seals are not intact, verify contents as follows:

JIC Item	Item Status	Notes:
Multiple various maps, signs, diagrams, and drawings (Primarily back up to the computer drawings, etc)	□ OK □ OOS	
Bulletin Boards	OK OOS	
Bulk Office Supplies (not intended to meet all ops needs)	OK DOOS	·
TVA Police/security supplies	□ OK □ OOS	
Update Desk Supplies	OK OOS	
JIC Signage	OK DOOS	
Extension cords, miscellaneous	□ OK □ OOS	
Public Inf. Forms, logs, etc.	OK OOS	
Multiple (approx. 20) easel stands	OK OOS	
Sign in Board	DOK DOOS	
Agriculture brochures	OK OOS	
Major events board	OK OOS	
Garbage (approx. 12) cans	OK OOS	
Clocks	□ OK □ OOS	
Classification sign	OK OOS	
Rumor Topic Board	□ OK □ OOS	
A-frame JIC center directional signs	OK DOOS	
Other miscellaneous non-essential equipment and materials	OK DOOS.	

VERIFIED INDICATES I PROTECTED SEAL	EQUIPMENT IS	S PHYSICALLY BEHIN	ID LOCKED AC	CESS AND/OR INTACT
FINOTEOTED SEAL				
Verified	_ Date:	_Supervisory Review:		_Date:

OPERATIONAL READINESS CHECK OF TI	HE
CECC AND THE FIELD COORDINATION	
CENTERS FOR SQN, BFN, & WBN and	: 1
JOINT INFORMATION CENTERS (JIC)	-

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ATTACHMENT 9 JOINT INFORMATION CENTER QUARTERLY INVENTORY AND OPERABILITY CHECKS

M.	.R.	BASEMENT	JICS	TORA	GE -	COC

(1.31) Located in Missionary Ridge Place (Chattanooga Office Complex) Basement. Lock maintained on door to the storage cage.

If lock are not intact, verify contents as follows:

(Page 1 of 2)	·	*
JIC Item	Item Status	
TV/VCR COMBINATION 13"	□ OK □ OOS	and the second s
TV/VCR COMBINATION 13*	DOK DOOS	
TV/VCR COMBINATION 13"	□ OK □ OOS	
TV/VCR COMBINATION 13"	OK ON OOS	
SONY RADIO/CASSETTE PLAYER	□ ok □ oos	
SONY RADIO/CASSETTE PLAYER	□ OK □ OOS	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
SONY RADIO/CASSETTE PLAYER	□ OK □ OOS	- ,
SONY RADIO/CASSETTE PLAYER	□ OK □ OOS	
PANASONIC KX FP250 FAXES	OK DOOS	
PANASONIC KXFP250 FAXES	□ ok :: □ oos	<u> </u>
PANASONIC KX FP250 FAXES	OK OOS	1
PANASONIC KX FP250 FAXES	□ OK □ OOS	
PANASONIC KXFP250 FAXES	□ OK □ OOS	
PANASONIC KX FP250 FAXES	□ OK □ OOS	
PANASONIC KXFP250 FAXES	□ OK □ OOS	
PANASONIC KX FP250 FAXES	□ OK □ OOS	
FOUR LARGE GRAY PHONE BOXES (MULTIPLE PHONES)	□ OK -□ OOS	
MULTIPLE HEAD SETS& BLANK TAPES	O OK O OOS	
STORAGE BLACK BOX (BB) - JIC SIGNAGE	OK OOS	
STORAGE BB - FACILITY SIGNAGE	DOK DOOS	
STORAGE BB - TVA POLICE SUPPLIES	OK OOS	
STORAGE BB - BULK/OFFICE SUPPLIESD	OK OOS	
STORAGE BB - FILE TRAYS/OFFICE SUPPLIES	□ ok □ oos	
STORAGE BB - UPDATE DESK SUPPLIES	OK DOOS	
STORAGE BB - EXTENSION CORDS, MISC.	OK OOS	
STORAGE BB - EXTENSION CORDS/AV CABLESD	OK OOS	
STORAGE BB - CLOCKS	□ OK □ OOS	en type type
STORAGE BB - PUBLIC INF. FORMS, MAJOR EVENT FORMS, LOGS, BROCHURES	DOK DOOS	
MULTIPLE EASEL STANDS (approx. 10)	OK DOOS	
MULTIPLE SIGN POST/HOLDERS (approx. 7)	□ OK □ OOS	
MULTIPLE REBOXES (approx. 4)	OK OOS	

OPERATIONAL READINESS CHECK OF THE
CECC AND THE FIELD COORDINATION
CENTERS FOR SQN, BFN, & WBN and
IOINT INCODMATION CENTERS (IIC)

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ATTACHMENT 9 JOINT INFORMATION CENTER QUARTERLY INVENTORY AND OPERABILITY CHECKS

(Page 2 of 2)

JIC Item	Item St	atus	Notes:
SIGN IN BOARD	□ ок	□ 00S	
FACILITIES DIRECTIONAL SIGNS (approx. 8)	ООК	008	
BULLETIN BOARDS	□ ок	00S	
MULTIPLE VARIOUS MAPS, SIGNS, DIAGRAMS, (primarily back up for to software)	ОК	oos	
Multiple copies of Agricultural Brochures	□ок	00s	
Major Event Board (primary backup)	□ок	00S	
Black phones (approx. 5) in cardboard box	ООК	0000	

Note: Other computers and related computer equipment to be used in the JIC's are located in CECC EP storage room.

VERIFIED INDICATES EQUIPMENT IS PHYSICALLY BEHIND LOCKED ACCESS

· · · · · · · · · · · · · · · · · · ·	Verified	Date:	Supervisory Review:	Date	
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ATTACHMENT 10

JOINT INFORMATION CENTER QUARTERLY INVENTORY AND OPERABILITY CHECKS.

CECC STORAGE ROOM - 6TH FLOOR, LOOKOUT PLACE, COC

Check that the following items are present and functional in the storage area.

(Page 1 of 2)	• • • • • • • • • • • • • • • • • • •	
JIC Item	Item Status	Notes:
DESKTOP COMPUTER SYSTEM (Projector)		,
Projector Desktop PC	□ ok □ oos	•
Projector monitor - MultiSync	OK DOS	
Projector monitor video splitter	OK OOS	:
HP Deskjet 895 Cxi Printer	' ок ооs	,
The Besign Boo Oxi Times	100 100 100 1	
DESKTOP COMPUTER SYSTEM (Graphics)		
Graphics Desktop PC	□ ok □ oos	
Graphics Multisync Monitor	OK OOS	
Graphics SCANNER	OK OOS	
Software installed on Desktop Operational and	2011	
Software CD's for Desktop Operational:		
A. ArcView - using		
1. BFN GIS Graphic Display Files(1	□ ok □ oos	
copy)		
2. SQN GIS Graphic Display		
Files(1copy)	OK DOOS	
3. WBN GIS Graphic Display Files(1	OK OOS	, , ,
copy)		
B. Snag It		
C. Evacuation Map	OK OOS	
Print an Evacuation Map using HP	.	•
Network printer.	OK OOS	
Software CD available for use if needed:	OK OOS	
A. ArcView (1 copy)		,
Ability to Access Microsoft OUTLOOK.	OK DOS	
Ability to Access CECC NT Server:		
A. Icon: CECC PUBLIC INFORMATION		
DESKTOP COMPUTER SYSTEM (Clerk)		
Clerk Desktop PC	□ OK □ OOS	,
		•
		;
Ability to Access Microsoft OUTLOOK.	□ ok □ oos	
Ability to Access CECC NT Server:		,
A. Icon: CECC PUBLIC INFORMATION ;	D OK D OOS	•
*JIC Internet Monitor		
*A. Dial up to TVA Network	D OK D OOS	1
*B. Log in to TVA network via	DOK DOOS	į
Ethernet	Section 1981 And Section 1989	
*C. Activate Internet Explorer		1. 1. 1.
*RMCC Field Coordinator	A. Commercial Control of the Control	
*A. Dial up to TVA Network	□ OK □ OOS	
*B. ERN Web site access	OK DOS	
*C. Print ERN Web site main	OK DOS	right, in the state of
page to local printer.		A Marie Control

^{*}Revision

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ATTACHMENT 10 JOINT INFORMATION CENTER QUARTERLY INVENTORY AND OPERABILITY CHECKS

(Page 2 of 2)				
JIC Item	Item Status	Notes:		
TRAVEL SET OF EQUIPMENT IS MAINTAINED IN A	1			
STATE OF READINESS FOR TRANSPORTATION TO		1		
BFN JIC CONTAINING:		1		
BEIN SIC CONTAINING.		}		
5 4 W W & W Company and a second	1	1		
Briefcase with the following contents:	1			
A. Software CD's for Laptop	1	1		
 BFN GIS Graphic Display Files(2 	DOK DOOS			
copies)	DOK DOOS			
2. SQN GIS Graphic Display Files(1	l .			
· · · · · · · · · · · · · · · · · · ·	DOK DOOS	j		
copy) 3. WPN GIS Graphic Display Files/1	ļ	1		
3. WBN GIS Graphic Display Files(1	DOK DOOS			
сору)	OK OOS	1		
 B. Software CD available for use if needed 	140% 4000			
1. ArcView (1 copy)		1		
2. Evacuation Map (1 copy)	a ok a oos	į į		
C. Software Manual	1			
1. ArcView GIS		Į į		
	OK OOS	1		
D. Projector Items	DOK DOOS	1		
1. Monitor cable (2 - VGA & 5BNC)		•		
Power cord	OK DOOS	l		
3. Remote control	1	1		
4. Projector Manual	1	ĺ		
Software installed on Laptop Computer for State				
Technical Advisor:	1	•		
	D 01/2 D 000	Į į		
A. Dial-up to TVA Network	OK OOS			
B. ERN Web site access	aok aoos	1		
	<u> </u>			
Software installation on Laptop Computer for				
Technical Advisor for TVA Spokesperson:	1	(
A. Dial-up to TVA Network	□ ok □ oos			
B. ERN Web site access	DOK DOOS			
<u> </u>	1 d OK 2 003	 		
Software installed on Graphics Laptop Operational	Ì	i		
and Software CD's for Laptop Operational:	1	l I		
A. ArcView - using	ł ·	í j		
 BFN GIS Graphic Display Files(2 	a ok a oos	(
сору)	DOK DOOS	1 ,		
2. SQN GIS Graphic Display				
Files(1copy)	OK DOOS	ĺ		
3. WBN GIS Graphic Display Files(1	DOK DOOS			
· · · · · · · · · · · · · · · · · · ·	1	l i		
copy)	OOK OOS	ĺ		
B. Snag It		1		
C. Evacuation Map	DOK DOG	l i		
Print an Evacuation Map using HP	OK DOOS	1		
Network printer.	1	l j		
D. Ability to Access Microsoft OUTLOOK	OK DOOS	1		
E. Ability to Access CECC NT Server:	1	1		
	1	1		
	 			
Projector	OK DOOS	ĺ		

VERIFIED INDICATES E PROTECTED SEAL, OR		HYSICALLY BEHIND LOCKED ACCES	SS AND/OR INTACT
Verified	Date:	_Supervisory Review:	_Date:

CECC EPIP Coversheet Title CECC EPIP-14 **REV. 26** Tennessee **Valley Authority CENTRAL EMERGENCY NUCLEAR EMERGENCY PUBLIC CONTROL CENTER** INFORMATION ORGANIZATION AND **EMERGENCY PLAN OPERATIONS Effective Date: IMPLEMENTING PROCEDURES** 2/26/04 PLAN EFFECTIVENESS DETERMINATION: **CONCURRENCES** Concurrence Signature Date Manager, EP Program Planning and Implementation 2/13/2004 Manager, Amergency Preparedness Manager, Radiological and Chemistry Services APPROVED BY: Vice President, E&TS Organization Signature

CECC-EPIP-14 NUCLEAR EMERGENCY PUBLIC INFORMATION ORGANIZATION AND OPERATIONS REVISION LOG

Rev. No.	Date	REVISION LOG Revised Pages
0	3/22/88	All (Formerly IP-21; changed from IPD to EPIP)
1	7/8/88	Page 1
2	12/12/88	All
3	7/13/89	All
4	6/20/90	All(*Formerly EPIP-13) (Former EPIP-14 transferred to EPIP-15)
5	9/14/90	Page 9 (only)
6	5/21/91	Allcombined with EPIP-15 (CANCELLED) and EPIP-16 (CANCELLED). Title changed.
	05/15/92	App.C, Pgs.1-6 revised. New coversheet & rev. log added. All pages issued.
8	07/02/93	Pgs. 2-5; App. A, pgs. 1-3; App. B, pg. 2; App. C, pg. 1; App. D, pg. 1, App. E, pg. 1; App. G, pg. 1 added. All pages issued.
9	09/30/93	Pgs. 1-5; App. A, pgs. 1-3; App. B, pgs. 1-2, 4-5; All pages issued.
10	11/09/93	App. C, pgs. 1-5; all pages issued.
11	11/30/94	Pgs. 2-5; App. A, pgs. 1-3; all pages issued.
12	11/01/95	Revised to indicate current layout of the SQN/WBN JIC; all
13	5/30/96	pages issued. App. A, App. B, App. C, App. H; annual review, telephone numbers removed because they are contained in the REND, add FFD Call-in Form; all pages issued.
14	11/5/96	Add duties for Site Specialist and Site VP, instructions for JIC setup, staffing and activation/deactivation, organization and title changes, update JIC drawings, add telephone numbers to SQN JIC App., editorial changes; all pages issued.
15	12/20/96	Page 4, add statement to functional test electronic equipment after JIC setup; editorial and organizational changes; all pages issued.
16	5/30/97	Page 3, add CECC Liaison duty to coordinate with employee communication; page 4 clarify sources of clerical support; App. A update call tree; App. C update BFN JIC drawings and telephone numbers; all pages issued.

CECC-EPIP-14 NUCLEÄR EMERGENCY PUBLIC INFORMATION ORGANIZATION AND OPERATIONS REVISION LOG (Continued)

		KEVISION LOG (Continued)
Rev. No.	Date	Revised Pages
17	10-6-97	Update organization titles, add information about SQN/WBN JIC
	10-0-97	
		activation, update JIC drawings and telephone numbers; all
		pages issued.
	6/9/98	
18	<u>6/4/98</u>	Annual review. Organization changes, editorial changes, update
	RR	JIC activation instructions, add instruction to include dated
		material to inventory process, update call tree, update JIC layout
		drawings. All pages issued.
		diamingo. 7 m pagoo toodoa.
19	2/22/99	Annual review. Organizational changes, editorial changes,
		SQN/WBN JIC drawing update. All pages issued.
20	5/20/99	Update contents for BFN Security and add contacts for video
		support. All pages issued.
21	11/15/99	Update instructions for set up of the BFN and SQN/WBN JICs,
		update BFN JIC diagrams. All pages issued.
22	9/8/00	Annual review. Editorial changes. All pages issued.
		Annual Teview. Editorial enanges. An pages issued.
23	2/5/01	Annual review. Editorial changes, organizational change updates.
	230/01	All pages issued.
	•	All pages issued.
24	2/12/02	Annual review Organizational abango undeta, editorial abangos
	2/13/02	Annual review. Organizational change update, editorial changes.
25	04/24/02	Appual review. All managiagued
25	04/24/03	Annual review. All pages issued.
. 26	2/26/04	Annual review. All pages issued.
		Allitual Teview. All pages Issueu.

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NUCLEAR EMERGENCY PUBLIC INFORMATION ORGANIZATION AND OPERATIONS

PURPOSE

This implementing procedure describes the public information responsibilities of emergency response personnel located at the plant site, the Central Emergency Control Center (CECC), and the Joint Information Center (JIC). It also describes how the JIC will be setup, staffed and activated/deactivated when it is determined such a facility is justified.

2.0 SCOPE

This implementing procedure applies to all nuclear emergency public information response staff and activities during a declared emergency at any TVA nuclear plant.

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- 3.0 REFERENCES
- 3.1 10 CFR 50, Appendix E
- 3.2 NUREG-0654; FEMA REP-1, Rev. 1
- Radiological Emergency Plan (REP) And the second of the second o
- 4.0 **DEFINITIONS**
- CECC Central Emergency Control Center
- 4.2 JIC Joint Information Center
- 4.3 EDO Emergency Duty Officer
- TVAN TVA Nuclear
- NEPIT Nuclear Emergency Public Information Team

$\textbf{5.0} \approx \textbf{RESPONSIBILITIES} \qquad \qquad \text{which is a substitution of the problem of th$

- 5.1 The EVP, Communications and Government Relations, or designee is responsible for directing TVA's overall public information activities and ensuring that the TVA Board of Directors are informed of public information activities relating to a declared emergency at any TVA nuclear plant. The state of the state o
- 5.2 The Senior Manager, Business Communications is responsible for coordinating the activation and deactivation of the JIC with the CECC Director.

Nuclear Emergency Public
Information Organization and
Operations

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- 5.3 The CECC Director is responsible for approving emergency news statements after the CECC is activated and for coordinating JIC deactivation with the Senior Manager, Business Communications.
- 5.4 The Site Communications Consultant is responsible for coordinating near-site media and public information activities.
- 5.5 The Site Vice President is the information contact for the Site Communications Consultant and serves as the spokesperson for media briefings at or near the site.

6.0 ORGANIZATION

- 6.1 When an emergency is declared, members of the Nuclear Emergency Public Information Team will staff positions at the site, the CECC, and the JIC, as necessary, to provide information to the media and public.
- 6.2 The JIC for Sequoyah Nuclear Plant and Watts Bar Nuclear Plant is located in the Missionary Ridge Building at the TVA Chattanooga Office Complex. The JIC for Browns Ferry Nuclear Plant is located in the Fine Arts Building at the J.C. Calhoun Jr. College which is south of Athens, Alabama on U.S. Highway 31.

7.0 NOTIFICATION

- 7.1 The Operations Duty Specialist notifies the Nuclear Emergency Public Information Duty Officer whenever an event at one of the TVA Nuclear plants is classified as Notification of Unusual Event, Alert, Site Area Emergency, or General Emergency.
- 7.2 The Nuclear Emergency Public Information Duty Officer will notify the appropriate Site Communications Consultant, the Senior Manager, Business Communications, and TVA News Bureau.

8.0 ACTIVATION AND COORDINATION

- 8.1 The NEPIT will provide personnel who have met their fitness-for-duty requirements and whose training is current to staff the CECC at an Alert or higher emergency classification.
- 8.2 Upon notification of an Alert or higher emergency classification, the Nuclear Emergency Public Information Duty Officer will notify the CECC Information Manager.
- In close coordination with the CECC Director, the Senior Manager, Business Communications, will determine, based on news media and public interest, and the severity of the incident if and when the JIC should be activated. This decision will be coordinated with the State Emergency Management Agency.
- 8.4 The Senior Manager, Business Communications, will notify the JIC Director of the decision to activate the JIC.

- 8.5 The JIC Director will implement JIC activation by contacting the JIC Activation Manager and the key JIC staff members in accordance to Appendix A. was program the Maring to
- **CECC STAFFING RESPONSIBILITIES**
- 9.1 The CECC Public Information Manager will coordinate the overall public information response ... to an emergency when the CECC is operational and will keep the CECC Director and staff informed of related public information activities.
- The CECC Writer prepares news statements on the declared emergency. 9.2
- Technical Advisors will be provided to assist the CECC Public Information Manager and staff 9.3 in understanding technical information and plant conditions and will assist in the coordination of information with the TVA Spokesperson and JIC technical advisors.
- The CECC Liaison coordinates information with the appropriate Site Communications 9.4 Consultant and with State and Federal agencies until the JIC is operational.
- 9.5 The CECC Liaison coordinates information with employee communications.
- 9.6 The CECC Clerical staff is responsible for clerical support to the CECC Public Information work area.
- 10.0 JIC SETUP, STAFFING AND ACTIVATION RESPONSIBILITIES
- 10.1 JIC Director is responsible for implementing JIC activation, declaring the TVA part of the JIC operational, and managing the overall operation of the JIC and all TVA public information activities near the site after JIC activation. The JIC Director will coordinate the decision to deactivate the JIC with the Senior Manager, Business Communications, the CECC Director, A Section 1995 and offsite agencies.
- 10.2 TVA Chief Spokesperson, designated by the CECC Director, represents TVA at news conferences and JIC coordination meetings during declared nuclear emergencies. in view appearance in the contract of the cont

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- 10.3 Technical Advisors will be provided to the JIC to assist the TVA Chief Spokesperson in obtaining and understanding plant conditions and conduct informal technical briefings at the To the second se JIC. so the set of the first
- The JIC Information Manager directs the activities of the media, public information, broadcast, 10.4 and media monitoring teams; and coordinates the exchange of information with Federal, State, and local public information officers in the JIC and with the CECC.

Nuclear Emergency Public
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- 10.5 Representatives from the WTCI-TV45 JIC Audio-visual team will be responsible for setting up and operating broadcast equipment. They will store, transport and set up table skirts for both the Calhoun College and the Chattanooga Office Complex stages. They will be responsible for videotaping news briefings, and for assisting news media with broadcast-related requests.
- 10.6 Public Information Representatives are responsible for communicating with members of the public requesting information on the emergency and coordinating information with State representatives.
- 10.7 Media Representatives assist the news media at the JIC and those contacting the JIC for information.
- 10.8 Personnel assigned to the Media Monitoring team will monitor media broadcasts for information on a declared emergency and will report rumors and misinformation to the JIC Information Manager.
- 10.9 The JIC Graphic Artist provides graphics for use in news briefings.
- 10.10 JIC Clerical personnel are responsible for providing support to the JIC staff.
- 10.11 The JIC Activation Manager will organize the Setup Team, ensure leased or otherwise available copy machines are obtained, transport designated equipment to the JIC, and will be responsible for the physical setup of the JIC using Appendix B or C (which describes the layout of the JIC to be activated). These layout drawings will be used to position the telephones, fax machines, copy machines, personal computers, video monitors, tables and chairs within the rooms. The Activation Manager or his designee shall be responsible for physical adjustment within the JIC should it be determined necessary during operations. All electronic equipment will be functionally tested upon setup.

The Setup Team is responsible for the correction of equipment problems during setup and JIC operations, should that be necessary. The Team will also provide any additional supplies, equipment or materials needed for operations either from TVA or commercial resources.

Activation of the JIC is neither as automatic nor as time sensitive as the CECC since it is based on a judgment of media interest and plant conditions by the Senior Manager, Business Communications. With staff members coming from various areas, time is available to procure needed supplies, equipment, or materials from the considerable resources of TVA or from commercial sources. Therefore, it is not the planning intent to maintain every possible needed item in storage. Supplies that deteriorate with time will be stored at minimum levels and supplemented locally in the event of JIC activation.

- 10.11.1 Much of the equipment for setup of the SQN/WBN JIC is located in the Missionary Ridge Place building of the Chattanooga Office Complex in a basement storage cage along the east wall of the Mechanical/Electrical Room 7 (MER-7). Keys to this storage are located with the Chattanooga Office Complex Facilities JIC Activation Manager, and the Corporate Emergency Preparedness State and Local Program Office. Facilities or Security personnel can direct personnel unfamiliar with this location. Personal computer(s) and printer(s) for the SQN/WBN JIC will be supplied from the Emergency Preparedness office/storage on LP6 or from other TVA computer sources as needed. Set up of the computers will be provided by Nuclear computer staff personnel.
- 10.11.2 Some materials and equipment for setup of the BFN JIC at Calhoun Community College is located in a storeroom behind the audio booth of the Barnwood Studio in the Fine Arts Building. Keys to this storage is located with the Activation Manager, Site Communications consultant and EP State and Local Program Staff. Mounted charts, graphics and maps are located in this location. The majority of the supplies and equipment such as fax machines, telephones, back up PC system, and media monitoring devices will be stored on the BFN site in the Equipment Storage room for JIC which is located at the BFN Facilities Complex. Keys to this storage are located with the BFN Facilities Managers Office, the BFN Emergency Preparedness Office and the Communications and Government Relations Site Office. The necessary JIC equipment stored at this location will be transported to the JIC by the Activation Manager's team. Additional commercial sources will be used as needed.
- 10.11.3 A personal computer/printer for the BFN JIC will be maintained in a state of readiness at the IS office located in the BFN Training Center by the BFN IS Manager or representative, who will also set up and test the personal computer equipment as part of the JIC activation.
- 10.11.4 Media work room equipment for the BFN JIC will be stored in the BFN onsite equipment storage room. Work room equipment for the SQN/WBN JIC will be stored in the basement storage cage along the east wall of the Mechanical/Electrical Room 7 (MER-7) and the Emergency Preparedness office/storage on the 6th floor, Lookout Place.
- 10.11.5 If the BFN JIC is activated, the BFN JIC Activation manager and/or team is responsible for the transportation of the fax machines, telephones, media monitoring equipment, PC systems, copiers, and other stored JIC equipment and materials to the JIC at Calhoun Community College. Audio/visual equipment and Stage Table skirt is transported by WTCI-TV45. The following equipment and software:
 - Briefcase with software, manual and projector items (JIC)
 - Laptop computer for Spokesperson Technical Advisor (JIC)
 - Laptop computer for Graphic use (JIC)
 - Projector (JIC)
 - Laptop computer for State Technical Advisor (SRMAC)

from the EP office/storage utilized for JIC graphic displays is picked up at the EP office/storage and transported by the Chattanooga Communications and Government Relations personnel to the JIC. They will also return it to the EP office/storage when the JIC is deactivated.

If the SQN/WBN JIC is activated, the COC Facilities JIC Activation manager and/or team is responsible for the transfer of the fax machines, telephones, media monitoring equipment, copiers, and other stored JIC equipment and materials to the JIC in the COC. Audio/visual equipment is transported by WTCI-TV45. Equipment and software utilized from the Emergency Preparedness office/storage for the JIC graphic displays is transported to the JIC and set up by Nuclear Computer Staff personnel.

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11.0 SHIFT CHANGES

- 11.1 All personnel assigned to the TVAN emergency facilities are responsible for signing in, notifying their supervisors, receiving status briefings and assignments, and logging in the time that their positions are operational.
- 11.2 All personnel departing TVAN emergency facilities are responsible for briefing their replacements on emergency status and tasks, turning in logs, notifying their supervisors prior to leaving the facility, and verifying the time they are to report for the next shift.

12.0 DEACTIVATION OF JIC

- 12.1 The Senior Manager, Business Communications, will determine, based on news media and public interest, when the JIC should be deactivated. This decision will be closely coordinated with the CECC Director and the State Emergency Management Agency.
- 12.2 All personnel are responsible for ensuring that equipment and work areas are returned to nonemergency status, for turning in emergency logs, and notifying supervisor when work areas are deactivated.
- 12.3 Communications and Government Relations is responsible for ensuring that office supplies are restocked in storage boxes and that contents of each box are ready for future use. Dated material, such as calendars and maps, will be removed if found in the storage boxes.
- 12.4 The JIC Activation Manager will oversee the deactivation of the JIC, to include the disconnection of the telephones, fax machines, computers, printers and other equipment transported from the site and storage rooms. All equipment and office supplies in storage boxes will be returned to its designated storage place by the involved Setup Teams, or designated group/agency.

APPENDICES

Appendix A - Nuclear Emergency Public Information Call Tree

Appendix B - JIC Layout for Sequoyah and Watts Bar

Appendix C - JIC Layout for Browns Ferry

Appendix D - Fitness for Duty Program Administration

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APPENDIX A Page 1 of 3 NUCLEAR EMERGENCY PUBLIC INFORMATION CALL TREE

NOTIFICATION OF UNUSUAL EVENT	
Operations Duty Specialist notifies	Nuclear Emergency Public Information Duty Officer
Nuclear Emergency Public Information Duty Officer notifies	Appropriate Site Communications Consultant
•	Senior Manager, Business Communications
	TVA News Bureau (Knoxville)
ALERT, SITE AREA EMERGENCY, GENERAL EMERGENCY	
Operations Duty Specialist notifies	Nuclear Emergency Public Information Duty Officer
Nuclear Emergency Public Information Duty Officer notifies	Appropriate Site Communications Consultant
•	CECC Information Manager to be selected from the staffing list in the Radiological Emergency Notification Directory to begin activating the CECC staff.
•	Senior Manager, Business Communications TVA News Bureau (Knoxville)
CECC Information Manager notifies •	CECC Writer CECC Liaison

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NOTE:

The Senior Manager, Business Communications or designee, shall make the decision to activate the Joint Information Center based on the conditions at the plant and the level of media interest.

The decision to activate the JIC shall be coordinated with the CECC Director (if the facility is activated) and the appropriate State Emergency Management Agency.

CECC Director-

751-1614 or 751-1680

Tennessee Emergency Management Agency

615-741-0001 or 1-800-262-3300

Alabama Emergency Management Agency

205-280-2200 (8 am - 5 pm

weekdays) or:

State Trooper (After Hours)

334-242-4378 (ask to page AEMA

Duty Officer)

Following decision for activation of the JIC, the Senior Manager, Business Communications, shall notify the JIC Director (to be selected from staffing list in the Radiological Emergency Notification Directory) to begin activation and staffing of the center.

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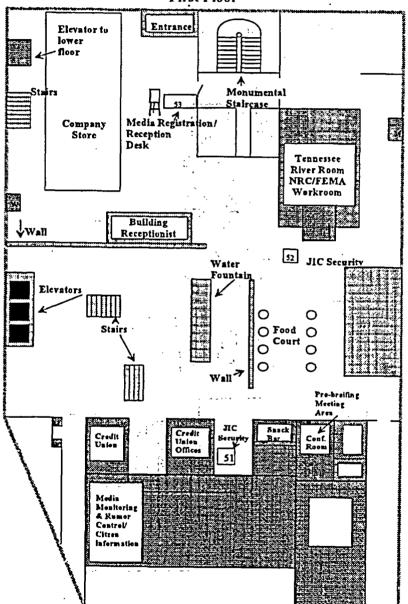
APPENDIX A Page 3 of 3 NUCLEAR EMERGENCY PUBLIC INFORMATION CALL TREE

WHEN NOTIFIED TO ACTIVATE THE JIC JIC Director notifies Appropriate JIC Activation Manager, as identified in the Radiological Emergency Notification Directory. **JIC Information Manager CECC Public Information Manager to** obtain JIC Technical Advisors and TVA Spokesperson Media Representatives JIC Graphic Artist TVA Police, Muscle Shoals (BFN) or TVA Police, Chatt. JIC Activation Manager notifies (SQN/WBN) Receptionist from TVAP staff (SQN/WBN) **Telecommunications BFN IS Manager** For BFN, Contact Calhoun College (256) 306-2545 or 306-2699 during normal hours (256) 306-2574 or 2575 after hours, weekends and holidays. JIC Information Manager notifies JIC Lead Clerical **Media Monitors** JIC Public Information Representatives JIC Audio-Visual Representative of WTCI-TV 45 in Chattanooga, as identified in the Radiological Emergency **Notification Directory** JIC Lead Clerical notifies JIC Clerical Support (including receptionist for BFN)

*Revision

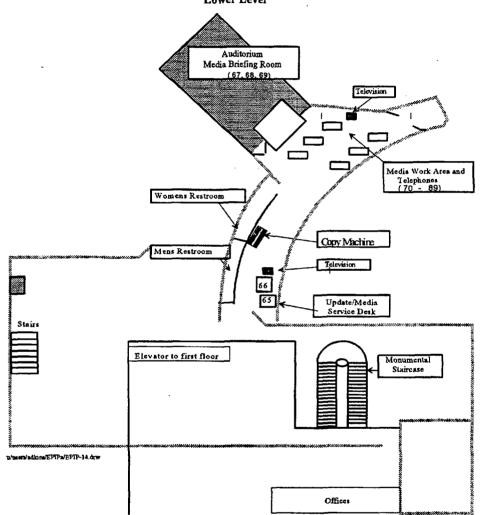
APPENDIX B Page 1 of 5

Sequoyah/Watts Bar JIC Chattanooga Office Complex First Floor



APPENDIX B Page 2 of 5

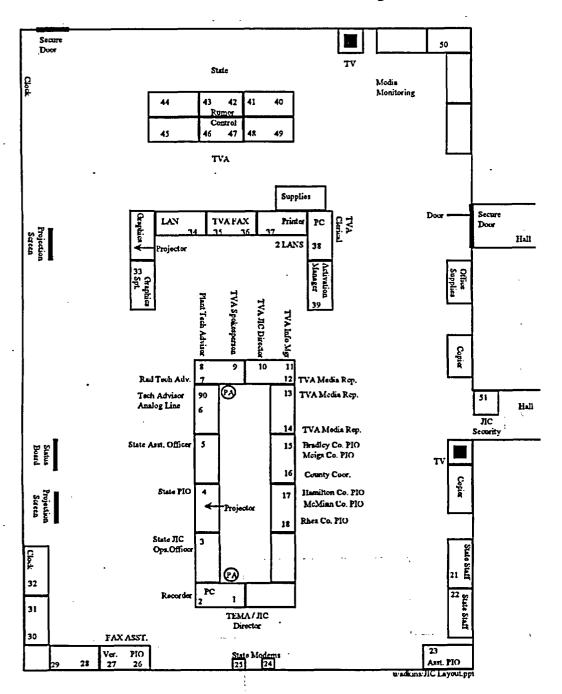
Sequoyah/Watts Bar Joint Information Center Chattanooga Office Complex Lower Level



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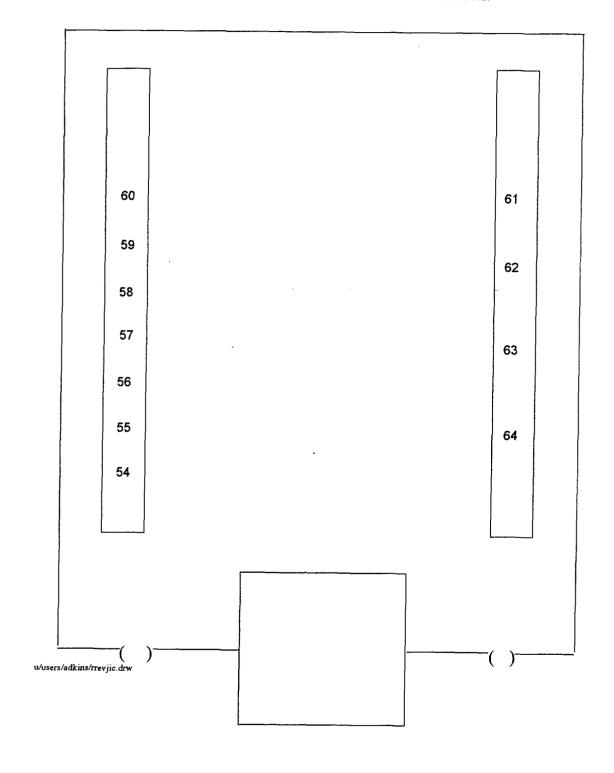
APPENDIX B Page 3 of 5 TEMA/TVA Work Area & Citizens Information/Rumor Control and Media Monitoring



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APPENDIX B Page 4 of 5
NRC/FEMA Work Areas in Tennessee River Room



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APPENDIX B Page 5 of 5 JIC TELEPHONE LIST

Area Code for all numbers is (423) **TEMAITVA WORK ROOM**

- 1. 751-1579, TEMA JIC Director
- 2. 751-1585, Recorder
- 3. 751-1583, TEMA JIC Ops Officer
- 4. 751-1586, State PIO
- 5. 751-1584, State Assist. Officer
- 6. 751-1557, Spare
- 7. 751-1550, TVA Rad. Tech. Adv.
- 8. 751-1549, TVA Plant Tech Adv.
- 9. 751-1548, TVA Spokesperson
- 10. 751-1551, TVA JIC Director
- 11. 751-1555, TVA Information Mgr.
- 12. 751-1556, TVA Rep. Media
- 13. 751-1558, TVA Media Rep.
- 14. 751-1560, TVA Media Rep.
- 15. 751-1582, Bradley Co. PIO Meigs Co. PIO
- 16. 751-1581, County Coordinator
- 17. 751-1580, Hamilton Co. PIO McMinn Co. PIO
- 18. 751-1596, Rhea Co. PIO
- 19. 634-3174, Conference Bridge
- 20. 634-3151, TEMA Ring down
- 21. 751-1591, State Rad. Health PIO
- 22. 751-1590, State Communication
- 23. 751-1589, State Assist. PIO
- 90. 751-1603, Tech Advisor Analog Line
- 24. 634-3163, TEMA Modem
- 25. 634-3164, TEMA Modem
- 26. 751-1588, State Assist. PIO 27. 751-1595, State Fax Verify
- 28. 751-1594, State Fax
- 29. 751-1593, State Fax 30. 751-1592, State Fax
- 31. 751-1524, State Fax
- 32. 751-1523, State Fax33. 751-1587, Graphic Support
- 34. 751-1552, Spare 35. 751-1567, TVA Fax
- 36. 751-1566, TVA Fax 37. 751-1553, TVA PC/Printer Op.
- 38. 751-1554, TVA Clerical
- 39. 751-1562, Activation Manager

CITIZENS INFORMATION CENTER/

RUMOR CONTROL

- 40. 751-1599, TEMA
- 41. 751-1546, TEMA
- 42. 751-1545, TEMA
- 43. 751-1544, TEMA
- 44. 751-1547, TEMA
- 45. 751-1542, TVA
- 46. 751-1543, TVA
- 47. 751-1541, TVA
- 48. 751-1597, TVA
- 49. 751-1598, TVA

MEDIA MONITORING

50. 751-1568, Media Monitors

JIC SECURITY

- 751-1569, Primary Security/Staff register
- 751-1559, Security

MEDIA REGISTRATION/RECEPTION DESK

53. 751-1564

NRC/FEMA WORK AREA

- 54. 751-1748, Analog line
- 55. 751-1540, NRC
- 56. 751-1575, NRC
- 57. 751-1574, NRC
- 58. 751-1573, NRC
- 59. 751-1572, NRC
- 60. 751-1571, NRC
- 61. 751-1576, FEMA
- 62. 751-1615, FEMA
- 63. 751-1669, FEMA 64. 751-1678, FEMA

UPDATE/MEDIA SERVICE DESK

- 751-1578
- 66. 751-1577

AUDITORIUM MEDIA BRIEFING

- 751-3612, (Rear)
- 68. 751-8616, Backstage
- 751-2376, Backstage

MEDIA WORK AREA

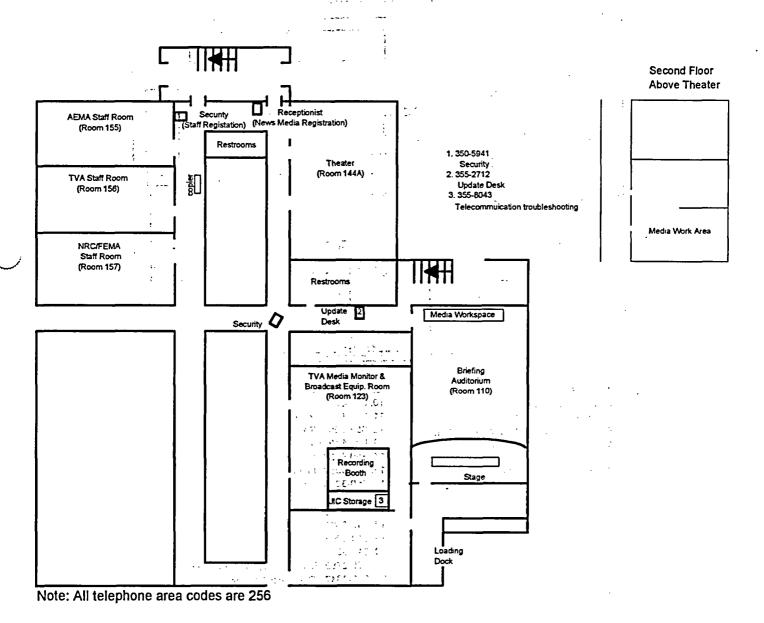
- 265-0300 Lead Billing for 5 Lines
- 71. 265-0312
- 72. 265-0314
- 73. 265-0319
- 74. 265-0325
- **75**. 265-0333 - Lead Billing for 15 Lines
- 76. 265-0336
- 77. 265-0345
- 78. 265-0350
- 79. 265-0370
- 80. 265-0400
- 81. 265-0401
- 82. 265-0418
- 83. 265-0611
- 84. 265-0613
- 85. 265-0642
- 86. 265-0645
- 87. 265-0650
- 88. 265-0652
- 89. 265-0655

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APPENDIX C Page 1 of 6 Browns Ferry Joint Information Center

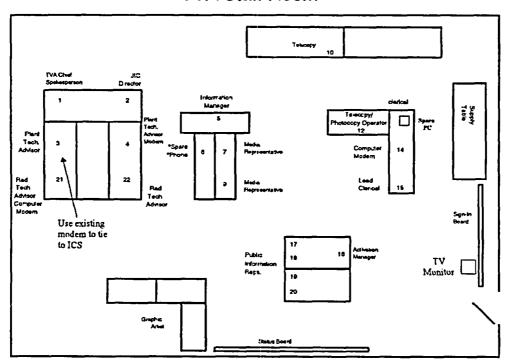
J.C. Calhoun College
Decatur, Alabama
Fine Arts Building



APPENDIX C Page 2 of 6

Browns Ferry Joint Information Center

TVA Staff Room



- 1. 350-5943 Spokesperson
- 2. 350-5942 Director
- 3. 355-7643 Plant Tech. Advisor
- 4. 355-2783 Plant Tech Adv. Modem
- 5. 350-5956 Info Manager
- 6. 350-5957 Spare
- 7. 355-8073 Media Rep
- 8. Used elsewhere (AEMA)

- 9. 350-5953 Media Rep
- 10. 355-8041 Telecopy
- 11. Used elsewhere (AEMA)
- 12. 355-8055 Telecopy Operator
- 13. Used elsewhere (AEMA)
- 14. 350-6089 Computer modem
- 15, 350-5952 Lead Clerical
- 16. 350-3895 Activation Mgr.
- 17, 340-0092
- 18. 340-0093
- Public Info Reps.
- 19. 340-0094
- 20. 340-0096
- 21. 355-2782 Rad Tech Computer Modern
- 22. 353-8347 Rad Tech Advisor

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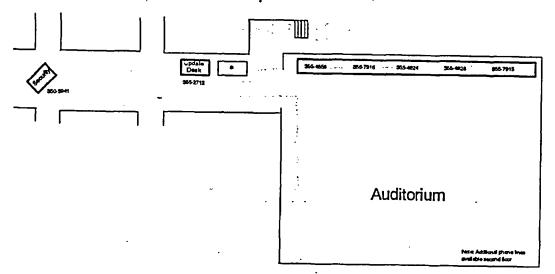
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APPENDIX C Page 3 of 6

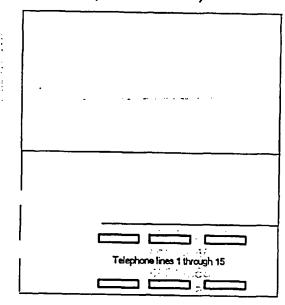
Browns Ferry

Joint Information Center

Media Work Space - First Floor



Media Work Space - Second Floor (Above Theater)



*Revision

1. 355-4823 2. 355-4829 3. 355-4941 4. 355-4943 6. 355-4944 7. 355-4951 8. 355-4953 10. 355-4954 11. 355-4968 12. 355-7701 13. 355-7702

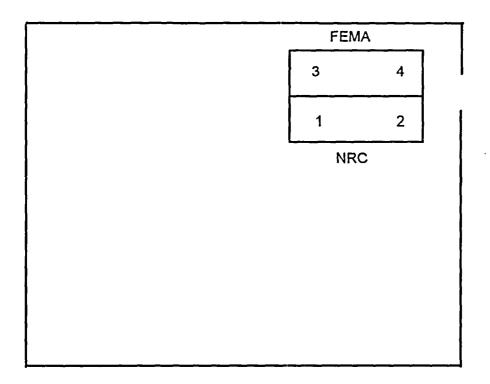
14, 355-7913 15, 355-7914

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APPENDIX C Page 4 of 6

Browns Ferry Joint Information Center NRC/FEMA Staff Room



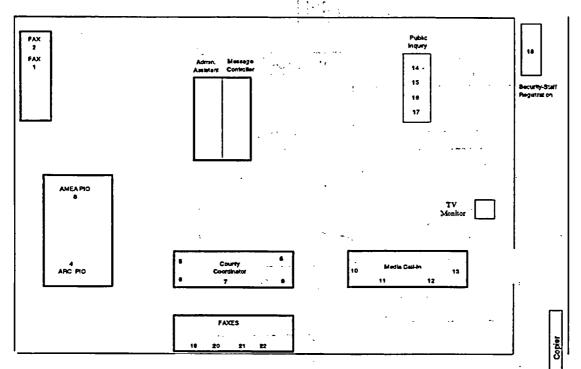
- 1. 355-8002
- 2. 350-3893
- 3. 353-1033
- 4. 353-1049

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Browns Ferry Joint Information Center

AEMA Staff Room

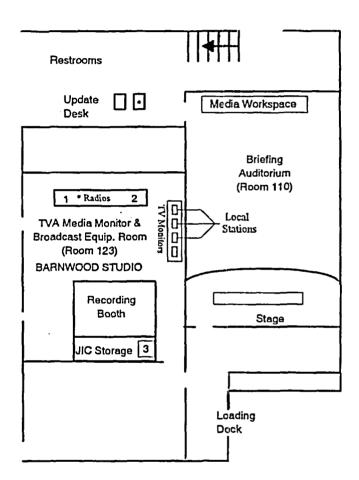


- 1. 350-5958 (telecopy)
- 2. 355-8036 (telecopy)
- 3. 355-0730 AEMA PIO
- 4. 355-8012 ARC PIO
- 5. 350-6128 Lauderdale Co. Coordinator
- 6. 350-6129 Limestone Co. Coordinator
- 7. 355-0713 Lawrence Co. Coordinator
- 8. 355-0714 Madison Co. Coordinator
- 9, 355-0705 Morgan Co. Coordinator
- 10. 350-6124 Media Coordinator.

- 11. 350-6125 Media Coordiantor
- 12. 350-6126 Media Coordinator
- 13, 350-6127 Media Coordiantor
- 14. 350-6120 Public Inquiry.
- 15. 350-6121 Public Inquiry
- 16. 350-6122 Public Inquiry
- 17. 350-6123 Public Inquiry
- 18. 350-5941 Security/Staff Registration
- 19. 353-1059 (Telecopy)
- 20. 350-5944 (Telecopy)
- 21. 350-3894 (Telecopy)
- 22. 350-5951 (Telecopy)

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BROWNS FERRY JOINT INFORMATION CENTER TVA MEDIA MONITORING AND BROADCAST SPACE



- 1. 355-7644 Media Monitoring/Broadcast Equipment
- 2. 350-6481 Media Monitoring/Broadcast Equipment
- 3, 355-8043 Telecommunication Troubleshooting
- * Revision

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APPENDIX D Page 1 of 1

FITNESS FOR DUTY PROGRAM ADMINISTRATION

TVA NUCLEAR POWER CALL-IN SHEET

Person Calling:		Date:				
Name	Time Called	Time Needed to Report	Alcohol 5 Hrs. Prior to Report (Y/N)	Fit for Duty (Y/N)	Duty Official Comments	
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Name	Called	Needed to Report	Prior to Report (Y/N)	(Y/N)	Comments
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