

# RICHLAND PUBLIC LIBRARY

SWIFT & NORTHGATE, RICHLAND, WA. 99352 • Telephone 943-9117

JAN 20 1987 3:58

January 13, 1987

TO: Office of Comptroller  
U. S. Nuclear Regulatory Commission

FROM: Katie Foley, Library Supervisor  
Richland Public Library  
955 Northgate  
Richland, WA 99352-3539

*K. Foley*

RE: Invoice for October 1, 1986 to December 26, 1986  
Contract Number DR-86-0284

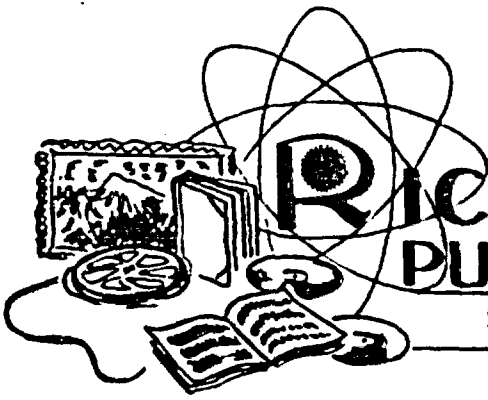
Attached herewith is an invoice for contract DR-86-0284 including the cumulative report for October 1, 1986 to December 26, 1986.

WM Record File  
101

WM Project \_\_\_\_\_  
Docket No. \_\_\_\_\_  
PDR \_\_\_\_\_  
LPDR \_\_\_\_\_

Distribution:  
N Still \_\_\_\_\_  
Linehan \_\_\_\_\_  
(Return to WM, 623-SS) \_\_\_\_\_  
Hildenbrand \_\_\_\_\_  
Sac \_\_\_\_\_

02321



# RICHLAND PUBLIC LIBRARY

SWIFT & NORTHGATE, RICHLAND, WA. 99352 • Telephone 943-9117

## I N V O I C E

January 13, 1987

Bill to: Office of the Comptroller  
U. S. Nuclear Regulatory Commission  
Washington, DC 20555

From: Richland Public Library  
955 Northgate  
Richland, WA 99352-3539

Contract Number DR86-0284  
October 1, 1986 to December 26, 1986 \$3,101.00

PAYEE: City of Richland  
Peoples Bank  
P. O. Box 810  
Richland, WA 99352

ABS identifying number: 1250-105  
Account Number: 1407009859

**QUARTERLY REPORT FOR NRC  
LOCAL PUBLIC DOCUMENT ROOM COLLECTION**

Library Name/City/State: Richland Public Library  
955 Northgate, Richland, WA 99352-3539  
Contract Number: DR-86-0284  
Quarter Number: 4th

**A. Use of the Collection:**

1. Estimate the number of persons using the collection or the frequency of use of the documents during the last quarter. 120 people (BWIP= 50 people)  
Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. Estimate number of copies made during the quarter.
  - 1) From paper copies: 500 (120 copies - BWIP)
  - 2) From microfiche: 320

**B. Condition of the LPDR Collection:**

1. Has filing been kept up-to-date (filed within one week of receipt from NRC and within one business day after use by patrons)? If not, what actions are being taken to maintain an up-to-date collection?  
Yes  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. Have documents been reported missing during the quarter? If so, list missing documents below. Also, please indicate below if the LPDR Branch has or has not been notified.  
None missing.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**C. Filing and Assistance:**

1. Please indicate the average amount of time spent each week during this quarter:
  - 1) Filing hardcopy documents received from NRC. 3 hours per week (45 min-BWIP)
  - 2) Filing microfiche received from NRC. 10 minutes per week (40 min-BWIP)
  - 3) Refiling hardcopy documents used by patrons. 1.5 hours per week
  - 4) Refiling microfiche used by patrons. 5 minutes per week
2. Please indicate amount of time spent each week assisting patrons to use and/or locate documents and microfiche in the collection.  
1 hour per week.

D. Equipment Maintenance:

1. Is the NRC furnished microfiche reader/printer operational? X Y \_\_\_ N

2. If not, has your local 3M representative been notified?  
\_\_\_ Y \_\_\_ N

3. If not, give reason.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Please estimate the number of days the reader/printer was not operational during the quarter. 0 days

5. Is the microfiche reader/printer paper outdated? \_\_\_ Y X N

6. If yes, is additional paper being purchased?\* \_\_\_ Y \_\_\_ N

7. List the cost of required maintenance for the NRC microfiche reader printer, date of the service, and describe the problems requiring the service.

<u>COST</u>	<u>DATE</u>	<u>PROBLEM</u>
None		

E. Corrections:

Please indicate below, where necessary, any information which has changed this quarter:

1. Person who signs contract: Katherine Foley

2. Collection recipient: Richland Public Library

3. Person who handles reference questions: No change

4. Person who does the filing: \_\_\_\_\_

5. Telephone number: \_\_\_\_\_

6. Address: Richland Public Library  
955 Northgate  
Richland, WA 99352-3539

7. Hours of operation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*Library is responsible for purchasing paper and bulbs.

F. Problems:

Please describe any problems that have occurred with the maintenance and use of the collection which have not been reported to, or resolved by, the LPDR Branch.

None

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

G. Suggestions:

Please list below any ideas or suggestions you may have that would help us improve the LPDR Program.

None at this time.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

1/13/87  
DATE

Katherine Foley  
SIGNATURE

Library Supervisor  
TITLE

Submit original and (1) additional copy of the quarterly report and invoice to:  
U. S. Nuclear Regulatory Commission  
Office of Resource Management  
Division of Accounting and Finance  
ATTN: GOV/COM ACCOUNTS  
Washington, D.C. 20555

Submit (1) copy of quarterly report and invoice to:  
Jone L. Souder, Chief  
Local Public Document Room Branch  
U. S. Nuclear Regulatory Commission  
Washington, D.C. 20555