

RICHLAND PUBLIC LIBRARY

SWIFT & NORTHGATE, RICHLAND, WA. 99352 • Telephone 943-9117

JAN 20 1987 3:58

January 13, 1987

TO: Office of Comptroller
U. S. Nuclear Regulatory Commission

FROM: Katie Foley, Library Supervisor
Richland Public Library
955 Northgate
Richland, WA 99352-3539

K. Foley

RE: Invoice for October 1, 1986 to December 26, 1986
Contract Number DR-86-0284

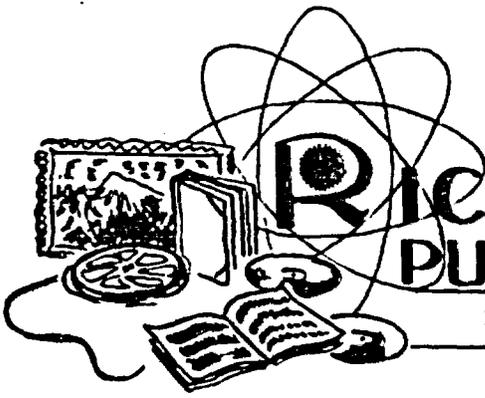
Attached herewith is an invoice for contract DR-86-0284 including the cumulative report for October 1, 1986 to December 26, 1986.

WM Record File
101

WM Project _____
Docket No. _____
PDR _____
LPDR _____

Distribution:
NSHill _____
Linehan _____
(Return to WM, 623-SS) _____
Hildenbrand _____
Sac _____

02321



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I N V O I C E

January 13, 1987

Bill to: Office of the Comptroller
U. S. Nuclear Regulatory Commission
Washington, DC 20555

From: Richland Public Library
955 Northgate
Richland, WA 99352-3539

Contract Number DR86-0284
October 1, 1986 to December 26, 1986 \$3,101.00

PAYEE: City of Richland
Peoples Bank
P. O. Box 810
Richland, WA 99352

ABS identifying number: 1250-105
Account Number: 1407009859

**QUARTERLY REPORT FOR NRC
LOCAL PUBLIC DOCUMENT ROOM COLLECTION**

Library Name/City/State: Richland Public Library
955 Northgate, Richland, WA 99352-3539
Contract Number: DR-86-0284
Quarter Number: 4th

A. Use of the Collection:

1. Estimate the number of persons using the collection or the frequency of use of the documents during the last quarter. 120 people (BWIP= 50 people)
Comments: _____

2. Estimate number of copies made during the quarter.
 - 1) From paper copies: 500 (120 copies - BWIP)
 - 2) From microfiche: 320

B. Condition of the LPDR Collection:

1. Has filing been kept up-to-date (filed within one week of receipt from NRC and within one business day after use by patrons)? If not, what actions are being taken to maintain an up-to-date collection?
Yes

2. Have documents been reported missing during the quarter? If so, list missing documents below. Also, please indicate below if the LPDR Branch has or has not been notified.
None missing.

C. Filing and Assistance:

1. Please indicate the average amount of time spent each week during this quarter:
 - 1) Filing hardcopy documents received from NRC. 3 hours per week (45 min-BWIP)
 - 2) Filing microfiche received from NRC. 10 minutes per week (40 min-BWIP)
 - 3) Refiling hardcopy documents used by patrons. 1.5 hours per week
 - 4) Refiling microfiche used by patrons. 5 minutes per week

2. Please indicate amount of time spent each week assisting patrons to use and/or locate documents and microfiche in the collection.
1 hour per week.

D. Equipment Maintenance:

1. Is the NRC furnished microfiche reader/printer operational? Y N

2. If not, has your local 3M representative been notified?
 Y N

3. If not, give reason.

4. Please estimate the number of days the reader/printer was not operational during the quarter. 0 days

5. Is the microfiche reader/printer paper outdated? Y N

6. If yes, is additional paper being purchased?* Y N

7. List the cost of required maintenance for the NRC microfiche reader printer, date of the service, and describe the problems requiring the service.

<u>COST</u>	<u>DATE</u>	<u>PROBLEM</u>
None		

E. Corrections:

Please indicate below, where necessary, any information which has changed this quarter:

1. Person who signs contract: Katherine Foley

2. Collection recipient: Richland Public Library

3. Person who handles reference questions: No change

4. Person who does the filing: _____

5. Telephone number: _____

6. Address: Richland Public Library
955 Northgate
Richland, WA 99352-3539

7. Hours of operation: _____

*Library is responsible for purchasing paper and bulbs.

F. Problems:

Please describe any problems that have occurred with the maintenance and use of the collection which have not been reported to, or resolved by, the LPDR Branch.

None

G. Suggestions:

Please list below any ideas or suggestions you may have that would help us improve the LPDR Program.

None at this time.

1/13/87
DATE

Katherine Foley
SIGNATURE

Library Supervisor
TITLE

Submit original and (1) additional copy of the quarterly report and invoice to:
U. S. Nuclear Regulatory Commission
Office of Resource Management
Division of Accounting and Finance
ATTN: GOV/COM ACCOUNTS
Washington, D.C. 20555

Submit (1) copy of quarterly report and invoice to:
Jone L. Souder, Chief
Local Public Document Room Branch
U. S. Nuclear Regulatory Commission
Washington, D.C. 20555