From: James Joyner RI
To: RIII-B.J. Holt; Carol Ann Reed; Catherine Poland; Chad McCormick; Cherie Siegel; Christine Calloway; Daniel Gillen; Debbie Bujol; Edward Oklesson; J. Anita Summerour; Louis Manning; Luis Reyes; Pat Gwynn; Thomas Harrison; Thomas Koshy; Thomas Williams; Virginia Tharpe
Date: 10/12/01 3:05PM
Subject: **Re: FOIA Requests Relating to Security Information**

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2.

Thanks for the information, Carol Ann. My concern is that the agency do this in a uniform way, and if each office is making decisions re what should be withheld or, more importantly, released, inconsistencies will result, and information will be released that is not in the country's best interest. We already were proceeding with the request as normal, and will provide the volume/time estimates within the established timeframe.

>>> Carol Ann Reed 10/12/01 03:00PM >>> C10

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For your information, FOIA requests relating to security information are being processed as usual. Once you are given the go ahead from my office to begin processing such a request, compile your records as you normally have done in the past and provide them to my office.

If you believe under the current heightened security environment the records contain information that warrant closer scrutiny, please list these records on a separate appendix and provide a harm statement explaining the sensitivity of the information.

For information withholdable under Exemption 3, Unclassified Safeguards Information, indicate in the margin of the record the section(s) of 10 CFR 73.21 under which the bracketed information falls.

For your information, copies of FOIA requests are being provided to the OEDO if it is apparent from the incoming request that security information is being requested.

CC: Bruce Berson; Carolyn Evans; Donald Hassell; Hubert Miller; J. Brad Fewell; James Wiggins; John Pellet; John White; Karla Smith; Lynn Scattolini; Mindy Landau; Roger Doornbos

NH-12

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