



NUCLEAR ENERGY INSTITUTE

Alan P Nelson
Chief, Emergency Preparedness
NUCLEAR GENERATION

February 19, 2004

Mr. Nadar Mamish
Director, Emergency Preparedness
Special Project Office
Office of Nuclear Reactor Regulation
U.S. Nuclear Regulatory Commission
Washington, DC 20555-0001

Dear Mr. Mamish:

I would like to take this opportunity to invite you to chair the NRC Lessons Learned Panel and participate at the Nuclear Energy Institute (NEI) Emergency Planning Information Forum June 21 -22, 2004, in Cleveland Ohio. Enclosed are a preliminary agenda, registration form, and hotel/travel information. Note that Commissioner Merrifield has agreed to provide the Keynote Address. I am encouraged by the topics scheduled for discussion including public outreach, lessons learned from the Indian Point exercise, declared and natural disaster events, emerging issues (i.e., fast breaker, shift staffing, protective actions) and an extensive question-and-answer session. Based on discussions with the NRC staff, many of the topics are of mutual interest.

On June 21 we would like you to provide an NRC update, chair, and coordinate topics of discussion with the regional branch chiefs providing perspectives regarding good practices, lessons learned and areas for improvement. Richard Conte Region I, Michael Ernstes Region II, Kenneth Riemer Region III, and Tony Gody Region IV have been asked to participate. We request that you review the proposed NRC topics in the preliminary agenda and assign the appropriate NRC speaker. If you believe we need to make adjustments to the agenda please let me know? I would appreciate confirmation of NRC speakers by April 2, and presentations submitted to me by May 15 so that they can be included in the handouts.

We are also inviting the NRC to participate fully in the meeting and have extended a similar invitation to FEMA. We trust this will provide an effective opportunity to discuss emerging issues. Please distribute copies of the agenda and registration material to appropriate NRC employees who might be interested in attending.



Mr. Nadar Mamish
February 19, 2004
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If you have any questions regarding this meeting, please contact me at (202) 739-8110 or by e-mail (apn@nei.org). For questions regarding registration, please send an e-mail to registrar@nei.org.

Sincerely,



Alan P. Nelson

Enclosures

1. Preliminary Agenda
2. Registration Form
3. Hotel and Travel Information
4. Cleveland Attractions

c: R. Conte
M. Ernstes
K. Riemer
T. Gody

EMERGENCY PREPAREDNESS AND COMMUNICATION FORUM

JUNE 21-22, 2004 ■ THE RITZ-CARLTON, CLEVELAND ■ CLEVELAND, OHIO

Proposed Agenda

June 21, 2004 – Monday

- 7:00 a.m. – 8:00 a.m. **Continental Breakfast and Registration**
- 8:00 a.m. – 8:05 a.m. **Welcome**
Alan Nelson
Chief, Emergency Preparedness
Nuclear Energy Institute
- 8:05 a.m. – 9:50 a.m. **Keynote Panel**
- Welcome - Vice President Nuclear Energy Institute
 - The Honorable Jeffery Merrifield, Commissioner
U.S. Nuclear Regulatory Commission
 - Mr. Gary R. Leidich, President and Chief Nuclear Officer
FirstEnergy Nuclear Operating Company
- 9:30 a.m. – 10:00 a.m. **Break**
- 10:00 a.m. – 10:30 a.m. **NEI – Alan Nelson**
- Industry update
- 10:30 a.m. – 11:30 a.m. **Public Outreach – Panel Discussion**
- NRC Initiatives
 - Industry initiatives
- 11:30 a.m. – Noon **Indian Point Evaluated Exercise**
Entergy Nuclear Northeast
- Noon – 1:00 p.m. **Lunch**
- 1:00 p.m. – 2:15 p.m. **Disaster Initiated Review**
Session Leader: Vernon Higaki, FirstEnergy
- This session will insights to preparation and recovery of external events.
- Northeast Blackout – Perry/FirstEnergy
 - Earthquake – Diablo Canyon Power Plant/Pacific Gas & Electric
 - Hurricane response – Surry/Dominion

- 2:15 p.m. – 2:45 p.m. Break
- 2:45 p.m. – 3:15 p.m. **INPO Update - Emergency Preparedness**
David Moss - *Institute of Nuclear Power Operations*
- Program elements
 - Results of pilot assistance reviews
- 3: 15 p.m. – 4:30 p.m. **NRC Lessons Learned Panel**
Session Leader: U.S. Nuclear Regulatory Commission, Nuclear Reactor Regulation
- A panel will discuss regulatory lessons learned, areas of strength and suggested improvements. (Invited)
- Region I — Rich Conte , Branch Chief
 - Region II — Mike Ernstes, Branch Chief
 - Region III — Ken Riemer, Branch Chief
 - Region IV —Tony Gody, Branch Chief
- 4:30 p.m. – 5:00 p.m. **Federal Emergency Management Agency Update**
Craig Conklin
Director, Technological Services Division
Federal Emergency Management Agency
- 6:00 p.m. – 10:30 p.m. **NEI Special Event**
Hosted by FirstEnergy – “The Rock and Roll Hall of Fame and Museum” *Transportation provided.*

June 22, 2004 – Tuesday

- 7:00 a.m. – 8:00 a.m. **Continental Breakfast**
- 8:00 a.m. – 9:30 a.m. **Lessons Learned**
Over the past year, there have been a number of significant EP events have occurred in the industry. In this session, several plants share their experience dealing with these events. Their lessons are valuable as each EP program continually strives to improve its performance.
- Session Leader: Jim Jones, Constellation Energy
- Point Beach 95-003 Review – Monica Ray, Nuclear Management Corporation
 - Pilgrim - ANS failure – Tom Sowdon, Entergy
 - Fort Calhoun – Fuel drop and RCS leak – Carl Simmons, Omaha Public Power District
 - Perry – Untimely Classification – Vernon Higaki
- 9:30 a.m. – 10:00 a.m. **Break**

- 10:15 a.m. – 11:15 a.m. Emerging Industry Issues**
Session Leader: Alan Nelson
- Decrease in effectiveness 54(q) - Maureen Zawalick, Pacific Gas & Electric
 - Shift Staffing - U.S. Nuclear Regulatory Commission
 - Sheltering vs. Evacuation - TBD
 - Evacuation Study Review - U.S. Nuclear Regulatory Commission
- 11:15 a.m. – Noon Emergency Planning / Security Update**
U.S. Nuclear Regulatory Commission
- Noon – 1:00 p.m. Lunch**
- 1:00 p.m. – 2:00 p.m. Communication Issues – Panel Discussion**
Session Leader: David Burgin, PSEG Nuclear, LLC
- This round table will address issues that must be considered in order to meet the new challenges of communicating about the nuclear industry.
- Communications survey results – Barbara Culverhouse, Southern California Edison
 - Emergency communications lessons learned – Cheryl Jenkins, FirstEnergy
 - Security event communications – Bill Wolfe, Arizona Public Service
- 2:00 p.m. – 2:30 p.m. Reactor Oversight Process (ROP) Update**
Session Leader: Walt Lee, Southern Nuclear Operating Company
- This session will provide an update on the Regulatory Oversight Process.
- Martin Vonk, Nuclear Management Company
 - U.S. Nuclear Regulatory Commission
- 2:30 p.m. – 3:00 p.m. Break**
- 3:00 p.m. – 4:15 p.m. Open Question and Answer Session**
Session Leaders: Charlie Arnone, Exelon and Mary Ann Wilson, Entergy
- This session will be an open forum to answer questions and solicit suggestions to enhance emergency preparedness.
- 4:15 p.m. – 4:30 p.m. Closing Remarks and Summary**
- 4:30 p.m. Forum Adjourns**

EMERGENCY PREPAREDNESS AND COMMUNICATION FORUM June 21-22, 2004
EMERGENCY PREPAREDNESS TRAINING COURSE June 23-25, 2004
 The Ritz Carlton, Cleveland – Cleveland, Ohio

REGISTRATION

Return registration form by June 7 to appear on the conference participants list.

Fax, mail, e-mail or register online through NEI's member Website to:

Arika Johnson
 Conference Registrar
 Nuclear Energy Institute
 Phone: 202.739.8039
 Fax: 202.833.2282
 E-mail: amj@nei.org
<http://member.nei.org>

Mr. Ms. Dr.

 Name as it is to appear on participants list

 Name as it is to appear on forum badge

 Title

 Company Name

 Mailing Address

 City/State/Zip Code/Country

 Street Address for FedEx (if applicable)

 Name of Nuclear Station Represented (if applicable)

 Area Code/Telephone Fax

 E-Mail Address

 Guest(s) Name

Please notify Arika Johnson (above) of any special needs.

Please indicate your attendance at the following:

MONDAY, JUNE 21 BUFFET LUNCH	Will Attend <input type="checkbox"/>	Will Not Attend <input type="checkbox"/>
SPECIAL EVENT 6:30 p.m. – 10:30 p.m. (No fee for attendee & one guest, additional guest \$75 each.)	Total Number Attending # _____	Will Not Attend <input type="checkbox"/>
TUESDAY, JUNE 22 BUFFET LUNCH	Will Attend <input type="checkbox"/>	Will Not Attend <input type="checkbox"/>

Payment Information

Payment must accompany registration. To expedite your registration, we recommend using your credit card. However, should you choose to pay by check, please be sure a copy of this registration form is attached to your check payment and received by NEI before June 7, 2004.

EP Forum June 21-22

- NEI Member \$480.00
- NEI Non-Member \$960.00

EP Training Course June 23-25

- NEI Member only \$180.00

Total Due \$ _____

- Credit card Wire transfer – call registrar for instructions, 202.739.8039
- Check enclosed

Credit Card Information:

- Visa MasterCard American Express

 Card Number Expiration Date

 Required: Credit Card Billing Address (if different)

 Name (as it appears on card) Cardholder's Signature

Check Information

Checks must be made payable to Nuclear Energy Institute in U.S. dollars to:

Nuclear Energy Institute Federal Express address:
 Department 9013 NEI
 Attention: Registrar 1776 I St., NW #400
 Washington, DC 20061-9013 Washington, DC 20006

If confirmation is not received by June 7, please call Arika Johnson (above). Cancellations cannot be honored and money will not be refunded after June 7; however, substitutions are always accepted.

EMERGENCY PREPAREDNESS AND COMMUNICATION FORUM JUNE 21-22, 2004
EMERGENCY PREPAREDNESS TRAINING COURSE JUNE 23-25, 2004
THE RITZ-CARLTON, CLEVELAND – CLEVELAND, OHIO

HOTEL

Please make your reservation directly with:

The Ritz-Carlton, Cleveland
1515 West 3rd Street
Cleveland, OH 44113
Hotel Telephone: 216.623.1300
Reservations: 216.623.1300 or 800.241.3333
Reservation Fax: 216.623.0515
Guest Service Fax (hotel front desk): 216.623.1492
Hotel Web site: www.ritzcarlton.com/hotels/cleveland/default.html
City Web site: www.travelcleveland.com

Please identify yourself as an attendee of NEI's Emergency Preparedness and Communication meetings to secure the meeting rate of \$149 per night single or double occupancy. All rates are subject to the existing 15.5 percent sales tax. Please guarantee your reservation with a major credit card.

All reservations must be received by June 1, 2004. Reservations received after that date are subject to availability.

Cancellations must be received by the hotel 24 hours prior to scheduled arrival to avoid a one-night room and tax charge.

Check in: 4:00 p.m.
Check out: 12:00 p.m.

TRAVEL INFORMATION

Location

The Ritz-Carlton, Cleveland is located in the center of downtown Cleveland, next to Lake Erie and adjacent to the Tower City complex. Tower City offers shopping, a day spa, restaurants and a convenient walkway attached to Jacob's Field and the Gund Arena, two entertainment and sports venues. The hotel is also within walking distance of the Historic Warehouse District, Rock and Roll Hall of Fame and Museum, the Great Lakes Science Center, and the Playhouse Square Theatre District. A short taxi ride will bring you to University Circle – home to world class museums, including the Cleveland Museum of Art, Crawford Auto Museum, Natural History Museum and the newly renovated Cleveland Botanical Gardens. For a sneak peak at the city's history, enjoy a tour on Lolly the Trolley.



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Hopkins International Airport

Hopkins International Airport is located 12 miles (20-minute ride) from The Ritz-Carlton, Cleveland. All major airlines service this airport.

Taxi

A taxi from Hopkins International Airport to the hotel will cost approximately \$20.

Light-Rail – Rapid Transit Authority (RTA)

A light-rail train is available from the Hopkins International Airport to the Ritz-Carlton for \$1.50 one way. Look for the RTA signs in baggage claim. Take the train to the Tower City Station. The hotel is located on the 3rd floor of the complex.

Car Rental Discount

Hertz Rent-A-Car is offering NEI a meeting discount. To make your reservation, call Hertz at 800.654.3131 and refer to the NEI discount number 189851.

Parking

Overnight valet parking is \$22 daily. There is no self-parking.

Call NEI Staff with Questions

- EP Forum Program Content: Alan Nelson-NEI (202.739.8110 or apn@nei.org)
- EP Training Course Content: Vernon Higaki-FirstEnergy Nuclear Operating Company (440.280.5294 or vkhighaki@firstenergycorp.com)
- Logistics: Kim Shear-NEI (202.739.8028 or kms@nei.org)
- Registration: Arika Johnson-NEI (202.739.8039 or amj@nei.org)

Visit NEI's Web site for the latest program at <http://member.nei.org> and click on "NEI Conferences." For password information, contact Suzanne Stuart at sns@nei.org.

Dress during the forum and training course will be business casual.

EMERGENCY PREPAREDNESS AND COMMUNICATION FORUM

June 21-22, 2004

EMERGENCY PREPAREDNESS TRAINING COURSE June 23-25, 2004

The Ritz Carlton, Cleveland – Cleveland, Ohio

Cleveland, Ohio - Attractions

Things to do

World-class museums

Rock and Roll Hall of Fame

Theater

Comedy clubs, live music and hip nightclubs

Dining in the Warehouse District

Shopping malls, outlets and specialty shops

Metroparks Zoo

Six Flags World of Adventure

Cedar Point Amusement Park

State-of-the-art arenas

Jacob's Field for baseball and Brown's Stadiums for football

Par-three to championship Golf courses

Botanical Gardens

Great Lakes Science Center with IMAX Theater

Lake cruises

What to do? What to do? We'll tell you!

Cleveland bustles with energy and exciting things to do! There are new attractions and world-class museums to visit, including the Rock and Roll Hall of Fame and Museum and the abundant cultural jewels of University Circle.

Theater, comedy clubs, live music and hip nightclubs are some of endless options to keep you entertained.

Shop and browse the malls, arcades, specialty shops and outlet centers in downtown Cleveland and the surrounding region.

Have fun with the family at the Cleveland Metroparks Zoo and area theme parks, including Six Flags Worlds of Adventure and Cedar Point Amusement Park. From baseball in the summer to football in the winter, cheer our sports teams to victory.

See Greater Cleveland from all angles with panoramic Lake Erie and river cruises and scenic train rides to downtown walking tours.

There are also free and fun things to do too! You'll have the time of your life no matter what you choose to do in Greater Cleveland

Attractions

You'll have a strong attraction to Cleveland!

Cleveland features some of the country's premier attractions and museums. Visit the house that Rock built and experience the music and stories of inducted rock and roll legends at the Rock and Roll Hall of Fame and Museum. The Great Lakes Science Center gets fun down to a science with interactive exhibits and a six-story OMNIMAX Theater, or visit the NASA Glenn Visitor Center. There's also Lake Farmpark, an open-air science and cultural center.

Feeling adventurous? Take a walk on the wild side at the Cleveland Metroparks Zoo and RainForest, or satisfy your thrills with some of the world's tallest and fastest roller coasters at Six Flags Worlds of Adventure and Cedar Point.

Arts and culture aficionados will not want to miss University Circle, home to various museums and cultural institutions, including the Cleveland Museum of Art, Western Reserve Historical Society, Cleveland Museum of Natural History, Cleveland Botanical Garden and the world-renowned Cleveland Orchestra.

Seafaring people will not want to miss the U.S.S. Cod World War II submarine and the Steamship William G. Mather Museum.

From dinosaurs and classic cars, to emerald parks and smashed guitars, experience all the fun in Greater Cleveland that will keep you coming back for more.

Entertainment

Let us entertain you!

The excitement and energy of Cleveland's entertainment scene is an experience in itself! The options are endless – experience first-class performing arts with Broadway productions and opera at Playhouse Square Center or a show at the Cleveland Play House or Carousel Dinner Theatre.

Laugh it up at a comedy club, from the Improv in the Flats to Pickwick & Frolic/Hilarities 4th Street Theatre in the Gateway District.

If music strikes a chord, there are more than 300 nightclubs, bars, lounges and concert venues for live jazz, blues and good ol' rock and roll.

Dance the night away in one of downtown Cleveland's thriving entertainment districts where you'll find a wide range of clubs ranging from trendy, pulsing atmospheres that appeal to the young, hip crowd, to more elegant and cozy specialty spots that appeal to the baby-boomers. Whatever you like, there's a place that fits your style.

Shopping

Shop till you drop!

In Cleveland, you're guaranteed to find something special from our incredible selection of shopping venues. Downtown features two malls, The Avenue at Tower City Center and the Galleria at Erieview, as well as three historic arcades, offering a variety of big name stores and unique specialty shops.

Numerous shopping malls in the suburbs from Beachwood Place to Southpark Center feature upscale shops and notable department stores, including Dillard's, Kaufmanns, Nordstrom, Saks Fifth Avenue and Kohl's Department Stores.

Aurora Premium Outlets and Prime Outlets at Lodi provide the opportunity to stock up on fantastic bargains.

Quaint, eclectic boutiques and antique districts located in Chagrin Falls, Coventry Village, Shaker Square and Larchmere and Lorain Avenues feature unique and hard-to-find items.

Wherever you shop, you're guaranteed to bring back gifts galore to remember the fun you had in Cleveland!

Sports

Cleveland's in the big leagues when it comes to sports & recreation.

The crack of the bat, the swish of the net, the touchdown trot into the endzone, a hole-in-one... Greater Cleveland offers thrilling sports action and outdoor recreation for year-round activities and excitement!

Cheer on our professional sports teams in new, state-of-the-art arenas and stadiums with NFL Cleveland Browns football, MLB Cleveland Indians baseball, NBA Cleveland Cavaliers and WNBA Cleveland Rockers basketball, AHL Cleveland Barons hockey, MISL Cleveland Force indoor soccer and CSU Vikings college basketball.

Swing the clubs at one of 300 golf courses throughout Northeast Ohio. They range from a sporting par-three to championship layouts that challenge the most adept golfers. Nearly 20 courses are located in Cuyahoga County, six within the beautiful confines of the Cleveland Metroparks.

Located on the southern shore of Lake Erie, one of the five Great Lakes, Cleveland is home to some of the best natural resources for recreation and leisure activities. There's sport fishing (Lake Erie has some of the best walleye, perch and bass fishing in the world), swimming, boating, parasailing, scuba diving, jet skiing and canoeing.

Edgewater State Park, Huntington Beach and Headlands Beach State Park offer fishing piers, sand beaches for swimming, and acres of green space for picnics, kite flying and other outdoor fun.

Fly fisherman can cast for steelhead trout, salmon and bass in the Chagrin, Rocky and Cuyahoga Rivers.

The 14 Cleveland Metroparks Reservations and the Cuyahoga Valley National Park offer a combined 52,000 acres for rest & relaxation. The 22-mile Towpath for biking, running and walking stretches along the Cuyahoga River and the historic Ohio & Erie Canal, south to Akron. There are also more than 275 miles of bikeable trails in Northeast Ohio. During winter, try tobogganing, sledding, cross country and downhill skiing.