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MEMORANDUM FOR:

BWIP Review Team

M. Bell H. Miller R. Wright

FROM:

R.B. Uleck

High-Level Waste Technical

Development Branch

(Return to WM, 623-SS

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SUBJECT:

INSTRUCTIONS FOR BWIP SCA AUTHORS

To prepare the diversity of SCA produts in a timely schedule, it is necessary to standardize the formats of the many materials you are now preparing. Please note that the following items apply to all SCA products:

- NUREG report format is required for all submittals.
- Reference format should be consistent with that in the "Technical Writing Style Guide," NUREG-0650.
- Put all tables and figures at end of chapters/sections.
- Use standard <u>proofreader's/reviewer's marks</u> when making revisions to typed copy.
- Absolutely <u>no "cutting and pasting"</u> of review drafts CRESS will accept only full pages of drafts (you must use appropriate insertion/deletion notation with references to additional pages, etc.).
- All handwriting must be legible.

Please see your group coordinator for additional information.

Ronald Uleck

High-Level Waste Technical Development Branch

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