

February 27, 2004

MEMORANDUM TO: Management Review Board Members:
Carl Paperiello, EDO
Josephine Piccone, STP
Karen Cyr, OGC
Margaret Federline, NMSS

FROM: Osiris Siurano, Health Physicist /RA/
Office of State and Tribal Programs

SUBJECT: FINAL MINUTES: JUNE 10, 2003 REGION III MRB MEETING

Attached are the final minutes of the Management Review Board (MRB) meeting held on June 10, 2003. If you have comments or questions, please contact me at 415-2307.

Attachment:
As stated

cc: James Dyer, RIII
Ed Bailey, CA

Management Review Board Members

February 27, 2004

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MINUTES MANAGEMENT REVIEW BOARD MEETING OF JUNE 10, 2003

These minutes are presented in the same general order as the items were discussed in the meeting. The attendees were as follows:

Carl Paperiello, MRB Chair, OEDO
Josephine Piccone, MRB Member, STP
Margaret Federline, MRB Member, NMSS
Karen Cyr, MRB Member, OGC
Gary Purdy, Team Member, NMSS
Richard Struckmeyer, NMSS
Isabelle Schoenfeld, OEDO
Osiris Siurano, STP

Frederick Brown, Team Leader, NMSS
Vivian Campbell, Team Member, RIV
Linda Psyk, Team Member, NMSS
Walter Schwink, Team Member, NMSS
Patricia Holahan, NMSS
Charlie Miller, NMSS
Lance Rakovan, STP
Terry Brock, STP

By telephone:

Ed Bailey, OAS Liason, CA
Penny Lanzisera, Team Member, RI

Robert Gallaghahar, MA, Team Member

By Videoconference:

James Dyer, RIII
Christopher Miller, RIII
Darrel Wiedman, RIII
Patrick Hyland, RIII

Marc Dapas, RIII
James Lynch, RIII
Cassandra Frazier, RIII
James Caldwell, RIII

1. **Convention.** Carl Paperiello, Chair of the Management Review Board (MRB) convened the meeting at 1:00 p.m. Introductions of the attendees were conducted.
2. **New Business. Region III Review Introduction.** Mr. Frederick Brown, NMSS, led the Integrated Materials Performance Evaluation Program (IMPEP) team for the NRC Region III review.

Mr. Brown summarized the review and noted the findings. Preliminary work included a review of Region III's (RIII) response to the IMPEP questionnaire. The onsite review was conducted March 24-28, 2003. The onsite review included analysis of quantitative information from the licensing, inspection, incident response and allegation databases, as well as ADAMS; technical review of selected licensing, inspection, incident response, allegation, and decommissioning actions or files; field accompaniments of four Region III inspectors; and interviews with staff and management to answer questions or clarify issues. Preliminary results of the review, which covered the period of April 1999 to March 2003, were discussed with RIII's management on March 28, 2003. Following the review, the team issued a draft report on April 25, 2003, received RIII's comments by memorandum dated May 23, 2003, and submitted a proposed final report to the MRB on May 30, 2003. Mr. Brown noted the participation as observers of staff from the U.S. Government Accounting Office during this review. Mr. Brown noted that all six recommendations from the previous IMPEP review were closed.

Common Performance Indicators. Mr. Brown presented the findings regarding the common performance indicator, Technical Staffing and Training, reviewed by Ms. Campbell. His presentation corresponded to Section 3.1 of the proposed final report. The team found RIII's performance with respect to this indicator to be "satisfactory" and made no recommendations. After a brief discussion on the Region's cross-training initiative, the MRB agreed that RIII's performance met the standard for a "satisfactory" rating for this indicator.

Mr. Brown presented the findings regarding the common performance indicator, Status of Materials Inspection Program, which was reviewed by Ms. Campbell. His presentation corresponded to Section 3.2 of the proposed final IMPEP report. The review team found RIII's performance with respect to this indicator "satisfactory" and made no recommendations. The MRB directed that the language in the report involving inspection frequencies and the RIII broad scope initiative be clarified. The MRB agreed that RIII's performance met the standard for a "satisfactory" rating for this indicator.

Mr. Brown presented the findings regarding the common performance indicator, Technical Quality of Inspections, which was reviewed by Mr. Gallagher. His presentation corresponded to Section 3.3 of the proposed final report. The team found RIII's performance with respect to this indicator to be "satisfactory" and made no recommendations. The Region's corrective measures and improvements on inspector accompaniments, as well as management tools for continued good performance in conducting, scheduling, and tracking, high quality inspections were highlighted. The MRB agreed that RIII's performance met the standard for a "satisfactory" rating for this indicator.

Mr. Brown presented the findings regarding the common performance indicator, Technical Quality of Licensing Actions, which was reviewed by Ms. Lanzisera. His presentation corresponded to Section 3.4 of the proposed final report. The team found RIII's performance with respect to this indicator to be "satisfactory" and made no recommendations. A short discussion on the Region's practice of identifying devices by manufacturer and model number was held. The review team recommended and the MRB agreed in finding the process a good practice. However, the MRB directed that the language involving the good practice be clarified to ensure that RIII's approach was consistent with planned changes in source tracking and that the basis of the existing licensing guidance was understood prior to making a program wide change. The MRB agreed that RIII's performance met the standard for a "satisfactory" rating for this indicator.

Mr. Brown presented the common performance indicator, Response to Incidents and Allegations, which was reviewed by Ms. Psyk. His presentation corresponded to Section 3.5 of the proposed final report. The review team found that RIII's performance with respect to this indicator was "satisfactory" and made no recommendations. The MRB agreed that the Region's performance met the standard for a "satisfactory" rating for this indicator.

Non-Common Performance Indicators. Mr. Brown led the discussion of the non-common performance indicator Regional Fuel Cycle Inspection Program, which was reviewed by Mr. Schwink. His discussion corresponds to Section 4.1 of the proposed final report. The team found RIII's performance to be "satisfactory" for this indicator and

made no recommendations. The team recommended that the Region's cross-training of and qualification of staff from the materials and reactors programs be found a good practice and the MRB agreed. After a brief discussion of changes to various fuel cycle facilities and the upcoming transfer of fuel cycle regulatory responsibility, the MRB agreed that RIII's performance met the standard for a "satisfactory" rating for this indicator.

Mr. Brown led the discussion of the non-common performance indicator, Site Decommissioning Management Plan (SDMP), which was reviewed by Mr. Purdy. His discussion corresponds to Section 4.2 of the proposed final report. The review team found RIII's performance to be "satisfactory" and made no recommendations. A brief discussion on the Region's communication plans for complex decommissioning activities was held. The MRB agreed that RIII's performance met the standard for a "satisfactory" rating for this indicator.

MRB Consultation/ Comments on Issuance of Report. Mr. Brown concluded, based on the discussion and direction of the MRB, that Region III's program was rated "satisfactory" for all performance indicators. The MRB found Region III adequate to protect public health and safety. The IMPEP team recommended that the next IMPEP review be conducted in four years and the MRB agreed.

Comments. Mr. Brown noted that the team had some problems to retrieve documents from ADAMS and would be something that may need to be addressed for future reviews. The MRB requested that a memorandum on this issue be sent to the Office of the Chief Information Officer. Mr. Brown thanked RIII and the IMPEP Team members for their cooperation and support. Mr. Dyer thanked the IMPEP team for their work and professionalism. The MRB thanked the team and Region III staff for their efforts and performance. Mr. Dapas noted that the evaluation was very thorough.

3. **Status of Current and Upcoming Reviews.** Mr. Rakovan reported that the Nevada MRB will be held on July 11, 2003.
4. **Precedents.** No precedents that will be applied to the IMPEP process in the future were established by the MRB during this review.
5. **Adjournment.** The meeting was adjourned at approximately 1:50 p.m.