

February 24, 2004

MEMORANDUM TO: K. Steven West, Section Chief
License Renewal Section B
License Renewal and Environmental Impacts Program
Division of Regulatory Improvement Programs, NRR

FROM: Ram Subbaratnam, Project Manager **/RA/**
License Renewal Section B
License Renewal and Environmental Impacts Program
Division of Regulatory Improvement Programs, NRR

SUBJECT: FORTHCOMING MEETING BETWEEN OFFICE NUCLEAR REACTOR
REGULATION (NRR) STAFF AND NUCLEAR ENERGY INSTITUTE
(NEI) ON THE PILOT LICENSE RENEWAL APPLICATION (LRA)
REVIEW PROCESS AND UPDATING THE LICENSE RENEWAL
GUIDANCE DOCUMENTS

DATE & TIME: Tuesday, March 9, 2004
9:00 a.m. - 11:30 a.m.

LOCATION: U.S. Nuclear Regulatory Commission (NRC)
One White Flint North
11555 Rockville Pike, Room O-14B8
Rockville, Maryland 20852

PURPOSE: To discuss status, observations, and lessons learned on the pilot
program for the new LRA review process (second progress review
meeting) and the status and industry proposal for updating the GALL
report. The proposed agenda for the meeting is attached. Information
on the license renewal process is available at
<http://www.nrc.gov/reactors/operating/licensing/renewal.html>
the NRC web page.

Telephone Access: Stakeholders wishing to participate via telephone may call the NRC
Operations Center at (301) 816-5100, and say that the participant wishes
to join the pilot program for the new LRA review process meeting. One
hundred bridge lines will be available.

CATEGORY 2:.* This is a Category 2 Meeting. The public is invited to discuss regulatory
issues at designated points identified on the agenda.

CONTACT: Ram Subbaratnam, NRR/DRIP/RLEP
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* Commission's Policy Statement on "Enhancing Public Participation in NRC Meetings,"
67 *Federal Register* 36920, May 28, 2002

K. West

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ACCOMMODATIONS: If special equipment or accommodations are needed to attend or present information at the public meeting, the need should be brought to the attention of Mr. Subbaratnam no later than March 1, 2004, to provide the NRC staff adequate notice to determine whether the request can be accommodated.

PARTICIPANTS: Participants from the NRC include members of the Office of Nuclear Reactor Regulation (NRR) and Nuclear Energy Institute (NEI).

NRC/NRR

P.T. Kuo, NRR
F. Gillespie, NRR
S. West, NRR
R. Subbaratnam
K. Chang
K. Cozens, et al.

NEI

F. Emerson, NEI, et al.

Attachment: Agenda

cc w/att: See next page

K. West

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F. Emerson, NEI, et al.

Attachment: Agenda

cc w/att: See next page

DISTRIBUTION: See next page

Accession #: **ML040570112**

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DATE	2/24/04	2/23/04	2/24/04

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Project No. 690

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Mr. Timothy E. Abney, Manager
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**LICENSE RENEWAL MEETING
STATUS OF PILOT PROGRAM FOR
THE NEW LICENSE RENEWAL APPLICATION REVIEW PROCESS AND
UPDATING THE LICENSE RENEWAL GUIDANCE DOCUMENTS**

**Room O-14B8
March 9, 2004
(9:00-11:00 a.m.)**

Meeting Agenda

Welcome/Introduction	S. West, NRC	5 minutes
Status, observations, and lessons learned for the new license renewal process	NRC AND NEI	40 minutes
License Renewal Guidance Documents Update and Industry Proposal	NRC and NEI	60 minutes
Public comment	Participants	10 minutes
Summary	Ram Subbaratnam, NRC	5 minutes