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DATE: MAR 6 1986
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ATTN OF:

SUBJECT: Approval of BWIP Division Procedures 2.5, 5.1, and 6.2

TO: Lee Olson

We have reviewed the following three Division Procedures submitted by BWIP:

<u>DP No.</u>	<u>Title</u>	<u>Revision</u>	<u>Effective Date</u>
2.5	Personnel Training	0	10/15/85
5.1	RL-BWI Procedure Development	0	10/08/85
6.2	Controlled Documents Issued to the BWI Division and Staff	0	8/29/85

We find procedures 5.1 and 6.2 satisfactory and approve them for use without modification. We find procedure 2.5 satisfactory and approve it for use following incorporation of the attached comments.

Please contact Carl Newton of my staff if any questions arise about our comments.



James P. Knight, Director
Licensing and Regulatory Division
Office of Geologic Repositories

Attachment: Comments on BWIP Division Procedure 2.5

Comments on BWIP Division Procedure 2.5

DP 2.5, "Personnel Training", Revision 0, Effective Date 10/15/85

Comment #1: This procedure does not address the responsibility for an annual evaluation of personnel involved in quality-related activities.

Recommendation: On page 4 of 4, add the following to paragraph 6.4.1: "C. Annually evaluate the performance of staff and management personnel involved in activities affecting quality".

Comment #2: This procedure should include specific reference to indoctrination and training activities to familiarize all personnel with quality assurance management policies, requirements and procedures.

Recommendation: On page 3 of 4, add a sentence to paragraph 6.1.1. a) to read: "Assure that indoctrination and training activities include familiarization with QA Management policies, requirements and procedures."