

Policy and Activities Information:

3. If your agency does not have a written policy, please describe how you accommodate your lawyers' request to do pro bono work and ensure that legal restrictions/limitations on such work are met.

Response: An effort is made to accommodate the desires of our attorneys and paralegals to participate in pro bono activities within the office's existing policies regarding work hours and the use of annual leave. Any particular conflicts of interest that may arise as the result of participation in pro bono activities are cleared through the Agency's ethics counselor (the General Counsel) or one of the Agency's deputy ethics counselors.