

106/CLP/84/02/13/0

- 1 - FEB 24 1984

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MEMORANDUM FOR:

F. Robert Cook, Sr.
 On-Site Licensing Representative, BWIP
 Division of Waste Management

Paul T. Prestholt
 Sr. On-Site Licensing Representative, NNWSI
 Division of Waste Management

Tilak R. Verma
 Sr. On-Site Licensing Representative, Salt
 Division of Waste Management

FROM:

Robert E. Browning, Director
 Division of Waste Management

SUBJECT:

COORDINATION MEETING WITH ON-SITE LICENSING REPRESENTATIVES

I have scheduled a meeting in Silver Spring, MD, on March 6th and 7th, 1984, with the On-Site Licensing Representatives (OLR). The purpose of the meeting is to discuss what activities are required in connection with our continuing efforts to provide timely guidance to the DOE, including preparation for the E.A. reviews, data reviews and other informal information gathering and consultation activities and to coordinate on what is an effective mechanism for implementation and accomplishment of these activities. An agenda is attached.

The OLR's are a key means of interfacing with DOE and this meeting will establish what role the OLR's will have in preparation for the above activities. Please arrange to attend. If you have any questions please contact Larry Pittiglio or Seth Coplan.

WM Record File

106

WM Project

16

Docket No.

PDR

LPDR

Original Signed by

Robert E. Browning

Robert E. Browning, Director
 Division of Waste Management

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NAME	: CLPittiglio	: SMCoplan	: HJMiller	: MJBell	: REBrowning	:	:
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Agenda
for
Repository Projects Coordination Meeting
with Site Representatives

DATE: March 6 & 7, 1984

LOCATION: Willste Bldg.
Silver Spring, MD

PURPOSE: The purpose is to coordinate with the Project Managers, staff and the On-Site Licensing Representatives activities required in connection with our continuing efforts to provide timely guidance to the DOE, including preparation for the E.A. reviews, data reviews and other consultation activities. The meeting will discuss common problems and approaches as well as the most effective means for obtaining data.

ATTENDEES: Robert E. Browning
Michael J. Bell
Hubert J. Miller
Seth M. Coplan
Robert J. Wright
Robert L. Johnson
John J. Linehan
James E. Kennedy
Malcolm R. Knapp
Philip S. Justus
John T. Greeves
Clayton L. Pittiglio
F. Robert Cook
Paul T. Prestholt
Tilak R. Verma

1. Introduction

9:00am

Briefly provide the Site Representatives with an overview of the efforts RP envisions as preparation for E.A. Reviews, data reviews and continuing guidance program. (Miller)

2. Discuss the following 9:30am
 E.A. and S.C. Review Plans (Johnson/Boyle)
 Data Reviews
 Data Gathering mechanisms
 Standardized Procedures and Format (Coplan)
 (i.e., Meeting Agendas, Meeting Minutes,
 Meeting Notifications)
 Status of Procedural Agreement. (Coplan)
 Operating Plan Schedule (Coplan/Pittiglio)
3. Discuss Difficulties the Site Representatives 11:00am
 envision from this approach.
4. Discuss Problems Site Representatives 1:00pm
 have encountered in their interactions with DOE
 (specific problems may impact guidance program).
5. On-Site Licensing Representatives meet Robert 2:00pm
 E. Browning.
6. On-Site Licensing Representatives meet with 3:30pm
 Hubert J. Miller.

March 7, 1984

1. Role Site Representatives will play in evaluation of 8:30am
 QA procedures emphasizing a consistent uniform approach
 (include a presentation by I&E discussing experience
 gained from their study on improving QA and QC in
 nuclear plants.) (Miller/Kennedy)
2. Site Specific Meetings (concurrent) 10:30am

 Site Representatives and project teams (Wright, Coplan,
 Linehan/Johnson) will review and resolve Site Specific
 Problems.

3. On-Site Licensing Representatives meet with John G. Davis 1:00pm
4. Administrative Matters (Kearney) 2:00pm
5. Closing Summary (Group) 3:00pm