

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, 30**

1. REQUISITION NO. HR-04-374		BPA NO.	
2. CONTRACT NO. NRC-38-04-374	3. AWARD/EFFECTIVE DATE 01-05-2004	4. ORDER NO.	5. SOLICITATION NO. RS-HR-03-372
6. SOLICITATION ISSUE DATE 08/18/2003		7. OFFER DUE DATE/LOCAL TIME 9/9/2003 10:00 am	
8. OFFER DUE DATE/LOCAL TIME 9/9/2003 10:00 am		9. OFFER DUE DATE/LOCAL TIME 9/9/2003 10:00 am	
10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> SET ASIDE: 100 % FOR <input checked="" type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> 8(A) NAICS: 541612 SIZE STANDARD: \$6 million		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING N/A 14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP	
12. DISCOUNT TERMS N/A		15. ADMINISTERED BY U.S. Nuclear Regulatory Commission Division of Contracts Two White Flint North - MS T-7-I-2 Washington, DC 20555	
16. ADMINISTERED BY U.S. Nuclear Regulatory Commission Office of Human Resources 11555 Rockville Pike Mail Stop O-3E17A Rockville, MD 20852 DC 20555		17. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER	
18a. PAYMENT WILL BE MADE BY U.S. Nuclear Regulatory Commission Office of the Chief Financial Officer Attn: Payment Team, M.S. T-9H4 Washington DC 20555		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input checked="" type="checkbox"/> SEE ADDENDUM	
19. ITEM NO.		20. SCHEDULE OF SUPPLIES/SERVICES	
21. QUANTITY		22. UNIT	
23. UNIT PRICE		24. AMOUNT	
1		The contract shall search and recruit for highly qualified individuals as specified in the attached Statement of Work. The NRC anticipates 3 searches within a 12-month period. The period of performance will be for one (1) year for the base year from date of award and one (1) 12-month option period.	
2		Percentage rate for search and recruitment of highly qualified individuals. It is estimated a quantity of 3 individuals for the base year.	
3		Percentage rate for search and recruitment of highly qualified individuals. It is estimated a quantity of 3 individuals for the option year.	
4		Minimum per FAR 52.216-22 will be one (1) order for service. The maximum will be six (6) orders for service for each contract year.	
5		26. TOTAL AWARD AMOUNT (For Govt. Use Only) \$22,000.00	
6		27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED.	
7		27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA <input checked="" type="checkbox"/> ARE <input checked="" type="checkbox"/> ARE NOT ATTACHED.	
8		29. AWARD OF CONTRACT: REFERENCE _____ OFFER DATED _____ YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN IS ACCEPTED AS TO ITEMS:	
9		31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) Stephen M. Pool	
10		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) Stephen M. Pool	
11		31c. DATE SIGNED 1/5/04	

COUNTING AND APPROPRIATION DATA

JOB CODE: A8404 B&R NO: 484-15-512310 BOC: 252A
31X0200 OBLIGATE: \$22,000.00

27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA

☐ ARE ☐ ARE NOT ATTACHED.

27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA

☒ ARE ☒ ARE NOT ATTACHED.

CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN TWO COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN

SIGNATURE OF OFFEROR/CONTRACTOR

NAME AND TITLE OF SIGNER (TYPE OR PRINT)

AUTHORIZED FOR LOCAL REPRODUCTION

STANDARD FORM 1449 (REV. 4/2002)
Prescribed by GSA - FAR (48 CFR) 53.212

TEMPLATE - ADM001

ADM002

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Attachment

1. Billing Instructions for Fixed Price Contracts
2. Statement of Work Attachment

A.1 CONSIDERATION AND OBLIGATION-- DELIVERY ORDERS (JUN 1988)

(a) The total estimated amount of this contract (ceiling) for the products/service ordered, delivered, and accepted under this contract is \$52,500.00. If the option year is exercised, the ceiling will increase by \$52,250.00.

(b) The amount presently obligated is \$22,000.00. The Contracting Officer or the NRC Project Officer may issue orders for work up to the amount presently obligated. The obligated amount shall, at no time, exceed the contract ceiling as specified in paragraph (a) above. When and if the amount(s) paid and payable to the Contractor hereunder shall equal the obligated amount, the Contractor shall not be obligated to continue performance of the work unless and until the Contracting Officer shall increase the amount obligated with respect to this contract. Any work undertaken by the Contractor in excess of the obligated amount specified above is done so at the Contractor's sole risk.

A.2 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (OCT 2003)

(a) Inspection/Acceptance. The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test any supplies or services that have been tendered for acceptance. The Government may require repair or replacement of nonconforming supplies or reperformance of nonconforming services at no increase in contract price. The Government must exercise its postacceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.

(b) Assignment. The Contractor or its assignee may assign its rights to receive payment due as a result of performance of this contract to a bank, trust company, or other financing institution, including any Federal lending agency in accordance with the Assignment of Claims Act (31 U.S.C. 3727). However, when a third party makes payment (e.g., use of the Governmentwide commercial purchase card), the Contractor may not assign its rights to receive payment under this contract.

(c) Changes. Changes in the terms and conditions of this contract may be made only by written agreement of the parties.

(d) Disputes. This contract is subject to the Contract Disputes Act of 1978, as amended (41 U.S.C. 601-613). Failure of the parties to this contract to reach agreement on any request for equitable

adjustment, claim, appeal or action arising under or relating to this contract shall be a dispute to be resolved in accordance with the clause at FAR 52.233-1, Disputes, which is incorporated herein by reference. The Contractor shall proceed diligently with performance of this contract, pending final resolution of any dispute arising under the contract.

(e) Definitions. The clause at FAR 52.202-1, Definitions, is incorporated herein by reference.

(f) Excusable delays. The Contractor shall be liable for default unless nonperformance is caused by an occurrence beyond the reasonable control of the Contractor and without its fault or negligence such as, acts of God or the public enemy, acts of the Government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, and delays of common carriers. The Contractor shall notify the Contracting Officer in writing as soon as it is reasonably possible after the commencement of any excusable delay, setting forth the full particulars in connection therewith, shall remedy such occurrence with all reasonable dispatch, and shall promptly give written notice to the Contracting Officer of the cessation of such occurrence.

(g) Invoice.

(1) The Contractor shall submit an original invoice and three copies (or electronic invoice, if authorized) to the address designated in the contract to receive invoices. An invoice must include--

(i) Name and address of the Contractor;

(ii) Invoice date and number;

(iii) Contract number, contract line item number and, if applicable, the order number;

(iv) Description, quantity, unit of measure, unit price and extended price of the items delivered;

(v) Shipping number and date of shipment, including the bill of lading number and weight of shipment if shipped on Government bill of lading;

(vi) Terms of any discount for prompt payment offered;

(vii) Name and address of official to whom payment is to be sent;

(viii) Name, title, and phone number of person to notify in event of defective invoice; and

(ix) Taxpayer Identification Number (TIN). The Contractor shall include its TIN on the invoice only if required elsewhere in this contract.

(x) Electronic funds transfer (EFT) banking information.

(A) The Contractor shall include EFT banking information on the invoice only if required elsewhere in this contract.

(B) If EFT banking information is not required to be on the invoice, in order for the invoice to be a proper invoice, the Contractor shall have submitted correct EFT banking information in accordance with the applicable solicitation provision, contract clause (e.g., 52.232-33, Payment by Electronic Funds Transfer--Central Contractor Registration, or 52.232-34, Payment by Electronic Funds Transfer--Other Than Central Contractor Registration), or applicable agency procedures.

(C) EFT banking information is not required if the Government waived the requirement to pay by EFT.

(2) Invoices will be handled in accordance with the Prompt Payment Act (31 U.S.C. 3903) and Office of Management and Budget (OMB) prompt payment regulations at 5 CFR part 1315.

(h) Patent indemnity. The Contractor shall indemnify the Government and its officers, employees and agents against liability, including costs, for actual or alleged direct or contributory infringement of, or inducement to infringe, any United States or foreign patent, trademark or copyright, arising out of the performance of this contract, provided the Contractor is reasonably notified of such claims and proceedings.

(i) Payment.

(1) Items accepted. Payment shall be made for items accepted by the Government that have been delivered to the delivery destinations set forth in this contract.

(2) Prompt payment. The Government will make payment in accordance with the Prompt Payment Act (31 U.S.C. 3903) and prompt payment regulations at 5 CFR part 1315.

(3) Electronic Funds Transfer (EFT). If the Government makes payment by EFT, see 52.212-5(b) for the appropriate EFT clause.

(4) Discount. In connection with any discount offered for early payment, time shall be computed from the date of the invoice. For the purpose of computing the discount earned, payment shall be considered to have been made on the date which appears on the payment check or the specified payment date if an electronic funds transfer payment is made.

(5) Overpayments. If the Contractor becomes aware of a duplicate contract financing or invoice payment or that the Government has otherwise overpaid on a contract financing or invoice payment, the Contractor shall immediately notify the Contracting Officer and request instructions for disposition of the overpayment.

(j) Risk of loss. Unless the contract specifically provides otherwise, risk of loss or damage to the supplies provided under this contract shall remain with the Contractor until, and shall pass

to the Government upon:

(1) Delivery of the supplies to a carrier, if transportation is f.o.b. origin; or

(2) Delivery of the supplies to the Government at the destination specified in the contract, if transportation is f.o.b. destination.

(k) Taxes. The contract price includes all applicable Federal, State, and local taxes and duties.

(l) Termination for the Government's convenience. The Government reserves the right to terminate this contract, or any part hereof, for its sole convenience. In the event of such termination, the Contractor shall immediately stop all work hereunder and shall immediately cause any and all of its suppliers and subcontractors to cease work. Subject to the terms of this contract, the Contractor shall be paid a percentage of the contract price reflecting the percentage of the work performed prior to the notice of termination, plus reasonable charges the Contractor can demonstrate to the satisfaction of the Government using its standard record keeping system, have resulted from the termination. The Contractor shall not be required to comply with the cost accounting standards or contract cost principles for this purpose. This paragraph does not give the Government any right to audit the Contractor's records. The Contractor shall not be paid for any work performed or costs incurred which reasonably could have been avoided.

(m) Termination for cause. The Government may terminate this contract, or any part hereof, for cause in the event of any default by the Contractor, or if the Contractor fails to comply with any contract terms and conditions, or fails to provide the Government, upon request, with adequate assurances of future performance. In the event of termination for cause, the Government shall not be liable to the Contractor for any amount for supplies or services not accepted, and the Contractor shall be liable to the Government for any and all rights and remedies provided by law. If it is determined that the Government improperly terminated this contract for default, such termination shall be deemed a termination for convenience.

(n) Title. Unless specified elsewhere in this contract, title to items furnished under this contract shall pass to the Government upon acceptance, regardless of when or where the Government takes physical possession.

(o) Warranty. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.

(p) Limitation of liability. Except as otherwise provided by an express warranty, the Contractor will not be liable to the Government for consequential damages resulting from any defect or deficiencies in accepted items.

(q) Other compliances. The Contractor shall comply with all applicable Federal, State and local laws, executive orders, rules

and regulations applicable to its performance under this contract.

(r) Compliance with laws unique to Government contracts. The Contractor agrees to comply with 31 U.S.C. 1352 relating to limitations on the use of appropriated funds to influence certain Federal contracts; 18 U.S.C. 431 relating to officials not to benefit; 40 U.S.C 327, et seq., Contract Work Hours and Safety Standards Act; 41 U.S.C. 51-58, Anti-Kickback Act of 1986; 41 U.S.C. 265 and 10 U.S.c. 2409 relating to whistle blower protections; 49 U.S.C 40118, Fly American; and 41 U.S.c. 423 relating to procurement integrity.

(s) Order of precedence. Any inconsistencies in this solicitation or contract shall be resolved by giving precedence in the following order: (1) the schedule of supplies/services; (2) the Assignments, Disputes, Payments, Invoice, Other Compliances, and Compliance with Laws Unique to Government Contracts paragraphs of this clause; (3) the clause at 52.212-5; (4) addenda to this solicitation or contract, including any license agreements for computer software; (5) solicitation provisions if this is a solicitation; (6) other paragraphs of this clause; (7) the Standard Form 1449; (8) other documents, exhibits, and attachments; and (9) the specification.

(t) Central Contractor Registration (CCR).

(1) Unless exempted by an addendum to this contract, the Contractor is responsible during performance and through final payment of any contract for the accuracy and completeness of the data within the CCR database, and for any liability resulting from the Government's reliance on inaccurate or incomplete data. To remain registered in the CCR database after the initial registration, the Contractor is required to review and update on an annual basis from the date of initial registration or subsequent updates its information in the CCR database to ensure it is current, accurate and complete. Updating information in the CCR does not alter the terms and conditions of this contract and is not a substitute for a properly executed contractual document.

(2)(i) If a Contractor has legally changed its business name, ``doing business as'' name, or division name (whichever is shown on the contract), or has transferred the assets used in performing the contract, but has not completed the necessary requirements regarding novation and change-of-name agreements in FAR subpart 42.12, the Contractor shall provide the responsible Contracting Officer a minimum of one business day's written notification of its intention to (A) change the name in the CCR database; (B) comply with the requirements of subpart 42.12; and (C) agree in writing to the timeline and procedures specified by the responsible Contracting Officer. The Contractor must provide with the notification sufficient documentation to support the legally changed name.

(ii) If the Contractor fails to comply with the requirements of paragraph (t)(2)(i) of this clause, or fails to perform the agreement at paragraph (t)(2)(i)(C) of this clause, and, in the absence of a properly executed novation or change-of-name agreement, the CCR information that shows the Contractor to be other than the

Contractor indicated in the contract will be considered to be incorrect information within the meaning of the ``Suspension of Payment'' paragraph of the electronic funds transfer (EFT) clause of this contract.

(3) The Contractor shall not change the name or address for EFT payments or manual payments, as appropriate, in the CCR record to reflect an assignee for the purpose of assignment of claims (see Subpart 32.8, Assignment of Claims). Assignees shall be separately registered in the CCR database. Information provided to the Contractor's CCR record that indicates payments, including those made by EFT, to an ultimate recipient other than that Contractor will be considered to be incorrect information within the meaning of the ``Suspension of payment'' paragraph of the EFT clause of this contract.

(4) Offerors and Contractors may obtain information on registration and annual confirmation requirements via the internet at <http://www.ccr.gov> or by calling 1-888-227-2423 or 269-961-5757.

A.3 52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS--COMMERCIAL ITEMS (AUG 2000)

(a) The Contractor shall comply with the following FAR clauses, which are incorporated in this contract by reference, to implement provisions of law or executive orders applicable to acquisitions of commercial items:

(1) 52.222-3, Convict Labor (E.O. 11755).

(2) 52.233-3, Protest after Award (31 U.S.C. 3553).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) which the contracting officer has indicated as being incorporated in this contract by reference to implement provisions of law or executive orders applicable to acquisitions of commercial items or components:

☐ (1) 52.203-6, Restrictions on Subcontractor Sales to the Government, with Alternate I (41 U.S.C. 253g and 10 U.S.C. 2402).

☐ (2) 52.219-3, Notice of HUBZone Small Business Set-Aside (Jan 1999).

☐ (3) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (Jan 1999) (if the offeror elects to waive the preference, it shall so indicate in its offer).

☐ (4) (i) 52.219-5, Very Small Business Set-Aside (Pub. L. 103-403, section 304, Small Business Reauthorization and Amendments Act of 1994).

☐ (ii) Alternate I to 52.219-5.

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☐ (iii) Alternate II to 52.219-5.

[] (5) 52.219-8, Utilization of Small Business Concerns (15 U.S.C. 637 (d) (2) and (3)).

[] (6) 52.219-9, Small Business Subcontracting Plan (15 U.S.C. 637(d) (4)).

[] (7) 52.219-14, Limitations on Subcontracting (15 U.S.C. 637(a) (14)).

[X] (8)(i) 52.219-23, Notice of Price Evaluation Adjustment for Small Disadvantaged Business Concerns (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323) (if the offeror elects to waive the adjustment, it shall so indicate in its offer).

[] (ii) Alternate I of 52.219-23.

[] (9) 52.219-25, Small Disadvantaged Business Participation Program--Disadvantaged Status and Reporting (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).

[] (10) 52.219-26, Small Disadvantaged Business Participation Program--Incentive Subcontracting (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).

[X] (11) 52.222-21, Prohibition of Segregated Facilities (Feb 1999).

[X] (12) 52.222-26, Equal Opportunity (E.O. 11246).

[X] (13) 52.222-35, Affirmative Action for Disabled Veterans and Veterans of the Vietnam Era (38 U.S.C. 4212).

[X] (14) 52.222-36, Affirmative Action for Workers with Disabilities (29 U.S.C. 793).

[X] (15) 52.222-37, Employment Reports on Disabled Veterans and Veterans of the Vietnam Era (38 U.S.C. 4212).

[] (16)(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA-Designated Products (42 U.S.C. 6962(c) (3) (A) (ii)).

[] (ii) Alternate I of 52.223-9 (42 U.S.C. 6962(i) (2) (C)).

[] (17) 52.225-1, Buy American Act--Balance of Payments Program--Supplies (41 U.S.C. 10a-10d).

[X] (18)(i) 52.225-3, Buy American Act--North American Free Trade Agreement--Israeli Trade Act--Balance of Payments Program (41 U.S.C. 10a-10d, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note).

[] (ii) Alternate I of 52.225-3.

[] (iii) Alternate II of 52.225-3.

[] (19) 52.225-5, Trade Agreements (19 U.S.C. 2501, et seq., 19 U.S.C. 3301 note).

☒ (20) 52.225-13, Restriction on Certain Foreign Purchases (E.O. 12722, 12724, 13059, 13067, 13121, and 13129).

☐ (21) 52.225-15, Sanctioned European Union Country End Products (E.O. 12849).

☒ (22) 52.225-16, Sanctioned European Union Country Services (E.O. 12849).

☒ (23) 52.232-33, Payment by Electronic Funds Transfer--Central Contractor Registration (31 U.S.C. 3332).

☐ (24) 52.232-34, Payment by Electronic Funds Transfer--Other than Central Contractor Registration (31 U.S.C. 3332).

☐ (25) 52.232-36, Payment by Third Party (31 U.S.C. 3332).

☐ (26) 52.239-1, Privacy or Security Safeguards (5 U.S.C. 552a).--

☐ (27)(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (46 U.S.C. 1241).

☐ (ii) Alternate I of 52.247-64.

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, which the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or executive orders applicable to acquisitions of commercial items or components:

[Contracting Officer check as appropriate.]

☐ (1) 52.222-41, Service Contract Act of 1965, As amended (41 U.S.C. 351, et seq.).

☐ (2) 52.222-42, Statement of Equivalent Rates for Federal Hires (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).

☐ (3) 52.222-43, Fair Labor Standards Act and Service Contract Act--Price Adjustment (Multiple Year and Option Contracts) (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).

☐ (4) 52.222-44, Fair Labor Standards Act and Service Contract Act--Price Adjustment (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).

☐ (5) 52.222-47, SCA Minimum Wages and Fringe Benefits Applicable to Successor Contract Pursuant to Predecessor Contractor Collective Bargaining Agreement (CBA) (41 U.S.C. 351, et seq.).

☐ (6) 52.222-50, Nondisplacement of Qualified Workers (Executive Order 12933).

(d) Comptroller General Examination of Record. The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of

the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records--Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FA Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c) or (d) of this clause, the Contractor is not required to include any FAR clause, other than those listed below (and as may be required by an addenda to this paragraph to establish the reasonableness of prices under Part 15), in a subcontract for commercial items or commercial components--

(1) 52.222-26, Equal Opportunity (E.O. 11246);

(2) 52.222-35, Affirmative Action for Disabled Veterans and Veterans of the Vietnam Era (38 U.S.C. 4212);

(3) 52.222-36, Affirmative Action for Workers with Disabilities (29 U.S.C. 793);

(4) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (46 U.S.C. 1241) (flow down not required for subcontracts awarded beginning May 1, 1996); and

(5) 52.222-41, Service Contract Act of 1965, As Amended (41 U.S.C. 351, et seq.).

A.4 52.204-7 CENTRAL CONTRACTOR REGISTRATION (OCT 2003)

(a) Definitions. As used in this clause--

Central Contractor Registration (CCR) database means the primary Government repository for Contractor information required for the conduct of business with the Government.

Data Universal Numbering System (DUNS) number means the 9-digit number assigned by Dun and Bradstreet, Inc. (D&B) to identify unique business entities.

Data Universal Numbering System +4 (DUNS+4) number means the DUNS number assigned by D&B plus a 4-character suffix that may be assigned by a business concern. (D&B has no affiliation with this 4-character suffix.) This 4-character suffix may be assigned at the discretion of the business concern to establish additional CCR records for identifying alternative Electronic Funds Transfer (EFT) accounts (see the FAR at Subpart 32.11) for the same parent concern.

Registered in the CCR database means that--

(1) The Contractor has entered all mandatory information, including the DUNS number or the DUNS+4 number, into the CCR database; and

(2) The Government has validated all mandatory data fields and has marked the record ``Active''.

(b) (1) By submission of an offer, the offeror acknowledges the requirement that a prospective awardee shall be registered in the CCR database prior to award, during performance, and through final payment of any contract, basic agreement, basic ordering agreement, or blanket purchasing agreement resulting from this solicitation.

(2) The offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation ``DUNS'' or ``DUNS +4'' followed by the DUNS or DUNS +4 number that identifies the offeror's name and address exactly as stated in the offer. The DUNS number will be used by the Contracting Officer to verify that the offeror is registered in the CCR database.

(c) If the offeror does not have a DUNS number, it should contact Dun and Bradstreet directly to obtain one.

(1) An offeror may obtain a DUNS number--

(i) If located within the United States, by calling Dun and Bradstreet at 1-866-705-5711 or via the Internet at <http://www.dnb.com> ; or

(ii) If located outside the United States, by contacting the local Dun and Bradstreet office.

(2) The offeror should be prepared to provide the following information:

(i) Company legal business.

(ii) Tradestyle, doing business, or other name by which your entity is commonly recognized.

(iii) Company Physical Street Address, City, State, and Zip Code.

(iv) Company Mailing Address, City, State and Zip Code (if separate from physical).

(v) Company Telephone Number.

(vi) Date the company was started.

(vii) Number of employees at your location.

(viii) Chief executive officer/key manager.

(ix) Line of business (industry).

(x) Company Headquarters name and address (reporting relationship within your entity).

(d) If the Offeror does not become registered in the CCR database in the time prescribed by the Contracting Officer, the Contracting Officer will proceed to award to the next otherwise successful registered Offeror.

(e) Processing time, which normally takes 48 hours, should be taken into consideration when registering. Offerors who are not registered should consider applying for registration immediately upon receipt of this solicitation.

(f) The Contractor is responsible for the accuracy and completeness of the data within the CCR database, and for any liability resulting from the Government's reliance on inaccurate or incomplete data. To remain registered in the CCR database after the initial registration, the Contractor is required to review and update on an annual basis from the date of initial registration or subsequent updates its information in the CCR database to ensure it is current, accurate and complete. Updating information in the CCR does not alter the terms and conditions of this contract and is not a substitute for a properly executed contractual document.

(g) (1) (i) If a Contractor has legally changed its business name, "doing business as" name, or division name (whichever is shown on the contract), or has transferred the assets used in performing the contract, but has not completed the necessary requirements regarding novation and change-of-name agreements in Subpart 42.12, the Contractor shall provide the responsible Contracting Officer a minimum of one business day's written notification of its intention to (A) change the name in the CCR database; (B) comply with the requirements of Subpart 42.12 of the FAR; and (C) agree in writing to the timeline and procedures specified by the responsible Contracting Officer. The Contractor must provide with the notification sufficient documentation to support the legally changed name.

(ii) If the Contractor fails to comply with the requirements of paragraph (g)(1)(i) of this clause, or fails to perform the agreement at paragraph (g)(1)(i)(C) of this clause, and, in the absence of a properly executed novation or change-of-name agreement, the CCR information that shows the Contractor to be other than the Contractor indicated in the contract will be considered to be incorrect information within the meaning of the ``Suspension of Payment'' paragraph of the electronic funds transfer (EFT) clause of this contract.

(2) The Contractor shall not change the name or address for EFT payments or manual payments, as appropriate, in the CCR record to reflect an assignee for the purpose of assignment of claims (see FAR Subpart 32.8, Assignment of Claims). Assignees shall be separately registered in the CCR database. Information provided to the Contractor's CCR record that indicates payments, including those made by EFT, to an ultimate recipient other than that Contractor will be considered to be incorrect information within the meaning of the ``Suspension of payment'' paragraph of the EFT clause of this contract.

(h) Offerors and Contractors may obtain information on registration and annual confirmation requirements via the internet at <http://www.ccr.gov> or by calling 1-888-227-2423, or 269-961-5757.

52.223-6 DRUG-FREE WORKPLACE

MAY 2001

A.5 52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 15 days of expiration; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 30 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 2 years.

A.6 52.216-18 ORDERING (OCT 1995)

(a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders or task orders by the individuals or activities designated in the Schedule. Such orders may be issued from through

(b) All delivery orders or task orders are subject to the

terms and conditions of this contract. In the event of conflict between a delivery order or task order and this contract, the contract shall control.

(c) If mailed, a delivery order or task order is considered "issued" when the Government deposits the order in the mail. Orders may be issued orally, by facsimile, or by electronic commerce methods only if authorized in the Schedule.

A.7 52.216-22 INDEFINITE QUANTITY (OCT 1995)

(a) This is an indefinite-quantity contract for the supplies or services specified, and effective for the period stated, in the Schedule. The quantities of supplies and services specified in the Schedule are estimates only and are not purchased by this contract.

(b) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. The Contractor shall furnish to the Government, when and if ordered, the supplies or services specified in the Schedule up to and including the quantity designated in the Schedule as the "maximum." The Government shall order at least the quantity of supplies or services designated in the Schedule as the "minimum."

(c) Except for any limitations on quantities in the Order Limitations clause or in the Schedule, there is no limit on the number of orders that may be issued. The Government may issue orders requiring delivery to multiple destinations or performance at multiple locations.

(d) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided, that the Contractor shall not be required to make any deliveries under this contract after .

A.8 2052.215-71 PROJECT OFFICER AUTHORITY-ALTERNATE 1

(a) The contracting officer's authorized representative, hereinafter referred to as the project officer, for this contract is:

Name:	Henry Rubin
Address:	U.S. Nuclear Regulatory Commission Mail Stop O-3E17A Washington, DC 20555

Telephone Number: (301) 415-1374

(b) The project officer shall:

- (1) Place delivery orders for items required under this contract up to the amount obligated on the contract award document.
- (2) Monitor contractor performance and recommend changes in requirements to the contracting officer.
- (3) Inspect and accept products/services provided under the contract.
- (4) Review all contractor invoices/vouchers requesting payment for products/services provided under the contract and make recommendations for approval, disapproval, or suspension.
- (5) Immediately notify the Personnel Security Branch, Division of Facilities and Security (PERSEC/DFS) (via e-mail) when a contractor employee no longer requires access authorization and return the individual's badge to PERSEC/DFS within three days after their termination.

(c) The project officer may not make changes to the express terms and conditions of this contract.

A.9 52.224-1 PRIVACY ACT NOTIFICATION (APR 1984)

The Contractor will be required to design, develop, or operate a system of records on individuals, to accomplish an agency function subject to the Privacy Act of 1974, Public Law 93-579, December 31, 1974 (5 U.S.C. 552a) and applicable agency regulations. Violation of the Act may involve the imposition of criminal penalties.

A.10 52.224-2 PRIVACY ACT (APR 1984)

(a) The Contractor agrees to--

(1) Comply with the Privacy Act of 1974 (the Act) and the agency rules and regulations issued under the Act in the design, development, or operation of any system of records on individuals to accomplish an agency function when the contract specifically identifies--

(i) The systems of records; and

(ii) The design, development, or operation work that the contractor is to perform;

(2) Include the Privacy Act notification contained in this

contract in every solicitation and resulting subcontract and in every subcontract awarded without a solicitation, when the work statement in the proposed subcontract requires the design, development, or operation of a system of records on individuals that is subject to the Act; and

(3) Include this clause, including this subparagraph (3), in all subcontracts awarded under this contract which requires the design, development, or operation of such a system of records.

(b) In the event of violations of the Act, a civil action may be brought against the agency involved when the violation concerns the design, development, or operation of a system of records on individuals to accomplish an agency function, and criminal penalties may be imposed upon the officers or employees of the agency when the violation concerns the operation of a system of records on individuals to accomplish an agency function. For purposes of the Act, when the contract is for the operation of a system of records on individuals to accomplish an agency function, the Contractor and any employee of the Contractor is considered to be an employee of the agency.

(c) (1) "Operation of a system of records," as used in this clause, means performance of any of the activities associated with maintaining the system of records, including the collection, use, and dissemination of records.

(2) "Record," as used in this clause, means any item, collection, or grouping of information about an individual that is maintained by an agency, including, but not limited to, education, financial transactions, medical history, and criminal or employment history and that contains the person's name, or the identifying number, symbol, or other identifying particular assigned to the individual, such as a fingerprint or voiceprint or a photograph.

(3) "System of records on individuals," as used in this clause, means a group of any records under the control of any agency from which information is retrieved by the name of the individual or by some identifying number, symbol, or other identifying particular assigned to the individual.

**BILLING INSTRUCTIONS FOR
FIXED PRICE CONTRACTS (October 2003)**

General: The contractor is responsible during performance and through final payment of this contract for the accuracy and completeness of the data within the Central Contractor Registration (CCR) database, and for any liability resulting from the Government's reliance on inaccurate or incomplete CCR data. The contractor shall prepare vouchers or invoices as prescribed herein. **FAILURE TO SUBMIT VOUCHERS/INVOICES IN ACCORDANCE WITH THESE INSTRUCTIONS WILL RESULT IN REJECTION OF THE VOUCHER/INVOICES AS IMPROPER.**

Form: Claims shall be submitted on the payee's letterhead, voucher/invoices, or on the Government's Standard Form 1034, "Public Voucher for Purchases and Services Other than Personal," and Standard Form 1035, "Public Voucher for Purchases Other than Personal--Continuation Sheet." These forms are available from the U.S. Government Printing Office, 710 North Capitol Street, Washington, DC 20401.

Number of Copies: An original and three copies shall be submitted. Failure to submit all the required copies will result in rejection of the voucher/invoice as improper.

Designated Agency Billing Office: Vouchers/Invoices shall be submitted to the following address:

U.S. Nuclear Regulatory Commission
Division of Contracts - T-7-I-2
Washington, DC 20555-0001

A copy of any invoice which includes a purchase of property valued at the time of purchase at \$5000 or more, shall additionally be sent to:

NRC Property Management Officer
Administrative Services Center
Mail Stop -O-2G-112
Washington, DC 20555-0001

HAND-DELIVERY OF VOUCHERS/INVOICES IS DISCOURAGED AND WILL NOT EXPEDITE PROCESSING BY THE NRC. However, should you choose to deliver vouchers/invoices by hand, including delivery by any express mail service or special delivery service which uses a courier or other person to deliver the vouchers/invoices in person to the NRC, such vouchers/invoices must be addressed to the above Designated Agency Billing Office and will only be accepted at the following location:

U.S. Nuclear Regulatory Commission
One White Flint North - Mail Room
11555 Rockville Pike
Rockville, MD 20852

HAND-CARRIED SUBMISSIONS WILL NOT BE ACCEPTED AT OTHER THAN THE ABOVE ADDRESS

Note that the official receipt date for hand-delivered vouchers/invoices will be the date it is received by the official agency billing office in the Division of Contracts.

Agency Payment Office: Payment will continue to be made by the office designated in the contract in Block 12 of the Standard Form 26 or Block 25 of the Standard Form 33, whichever is applicable.

Frequency: The contractor shall submit a voucher or invoice only after the NRC's final acceptance of services rendered or products delivered in performance of the contract unless otherwise specified in the contract.

Preparation and Itemization of the Voucher/Invoice: The voucher/invoice shall be prepared in ink or by typewriter (without strike-overs). Corrections or erasures must be initialed. To be considered a proper voucher/invoice, all of the following elements must be included:

1. Contractor's Data Universal Number (DUNS) or DUNS+4 number that identifies the contractor's name and address. The DUNS+4 number is the DUNS number plus a 4-character suffix that may be assigned at the discretion of the contractor to identify alternative Electronic Funds Transfer (EFT) accounts for the same parent concern.
2. Contract number.
3. Sequential voucher/invoice number.
4. Date of voucher/invoice.
5. Payee's name and address. Show the name of the Payee as it appears in the contract and its correct address. If the Payee assigns the proceeds of this contract as provided for in the assignment of claims terms of this contract, the Payee shall require as a condition of any such assignment, that the assignee shall register separately in the Central Contractor Registration (CCR) database at <http://www.ccr.gov> and shall be paid by EFT in accordance with the terms of this contract. See Federal Acquisition Regulation 52.232-33(g) Payment by Electronic Funds Transfer - Central Contractor Registration (October 2003).
6. Description of articles or services, quantity, unit price, and total amount.
7. For contractor acquired property list each item purchased costing \$50,000 or more and having a life expectancy of more than 1 year and provide: (1) an item description, (2) manufacturer, (3) model number, (4) serial number, (5) acquisition cost, (6) date of purchase, and (7) a copy of the purchasing document.
8. Weight and zone of shipment, if shipped by parcel post.
9. Charges for freight or express shipments. Attach prepaid bill if shipped by freight or express.
10. Instructions to consignee to notify the Contracting Officer of receipt of shipment.
11. For Indefinite Delivery contracts or contracts under which progress payments are authorized, the final voucher/invoice shall be marked "FINAL VOUCHER" OR "FINAL INVOICE."

Currency: Billings may be expressed in the currency normally used by the contractor in maintaining his accounting records and payments will be made in that currency. However, the U.S. dollar equivalent for all vouchers/invoices paid under the contract may not exceed the total U.S. dollars authorized in the contract.

Supersession: These instructions supersede any previous billing instructions.

Vacancy Information

[Email to a Friend](#)

Announcement Number: R-III/DRS-2003-0017

Vacancy Description: Reactor Engineer (Electrical)

Open Period: 02/03/2003 - 03/03/2003

Series/Grade: GG-0850-11/13

Salary: \$54,027.00 TO \$91,239.00

Promotion Potential: GG-13

Hiring Agency: NUCLEAR REGULATORY COMMISSION

Duty Locations: 1 vacancy in DuPage County, IL

Skills	Skills Description
134	This position requires overnight travel, 6 to 10 nights per month.
135	The individual selected will be subject to random drug testing.
146	Applicants must submit a copy of college transcript or list of college courses to that includes hours and grades.
069	Applications must be received by the closing date to receive consideration.
103	Requires experience in this field of specific education or a combination of education and experience.

For more information, Contact: Mark Rubic, 630-829-9515 mjr3@nrc.gov

Additional Information

This position is located in:

The Division of Reactor Safety
Lisle, IL

Supervisor: Branch Chief, Electrical Engineering Branch

TYPE OF POSITION: Bargaining Unit/Full Time/Permanent Appointment/Drug Testing

AREA OF CONSIDERATION: Nationwide

TRAVEL REQUIREMENTS: 35%

CITIZENSHIP:

U.S. citizenship is required.

PROMOTION POTENTIAL:

The full-performance grade level of this position is GG-13.

APPLICATION PROCEDURES:

Applications (resume and application questions) for this vacancy must be received on-line via the NRC Careers Automated application system BEFORE midnight Eastern Time on the closing date of this announcement. If you fail to submit a COMPLETE online resume, you WILL NOT be considered for this position. Paper applications WILL NOT be accepted unless hardship circumstances can be demonstrated.

Current/reinstatement eligible Federal employees with status (Tenure Group 1 or 2) will be considered through merit promotion procedures under this announcement and must submit a copy of your most recent SF-50 (Notification of Personnel Action) to verify competitive status or reinstatement eligibility. Status applicants who wish to be considered under both merit promotion and competitive procedures must email the Specialist identified below by the closing date of the announcement.

Please send the SF-50 via fax, email or regular mail to:

U. S. Nuclear Regulatory Commission

Region III

Attn: Mark Rubic

801 Warrenville Road

Lisle, IL 60532

Fax: (630) 515-1278

E-Mail: mjr3@nrc.gov

Please note that NRC employees do not have to submit an SF-50.

VETERANS' PREFERENCE: If claiming 5-Point Veterans' Preference, you must submit a copy of your DD-214, Certificate of Release or Discharge from Active Duty, or other proof of eligibility. If claiming 10-point Veterans' Preference, you must submit an SF-15, Application for 10-Point Veterans' Preference, plus the proof required by that form.

Additional information on veterans' preference is available in the Vet's Guide that can be found at:

<http://www.opm.gov/veterans/html/vetguide.htm>

Proof of veterans' preference must be received by the closing date of the vacancy announcement. This proof must be sent to either the contact address or fax number identified above, Attention: Mark Rubic, and MUST include the announcement number for which applying.

All required supplemental application materials, including SF-50 (Notification of Personnel Action), College Transcript, DD-214 (Honorable or General Discharge Certificate), or SF-15 (Application for 10 Point Veteran Preference) must be received by the closing date of the announcement). This proof must be sent to either the contact address or fax number identified above, and MUST include the announcement number for which applying.

Note: Because this is a professional position with positive education requirements, submission of College Transcript(s) is REQUIRED.

NRC employees must submit four copies of your most recent rating of record (or a statement that one is not available) by the closing date of the announcement to the contact listed above. Be sure to write the vacancy announcement number on the top right hand corner of each copy of the appraisal.

Expenses associated with interview and/or relocation will be paid.

INDIVIDUALS SELECTED FOR THIS POSITION WILL ALSO BE SUBJECT TO PREAPPOINTMENT DRUG TESTING UNLESS CURRENTLY IN AN NRC POSITION SUBJECT TO RANDOM DRUG TESTING.

DUTIES:

Serves as a member of the Electrical Engineering Branch with responsibilities for the inspection and assessment of electrical systems at nuclear power reactors to assure the safety of NRC licensed facilities and activities, as well as compliance with provisions of the rules and regulations of the Commission, and to enforce the provisions of the permits, licenses, rules, and orders pertinent to the mission of the NRC.

QUALIFICATION REQUIREMENTS:

To qualify for these positions, you must meet BOTH basic education/professional knowledge requirements that apply to Federal engineering positions at all grade levels AND specialized experience requirements, as outlined below.

BASIC EDUCATION/PROFESSIONAL KNOWLEDGE REQUIREMENTS:

Regardless of the grade level of the vacancy, candidates for Federal Government professional engineering positions must meet certain basic professional knowledge requirements. Generally these knowledge requirements are met by having a bachelor's or higher degree in a relevant professional engineering discipline (e.g., nuclear, electrical, mechanical, metallurgical, structural, chemical) from a school of engineering with at least one professional engineering curriculum accredited by the Accreditation Board for Engineering and Technology (ABET).

However, if you do not possess such a professional engineering degree, you may still satisfy the professional knowledge requirements if you have current Professional Engineer (P.E.) registration in one of the relevant disciplines from any U.S. State or Territory; or if you successfully passed an Engineer-in-Training (EIT) written examination administered by a State Board of Engineering Examiners; or if you have either a related professional degree or at least 60 semester hours of specified engineering-related college courses COMBINED WITH at least a year of professional engineering work experience performed under professional engineer supervision and guidance. More detailed information about these alternatives for meeting the knowledge requirements for Federal professional engineering jobs are described in the U.S. Office of Personnel Management Qualification Standards Operating Manual which may be accessed at the following website:
<http://www.opm.gov/qualifications/SEC-IV/B/GS0800/0800.HTM>

Note: It is your responsibility to furnish documentation that you meet the basic education and professional knowledge requirements; in the absence of such documentation, you would be rated not qualified. (See the Application Procedures section several paragraphs below for further information.)

SPECIALIZED EXPERIENCE:

In addition to the basic education/professional knowledge requirements described above, you must possess at least one year of specialized experience at or equivalent to the next lower grade level. Generally, to meet this level of experience, you would need 3-5 years of post-degree specialized experience. For this position, specialized experience is defined as work experience applying any of a variety of relevant professional engineering disciplines (e.g., nuclear, electrical, mechanical, metallurgical, structural, chemical) in the industries of nuclear power and/or nuclear materials. Such experience should have provided you with the full range of knowledge, skills and abilities addressed in the rating factor questions that are associated with this vacancy announcement. Please note that you MUST respond to the vacancy questions on-line via NRCareers in order for your application to be accepted as complete.

New employees will be required to complete a "Declaration of Federal Employment, (OF-306)," prior to being appointed to determine their suitability for Federal employment and to authorize a background investigation. False statements or responses on your resume or questionnaire can jeopardize your employment opportunity and subject you to disciplinary action, including removal from Federal service.

If applying online poses a hardship to any applicant, the Servicing Human Resources Specialist listed on the vacancy announcement will provide assistance to ensure that applications are submitted online by the closing date. Applicants must contact the Servicing Human Resources Specialist PRIOR TO THE CLOSING DATE to speak to someone who can provide assistance for online submission. The NRCareers system can be accessed at

<https://jobs.quickhire.com/scripts/qhwebfed35nrc.exe>.

Next select the "Registered Users" section on the login page and enter your NRCareers ID (or email address) and your password and select "Go to Jobs" and click on the "Next" button.

Selection will be made without regard to race, color, religion, sex, national origin, political affiliation, marital status, non-disqualifying physical or mental handicap, age, membership or non-membership in an employee organization, personal favoritism or other non-merit factors.

The NRC provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the Disability Program Coordinator at (301) 415-7111. Determinations on requests for reasonable accommodation will be made on a case-by-case basis:

POLITICAL RECOMMENDATIONS:

Executive agencies are prohibited from accepting or considering applications for competitive appointments or positions based on political recommendations from members of congress, congressional employees, elected state or local government officials, and political party officials. Such officials may only supply statements regarding the character and residence of the applicant.

SECURITY CLEARANCE:

A background security investigation will be required for all new hires. Appointment will be subject to the applicant's successful completion of a background security investigation and favorable adjudication. Failure to successfully meet these requirements will be grounds for termination.

NOTE: APPLICANTS MUST ANSWER THE JOB SPECIFIC QUESTIONS BELOW: Breadth, recency and length of experience in the field; training, awards, and commendations; past and current performance; and community or outside professional activities will be considered as they relate to each of the job specific questions to determine the level of knowledge, skills or ability of candidates.

[Apply to this Vacancy](#)

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NRCareers

Your Gateway to Career Opportunities

Questions, Comments or Feedback can be directed to NRCareers@nrc.gov

CREDITING PLAN FOR ELECTRICAL ENGINEER, GG-11

NOTE: In evaluating applicant responses to each of the rating factors listed below, objective evidence of quality (e.g., performance evaluations, samples of work, testimonials from respected, knowledgeable individuals, awards and commendations, etc.) should be given greater weight than simple years of experience or completion of tasks.

1. Knowledge and experience in the area of electrical systems.
 - A. Work experience that demonstrates significant knowledge of electrical engineering activities associated with the operation of nuclear electrical generating facilities. Experience demonstrates ability to evaluate and analyze complex electrical issues.
 - B. Work experience that demonstrates knowledge of electrical engineering activities associated with the operation of nuclear electrical generating facilities. Experience demonstrates ability to evaluate and analyze electrical issues.
 - C. Candidate with appropriate qualifications but experience less than criteria B.
2. Knowledge and application of the principles, theories, and practices of electrical engineering.
 - A. Significant evidence of knowledge of theory, practices, and principles of electrical engineering in the areas of design, operation, repair and testing.
 - B. Adequate evidence of knowledge of theory, practices, and principles of electrical engineering in the areas of design, operation, repair and testing. Quality of experience less than Criteria A.
 - C. Minimal evidence (less than Criteria B) of knowledge of theory, practices, and principles of electrical engineering in the areas of design, operation, repair and testing. Quality of experience less than Criteria B.
3. Knowledge of NRC regulations, and industry codes/standards for nuclear facilities
 - A. Significant evidence of the ability to utilize NRC or industry regulations, guides, or standards in performing and/or evaluating electrical engineering activities.
 - B. Adequate evidence of the ability to utilize NRC or industry regulations, guides, or standards. Quality of experience less than Criteria A.
 - C. Minimal evidence of the ability to utilize NRC or industry regulations, guides, or standards. Quality of experience less than Criteria B.

4. Ability to evaluate licensee analyses and assess performance, develop and implement recommendations.
 - A. Significant evidence of the ability to evaluate and analyze complex electrical engineering issues and recommend or implement appropriate response.
 - B. Adequate evidence of the ability to evaluate and analyze electrical engineering issues. Quality of experience less than Criteria A.
 - C. Minimal evidence (less than Criteria B) of the ability to evaluate and analyze electrical engineering issues. Quality of experience less than Criteria B.
5. Demonstrated ability to effectively present technical information orally and in writing.
 - A. Significant evidence of oral and written communication skills that produce effective communication of technical information to management or supervision.
 - B. Adequate evidence of oral and written communication skills that produce effective communication of technical information to management or supervision. Quality of experience less than Criteria A.
 - C. Minimal evidence (less than Criteria B) of the ability to communicate orally and in writing. Quality of experience less than Criteria B.

CREDITING PLAN FOR ELECTRICAL ENGINEER, GG-13

NOTE: In evaluating applicant responses to each of the rating factors listed below, objective evidence of quality (e.g., performance evaluations; samples of work; testimonials from respected, knowledgeable individuals, awards and commendations, etc.) should be given greater weight than simple years of experience or completion of tasks.

1. Knowledge and experience in the area of electrical systems:
 - A. Strong evidence of the ability to evaluate and analyze complex electrical systems and components.
 - B. Adequate evidence of the ability to evaluate and analyze electrical systems and components.
 - C. Candidate with appropriate qualifications but experience and demonstrated ability less than criteria B.
2. Knowledge and application of the principles, theories, and practices of electrical engineering.
 - A. Strong evidence of knowledge of theory, practices, and principles of electrical engineering in the areas of design, operation, repair and testing.
 - B. Adequate evidence of knowledge of theory, practices, and principles of electrical engineering in the areas of design, operation, repair and testing. Quality of experience less than Criteria A.
 - C. Minimal evidence (less than Criteria B) of knowledge of theory, practices, and principles of electrical engineering in the areas of design, operation, repair and testing. Quality of experience less than Criteria B.
3. Knowledge of NRC regulations, and industry codes/standards for nuclear facilities:
 - A. Strong evidence of the ability to utilize NRC or industry regulations, guides, or standards in performing and/or evaluating electrical engineering activities.
 - B. Adequate evidence of the ability to utilize NRC or industry regulations, guides, or standards. Quality of experience less than Criteria A.
 - C. Minimal evidence of the ability to utilize NRC or industry regulations, guides, or standards. Quality of experience less than Criteria B.

4. Ability to evaluate licensee analyses and assess performance, develop and implement recommendations.

- A. Strong evidence of the ability to evaluate and analyze complex electrical engineering issues and recommend or implement appropriate response.
- B. Adequate evidence of the ability to evaluate and analyze electrical engineering issues. Quality of experience less than Criteria A.
- C. Minimal evidence (less than Criteria B) of the ability to evaluate and analyze electrical engineering issues. Quality of experience less than Criteria B.

5. Demonstrated ability to effectively present technical information orally and in writing.

- A. Strong evidence of oral and written communication skills that produce effective communication of technical information to management or supervision.
- B. Adequate evidence of oral and written communication skills that produce effective communication of technical information to management or supervision. Quality of experience less than Criteria A.
- C. Minimal evidence (less than Criteria B) of the ability to communicate orally and in writing. Quality of experience less than Criteria B.



US Nuclear Regulatory Commission

Vacancy Listing Report

Vacancy Number: R-II/DRS-2003-0024

Vacancy Description: Reactor Inspector (Fire Protection)

Vac/Duty Loc 1: 1, Atlanta, GA

Vac/Duty Loc 2:

Vac/Duty Loc 3:

Series/Grade: GS-0801V/0804-11/13

Hiring Agency: NUCLEAR REGULATORY COMMISSION

Contact Information: Gloria Reeves, 404-562-4350, GBR1@NRC.GOV

Promotion Potential: GS-13

Date Opened: 6/2/03

Date Closed: 7/2/03

Date Posted:

Salary: 54027 - 88269

Information:

This position is located in:
The Division of Reactor Safety
Engineering Branch 1
Atlanta, Georgia

Supervisor: Charles R. Ogle

TYPE OF POSITION: Bargaining Unit/Full Time/Permanent

AREA OF CONSIDERATION: Nationwide

TRAVEL REQUIREMENTS: 35% (Frequent)

Expenses associated with interview and/or relocation WILL BE PAID.

INDIVIDUALS SELECTED FOR THIS POSITION WILL ALSO BE SUBJECT TO PREAPPOINTMENT DRUG
TESTING UNLESS CURRENTLY IN AN NRC POSITION SUBJECT TO RANDOM DRUG TESTING.

DUTIES:

***THIS POSITION IS INTERDISCIPLINARY: Electrical Engineer, GG-0850/Fire
Protection Engineer, GG-0804. Final series of the position will be determined by
the qualifications of the candidate selected to fill it.

Conducts inspections and assessments of licensee performance associated with
electrical and fire protection/alternate shutdown systems and programs at nuclear
power plants.

QUALIFICATIONS REQUIRED:

Candidates may meet the basic qualifications required by:

- (1) Having at least one year of experience at the next lower grade level or

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Date: 5/27/03

Page:1



US Nuclear Regulatory Commission

Vacancy Listing Report

equivalent in the occupational series listed above or related series performing like or similar duties, OR

(2) Possessing knowledge of the theory, principles, and practices in the fields of electrical and fire protection engineering or other closely related fields as evidenced by at least a bachelor's degree in those fields or equivalent combination of education, training, and experience.

APPLICATION PROCEDURES:

Applications (resume and application questions) for this vacancy must be received on-line via the NRC Careers Automated application system BEFORE midnight Eastern Standard Time on the closing date of this announcement. If you fail to submit a COMPLETE online resume, you WILL NOT be considered for this position. Paper applications WILL NOT be accepted unless hardship circumstances can be demonstrated.

Current/reinstatement eligible Federal employees with status (Tenure Group 1 or 2) will be considered through merit promotion procedures under this announcement and must submit a copy of your most recent SF-50 (Notification of Personnel Action) to verify competitive status or reinstatement eligibility. Status applicants who wish to be considered under both merit promotion and competitive procedures must email R2Job@nrc.gov by the closing date of the announcement.

Please send the SF-50 via fax, email or regular mail to:

U. S. Nuclear Regulatory Commission
Attn: Gloria Reeves - 23T85
61 Forsyth Street, SW
Atlanta, GA 30303

Please note: NRC employees do not have to submit an SF-50.

If claiming 5-Point Veterans' Preference, you must attach a copy of your DD-214, Certificate of Release or Discharge from Active Duty, or other proof of eligibility. If claiming 10-point Veterans' Preference, you must attach an SF-15, Application for 10-Point Veterans' Preference, plus the proof required by that form.

Additional information on veterans' preference is available in the Vet's Guide that can be found at:

<http://www.opm.gov/veterans/html/vetguide.htm>

All required supplemental application materials, including SF-50 (Notification of Personnel Action), College Transcript, DD-214 (Honorable or General Discharge Certificate), or SF-15 (Application for 10 Point Veteran Preference) must be received by the closing date of the announcement). This proof must be sent to either the contact address or fax number identified below, and MUST include the announcement number for which applying.



US Nuclear Regulatory Commission

Vacancy Listing Report

NRC employees must submit four copies of your most recent rating of record (or a statement that one is not available) by the closing date of the announcement to the contact listed above. Be sure to write the vacancy announcement number on the top right hand corner of each copy of the appraisal.

New employees will be required to complete a "Declaration of Federal Employment, (OF-306)," prior to being appointed to determine their suitability for Federal employment and to authorize a background investigation. False statements or responses on your resume or questionnaire can jeopardize your employment opportunity and subject you to disciplinary action, including removal from Federal service.

If applying online poses a hardship to any applicant, the Servicing Human Resources Specialist listed on the vacancy announcement will provide assistance to ensure that applications are submitted online by the closing date. Applicants must contact the Servicing Human Resources Specialist PRIOR TO THE CLOSING DATE to speak to someone who can provide assistance for online submission. The NRCareers system can be accessed at <https://jobs.quickhire.com/scripts/qhwebfed35nrc.exe>

Next select the "Registered Users" section on the login page and enter your NRCareers ID (or email address) and your password and select "Go to Jobs" and click on the "Next" button.

Selection will be made without regard to race, color, religion, sex, national origin, political affiliation, marital status, non-disqualifying physical or mental handicap, age, membership or non-membership in an employee organization, personal favoritism or other non-merit factors.

The NRC provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the Disability Program Coordinator at (301) 415-7111. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

Executive agencies are prohibited from accepting or considering applications for competitive appointments or positions based on political recommendations from members of congress, congressional employees, elected state or local government officials, and political party officials. Such officials may only supply statements regarding the character and residence of the applicant.

SECURITY CLEARANCE: A background security investigation will be required for all new hires. Appointment will be subject to the applicant's successful completion of a background security investigation and favorable adjudication. Failure to successfully meet these requirements will be grounds for termination. Favorable reference checks, credit check, and education verification are required.

NOTE: APPLICANTS MUST ANSWER THE JOB SPECIFIC QUESTIONS BELOW: Breadth, recency and length of experience in the field; training, awards, and commendations; past

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Date: 5/27/03

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and current performance; and community or outside professional activities will be considered as they relate to each of the job specific questions to determine the level of knowledge, skills or ability of candidates.



US Nuclear Regulatory Commission

Vacancy Question Listing

Vacancy Number: R-II/DRS-2003-0024

Vacancy Description: Reactor Inspector (Fire Protection)

* 1. Please select one or more grades:

- 1. 11
- 2. 12
- 3. 13

* 2. Please select one or more Locations:

- 1. Atlanta, GA

All Grades

1. (F0111) Knowledge in the area of electrical systems associated with nuclear power plants. (Describe specific experience, training or education, or accomplishments that demonstrate your ability to evaluate complex electrical systems and components associated with nuclear power plants.)

2. (F0112) Knowledge of the principles, theories, and practices of electrical engineering. (Describe specific experience, training or education, or accomplishments which demonstrate your knowledge of the theory, practices, and principles of electrical engineering in the areas of design, operation, repair, or testing.)

3. (F0113) Demonstrated knowledge of the theory, principles, and practices of fire protection engineering as applied to nuclear power plants. (See examples below)



US Nuclear Regulatory Commission

Vacancy Question Listing

Vacancy Number: R-II/DRS-2003-0024

Vacancy Description: Reactor Inspector (Fire Protection)

(F0113) Describe education, training, professional registration, experience, and accomplishments that demonstrate your understanding of fire protection codes and standards; fire protection systems engineering and design; fire protection systems performance; fire risk assessments; fire hazard analyses; and the effects of and system response to fire and smoke. Describe education, training, experience, professional registration, and accomplishments which demonstrate your understanding of state of the art technical developments, systems, and conditions that prevent fire hazards, and systems, structures, and components used to achieve and maintain safe shutdown conditions following a fire. Describe education, training, and experience that demonstrate your ability to evaluate an operating situation and take adequate measures to ensure safe nuclear power plant operations.

4. (F0114) Demonstrated knowledge of NRC regulations and policies, inspection and review procedures. (Describe your knowledge and experience of NRC regulations, Regulatory Guides and inspection procedures associated with nuclear power plant electrical and fire protection systems and programs. Also, describe your ability to independently inspect, evaluate, and assess the effectiveness of licensee policies, procedures, and practices associated with electrical and fire protection systems and programs.)

5. (F0046) Demonstrated ability to communicate effectively both orally and in writing. (See examples below)



US Nuclear Regulatory Commission

Vacancy Question Listing

Vacancy Number: R-II/DRS-2003-0024

Vacancy Description: Reactor Inspector (Fire Protection)

(F0115) Describe your ability to present technical information effectively to a variety of audiences. Provide specific examples of complex technical or administrative issues that you have presented orally and/or in written reports to peers, management, outside organizations, and public audiences. Discuss how your communication played a role in understanding or resolution of an issue. Describe your ability to effectively interact and cooperate with personnel of varying technical backgrounds and to function as a team member. Provide evidence that indicates your skills in oral and written communications.

Hopper

CREDITING PLAN
REACTOR INSPECTOR FIRE PROTECTION/ELECTRICAL ENGINEER
R-II/DRS-2002-0002
GG-11/12/13

1. Knowledge in the area of electrical systems associated with nuclear power plants.

A. Extensive, substantial industry or NRC experience in the design, fabrication, testing, or inspection of power plant electrical systems or components, plus evidence that reflects well above average performance such as appraisals, awards, or other evidence of accomplishment.

B. Progressively responsible industry or NRC experience in the design, fabrication, testing, or inspection of power plant electrical systems or components, plus evidence that reflects above average performance such as appraisals, awards, or other evidence of accomplishment.

C. Limited industry or NRC experience in the design, fabrication, testing, or inspection of power plant electrical systems or components, plus evidence that reflects above average performance such as appraisals, awards, or other evidence of accomplishment.

2. Knowledge of the principles, theories, and practices of electrical engineering.

A. Experience involving the theory, practices and principles of electrical engineering in nuclear power plants in at least two of the areas of design, operation, repair, or testing of electrical systems or components. Experience may be gained through industry, NRC, civilian, or military nuclear programs.

B. Experience involving the theory, practices and principles of electrical engineering in nuclear power plants in the area of design, operation, repair, or testing of electrical systems or components. Experience may be gained through industry, NRC, civilian, or military nuclear programs.

C. Knowledge involving the theory, practices and principles of electrical engineering in nuclear power plants in the area of design, operation, repair, or testing of electrical systems or components. Experience may be gained through industry, NRC, civilian, or military nuclear programs.

3. Demonstrated knowledge of the theory, principles, and practices of fire protection engineering as applied to nuclear power plants.

A. Extensive, substantial industry or NRC experience in fire protection, suppression, and safe shutdown analysis, plus evidence that reflects well above average performance such as appraisals, awards, or other evidence of accomplishment.

B. Progressively responsible industry or NRC experience in fire protection, suppression, and safe shutdown analysis, plus evidence that reflects above average performance such as appraisals, awards, or other evidence of accomplishment.

C. Limited industry or NRC experience in fire protection, suppression, and safe shutdown analysis, plus evidence that reflects above average performance such as appraisals, awards, or other evidence of accomplishment.

4. Demonstrated knowledge of NRC regulations and policies, inspection and review procedures.

A. Demonstrated knowledge and understanding of NRC regulations and policies. Extensive, substantial inspection, assessment or auditing experience in the fire protection, suppression, safe shutdown or electrical areas plus evidence that reflects well above average performance such as appraisals, awards, or other evidence of accomplishment.

B. Demonstrated knowledge and understanding of NRC regulations and policies. Progressively responsible inspection, assessment or auditing experience in the fire protection, suppression, safe shutdown or electrical areas plus evidence that reflects above average performance such as appraisals, awards, or other evidence of accomplishment.

C. Limited knowledge and understanding of NRC regulations and policies. Limited inspection, assessment or auditing experience in the fire protection, suppression, safe shutdown or electrical areas plus evidence that reflects above average performance such as appraisals, awards, or other evidence of accomplishment.

5. Demonstrated ability to communicate effectively, both orally and in writing.

A. Evidence of regularly preparing, reviewing, and presenting technical information through formal and informal briefings and in writing to supervisors and management within the applicant's organization, and

Significant experience with similar activities that are directed outside the applicant's organization. For example, preparing licensee event reports for submittal to the NRC or making presentations at meetings with the NRC staff or industry conferences.

B. Evidence of having prepared and presented technical information through briefings and in writing to peers, supervisors within the applicant's organization, and

Some experience with similar activities that are directed outside the applicant's organization.

C. Some demonstrated experience doing technical writing and conducting technical briefings, but less than B candidates.