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From: Donald Hassell, OBC
To: Carol Ann Reed
Date: 10/15/01 8:26AM
Subject: Re: FOIA Requests Relating to Security Information

[REDACTED]

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>>> Carol Ann Reed 10/12/01 03:00PM >>>

For your information, FOIA requests relating to security information are being processed as usual. Once you are given the go ahead from my office to begin processing such a request, compile your records as you normally have done in the past and provide them to my office.

If you believe under the current heightened security environment the records contain information that warrant closer scrutiny, please list these records on a separate appendix and provide a harm statement explaining the sensitivity of the information.

For information withholdable under Exemption 3, Unclassified Safeguards Information, indicate in the margin of the record the section(s) of 10 CFR 73.21 under which the bracketed information falls.

For your information, copies of FOIA requests are being provided to the OEDO if it is apparent from the incoming request that security information is being requested.

CC: DSE

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