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O.L. Olson, Project Manager  
 Basalt Waste Isolation Project Office  
 U.S. Department of Energy  
 P. O. Box 550  
 Richland, WA 99352

Dear Mr. Olson:

SUBJECT: REQUEST FOR DOE/BWIP INFORMATION SYSTEMS DISCUSSION

As a result of my discussions with Pierre Saget on July 12, 1984, I am forwarding a proposed agenda for the meeting on Monday, August 27, 1984.

NRC staff attending this meeting are beginning a requirements analysis for an issue tracking and information management system. Part of their work includes becoming familiar with current and planned tracking and information systems used by each of the repository program offices.

If you have any comments or require further information concerning this meeting and its agenda, please call Avi Bender, FTS 427-4530.

Sincerely,

*RS/*

Robert J. Wright,  
 Senior Technical Advisor  
 Repository Projects Branch  
 Division of Waste Management

Enclosure:  
 Agenda for August 27, 1984,  
 Issue Tracking and Information  
 Systems Briefing

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MJBell  
REBrowning

O.L. Olson, Project Manager  
Basalt Waste Isolation Project Office  
U.S. Department of Energy  
P. O. Box 550  
Richland, WA 99352

Dear Mr. Olson:

SUBJECT: REQUEST FOR DOE/BWIP INFORMATION SYSTEMS DISCUSSION

As a result of my discussions with Pierre Saget on July 12, 1984, I am forwarding a proposed agenda for the meeting on Wednesday, August 22, 1984.

NRC staff attending this meeting are beginning a requirements analysis for an issue tracking and information management system. Part of their work includes becoming familiar with current and planned tracking and information systems used by each of the repository program offices.

If you have any comments or require further information concerning this meeting and its agenda, please call Avi Bender, FTS 427-4530.

Sincerely,

Robert J. Wright,  
Senior Technical Advisor  
Repository Projects Branch  
Division of Waste Management

Enclosure:  
Agenda for August 22, 1984,  
Issue Tracking and Information  
Systems Briefing

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AUG 1 1984

PROPOSED AGENDA

DOE/BWIP ISSUE TRACKING AND INFORMATION SYSTEMS DISCUSSION

Date: August 27, 1984

Time: 9:00 a.m. - 4:00 p.m.

Place: BWIP Project Office, Richland, Washington

9:00 a.m.	Introductory remarks Introductory remarks	DOE NRC
9:30 a.m.	Description of current issue tracking systems used by DOE at BWIP, their objectives, and access to the system  Discussion of plans to update or consolidate BWIP's system with other DOE repository tracking systems	DOE  DOE
10:30 a.m.	Description of current NRC efforts and objectives to develop an automated issue tracking system and an information management system	NRC
11:00 a.m.	Description of current State of Washington efforts and objectives to develop an issue tracking system	State of Washington
11:30 a.m.	Mechanisms for exchange of information	All

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1:00 p.m.	Description of DOE/BWIP document and data collection systems and access to items in the system, e.g., raw data, memos, reports, contract summaries and other non-proprietary information	DOE
3:00 p.m.	Prepare summary meeting notes	NRC
4:00 p.m.	Adjourn	

Attendees:

J. Bunting	NRC
M. Dunkelman	NRC
A. Bender	NRC
P. Altomare	NRC
R. Brown	NRC
R. Cook	NRC
B. Swartwood	Aerospace Corporation
H. Bauer	Aerospace Corporation

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