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CENTER FOR NUCLEAR WASTE REGULATORY ANALYSES

NONCONFORMANCE REPORT

Project No. 20-5702-075

NCR No. 92-06

PART 1: DESCRIPTION OF NONCONFORMANCE

Professional Personnel Qualification Records for some CNWRA "active" consultants have not received annual reviews by the cognizant Director as required by QAP-007, para 3.5.

Initiated by: B. MABRITO

Date: 12/23/92

PART 2: PROPOSED DISPOSITION AND CORRECTIVE ACTION

Disposition: Technical Director to review those "active consultants" and determine if they are still qualified to perform work for the Center. If so, the TD will sign showing maintenance of qualifications, and date.

Basis of Disposition: Considering that knowledge and education both expand, rather than contract or shrink, this disposition is a reasonable approach for the Center to employ. The TD will eliminate paperwork for those consultants not currently active and verify that the others are qualified to perform the work.

Action to correct nonconformance:

Center Document Control Clerk will be instructed to modify her recall system to ensure the cognizant director periodically reviews active consultant qualification forms.

Target date for completion: 12/31/92

Proposed by: B. MABRITO

Date: 12/23/92

PART 3: APPROVAL

Element Manager: Bruce D. Jensen Date: 12/23/92

Director of QA: Robert J. Brown Date: 12/28/92

Comments/Instructions:

SEE ATTACHED E-MAIL DATED 1/4/93. BEN 1/4/93

PART 4: CLOSE OUT

Comments: Files were reviewed as necessary. Reminder system using color coded (for date of review) is developed.

Verified by: R. D. Brown

Date: 1/12/93

From: BMABRIT --SWRI
To: ACORTIN --SWRI

Date and time 01/14/93 18:03:54

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From: Bruce Mabrito
CNWRA
512/522-5149

Bruce Mabrito 1/14/93

Subject: Nonconformance Report 92-06 / Qualification Form Recall System

Alice Cortinas:

The purpose of this memorandum is to instruct you to set up a recall system to ensure that the cognizant director periodically reviews the active consultant qualification forms.

As we discussed today, I encourage you to think about this and come up with a system which is easy for you to maintain and can be easily understood by others who might substitute for you in the future. Among those discussed, the color coding of the individual forms seems like a very reasonable approach, although I leave the door open to you to decide what is best for your Document Control Operations.

A copy of this Electronic Memorandum will be printed out and attached to NCR 92-06.