

January 7, 2004

Q-5

Ms. Elizabeth Ullrich
Nuclear Materials Safety Branch
US NRC: Region 1
476 Allendale Road
King of Prussia, PA 19406-1415

03012894

Re: Change in RSO for License No. 37-02006-09

Dear Ms. Ullrich:

The purpose of this letter is to request a change in RSO for the Lockheed Martin Commercial Space Systems License No. 37-02006-09. We request to change the RSO from Sydney Porter, Jr. CHP to Ms. Charlene McIntyre. Ms. McIntyre has 10 years experience in radiation safety and has been RSO for 2 major pharmaceutical companies. She completed the 40-hour Radiation Safety Officer course presented by CSI and Radiation Service Organization given in March 1996. Her certificate of completion for this course is attached in addition to her curriculum vitae. Sydney Porter, Jr. CHP will act as assistant RSO and will aid in the administration of the Radiation Safety Program. In addition, we request to grant Ms. McIntyre signature authority.

Should you have any questions, please contact me at 215-497-1307.

Sincerely,

Clare V. LumKong
ESH Manager
LMCSS-Newtown

Cc: C. Krisch (w/o attachments)
S. Peck (w/o attachments)
S. Bean
S. Porter
File

'04 JAN -8 P 4:20

RECEIVED
REGION 1

134262

Certificate of Training

This Certifies That

Charlene McIntyre

has successfully completed the 40 hour course of instruction for

Radiation Safety Officer

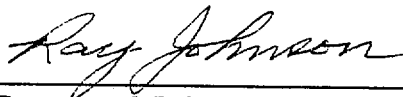
March 11 - 15, 1996

Presented By

CSI-Radiation Safety Training
3827 Farragut Avenue
Kensington, MD 20895

and

Radiation Service Organization
P.O. Box 1526
Laurel, MD 20725



Raymond Johnson, C.H.P., P.E.
Course Director

EMPLOYMENT EXPERIENCE:

Self Employed providing Consulting Services in the area of Environment, Health and Safety
Health, Safety and Environmental Senior Specialist (December 1997 – Present)

Industrial Risk Control, LLC., Audubon, PA (January 2003 – Present)

- Performed audit of a Biotech Pharmaceutical Company's wastewater discharge permit application and program.
- Developed and provided 24 Hour HAZWOPER training to personnel in a major pharmaceutical company.
- Assisted in the development of EHS programs for client companies including EHS policy brochures.
- Reviewed and developed DOT and IATA shipping profiles for client companies.
- Assisted in the development of Chemical, Biological and Radiation Safety Programs for client companies.

3-Dimensional Pharmaceuticals Inc., Exton, PA (May 2001 – Sept. 2003)

- Radiation Safety Officer (RSO) responsible for the oversight of all aspects of the Radiation Safety Program such as planning, training, quarterly and annual auditing, maintaining documentation in central files, wipe testing and monitoring, exposure monitoring, the ALARA program, and waste management and reporting.
- Developed a Radiation Safety Program including writing company radiation safety policies, developing procedures for receipt of radioactive materials, routine laboratory surveys and shipment of radioactive materials to other facilities.
- Responsible for maintaining compliance with NRC license; including writing amendments, submitting annual license fees and all correspondence with the NRC.
- Developed a Non-Ionizing Radiation Safety program including microwaves, laser safety and NMR safety.
- Launched Biosafety program including writing company Biosafety policies, protocol reviews and developing and implementing training.
- Implemented a Laboratory Sign Program, including training and creating signs to communicate the hazards within specific laboratories in compliance with hazard communication standards.
- Provided safety training including: Bloodborne Pathogen, Radiation Safety training (New Employee, Refreshers) and Biosafety training.
- Participated in the Environmental, Health and Safety Oversight Committee acting as the Radiation and Biological Safety representative.
- Provided guidance in the determination of township wastewater permit application exemption and air permit exemption.
- Performed hazardous waste evaluation and implemented cost saving measures resulting in a cost savings of \$10,000/year.
- Responsible for maintaining compliance with the State of Pennsylvania Department of Environmental Protection regulations; including performing and maintaining surveys for the x-ray unit and annual license fees.

Wyeth Ayerst Research, Malvern, PA (January 1999 – August 2000)

- Radiation Safety Officer (RSO) for the Wyeth-Lederle Vaccines division of Wyeth Ayerst Research. Responsible for the oversight of all aspects of the Radiation Safety Program such as planning, training, auditing, maintaining documentation in central files, running Radiation Safety Committee meetings and generating minutes, wipe testing and monitoring, exposure monitoring, the ALARA program and waste management.
- Performed all duties as RSO such as overseeing all aspects of the Radiation Safety Program including maintaining compliance with NRC license.
- Headed up the decommissioning team in developing a decommissioning plan, procedures and wipe testing forms. Submitted decommissioning results to the NRC and represented the company in NRC audit for clearance of the facility.
- Headed up the BioSafety Committee and the General Safety Committee for the company.
- Developed an Emergency Response Program including Emergency Tabletop Drills.
- Periodically performed Environmental, Health and Safety Audits of the laboratories.
- Applied for and maintained Environmental permits for the company.
- Provided safety training including: Bloodborne Pathogen, Fire Extinguisher training, New Employee training, General laboratory safety training, compressed gas cylinder training, Radiation Safety training and refreshers, Biosafety training, office ergonomics, and chemical safety training.

This is to acknowledge the receipt of your letter/application dated

1/7/2004, and to inform you that the initial processing which includes an administrative review has been performed.

AMEND. 37-02006-09
There were no administrative omissions. Your application was assigned to a technical reviewer. Please note that the technical review may identify additional omissions or require additional information.

Please provide to this office within 30 days of your receipt of this card

A copy of your action has been forwarded to our License Fee & Accounts Receivable Branch, who will contact you separately if there is a fee issue involved.

Your action has been assigned **Mail Control Number** 134262.
When calling to inquire about this action, please refer to this control number.
You may call us on (610) 337-5398, or 337-5260.

NRC FORM 532 (R1)
(6-96)

Sincerely,
Licensing Assistance Team Leader

BETWEEN: : (FOR LFMS USE)
 : INFORMATION FROM LTS
 : -----
 :
 License Fee Management Branch, ARM : Program Code: 03620
 and : Status Code: 0
 Regional Licensing Sections : Fee Category: 3E 2C 3M EX 2B
 : Exp. Date: 20131031
 : Fee Comments: _____
 : Decom Fin Assur Req'd: Y
 : ::::::::::::::::::::::::::::::::::::::::::::::::::::

LICENSE FEE TRANSMITTAL

A. REGION I

1. APPLICATION ATTACHED

Applicant/Licensee: LOCKHEED MARTIN COMMERCIAL
 Received Date: 20040108
 Docket No: 3012894
 Control No.: 134262
 License No.: 37-02006-09
 Action Type: Amendment

2. FEE ATTACHED

Amount: _____
 Check No.: _____

3. COMMENTS

Signed M. A. Perkins
 Date 1/9/2004

B. LICENSE FEE MANAGEMENT BRANCH (Check when milestone 03 is entered /__/)

1. Fee Category and Amount: _____

2. Correct Fee Paid. Application may be processed for:

Amendment _____
 Renewal _____
 License _____

3. OTHER _____

Signed _____
 Date _____