memorandum

WM DOCKET CONTROL

DEC 2 1 1987

ATTN OF: RW-223

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SUBJECT:

Transfer of Responsibility for OCRWM Meeting Coordination and Master Calendar

TO: Distribution

Responsibility for coordinating the Office of Civilian Radioactive Waste Management (OCRWM) meetings has been transferred from M.J. Byrne to Judy Leahy of the Economic and Intergovernmental Analysis Branch. Mrs. Leahy will be supported by Julia Wesley. All information regarding the OCRWM Master Calendar, such as meeting announcements, cancellations, changes, and other pertinent information, should be forwarded to Mrs. Leahy. A new meeting scheduling form is attached.

The Master Calendar reflects all OCRWM meetings, as well as Nuclear Regulatory Commission and National Academy of Sciences meetings. We also try to include as many of the State and Indian Tribal meetings as possible.

Please keep in mind that the deadline for meeting information is the Monday of the last <u>full</u> week of each month. Any information received after this deadline will be incorporated in the next month's calendar.

If you have any questions, please contact Judy Leahy at (202) 586-8320 or Julia Wesley at (202) 586-9867. Thank you for your continued cooperation.

S. H. Kale

Stephen H. Kale
Associate Director for
Geologic Repositories
Office of Civilian Radioactive
Waste Management

Attachment

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- J. Green, Jr., State of Mississippi
- P. Gross, DOE-Oak Ridge
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- J. Wesley, DOE-HQ/OGR
- E. Wilmot, DOE-HQ
- J. Wisniewski, DOE-HQ/CP
- T. Wood, PNL

MEETING SCHEDULING FORM

Return to:
Judy Leahy, RW-223
Room 7F-075
Forrestal Building

NAME OF MEETING:					
			SCHEDULE		(circle one)
LOCATION:					
CONTACT PERSON:	<u></u>		•		
	PHONE:				
	ADDRESS				
					
COMMENTS,	SPECIAL	CIRCUMSTANCES:	•	·	mark of the second
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			AUTHORIZED SIGNATU	TRE	DATE
FOR MEETI	NG COORD	INATOR'S USE:			
Meeting s	cheduled	cancelled (date):	·		•
Notified (contact s	erson (date):			