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Item	Facility	Type	Sub	Document Number / Title	Sheet	Revision	Doc Date	Copy #	Media	Copies
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Memorandum

NO-04-0001
January 9, 2004

TO: Quality Assurance Program Topical Report - Controlled Copy Owners

FROM: 
Dorothy Bruce, QAP Coordinator
Nuclear Oversight, Ext. 3185

SUBJECT: Quality Assurance Program (QAP) Topical Report - Millstone Power Station
Revision 25, Change 2 (Document No. MP-02-OST-BAP01)

Enclosed please find Quality Assurance Program (QAP) Topical Report - Millstone Power Station, Revision 25, Change 2. The change reassigns the reporting relationship for the fire protection group from Protection Services to Nuclear Operations. QAP Section 1.0, Organization, sections 1.3.4, 1.3.8, 1.3.16, and Figure 1.2, are modified to reflect this change. The change does not impact the roles or responsibilities of the fire protection function, but merely transfers those responsibilities from Protection Services to Nuclear Operations.

Please note that the effective date of Revision 25, Change 2 is January 9, 2004. Please replace the current section of the Quality Assurance Program with the enclosed section (QAP 1.0). If you have any questions, please contact D. Bruce at X3185.

Attachments: Summary of Changes for Revision 25, Change 2

Enclosure:

Quality Assurance Program Topical Report - Millstone Power Station, Revision 25, Change 2

DSB/dsb

Summary of Changes to QAP Rev. 25 Incorporated as Change 2

<u>Section</u>	<u>Summary Description of Changes</u>	<u>Reference</u>
QAP 1.0	Modified QAP Section 1.0, Organization, sections 1.3.4, 1.3.8 and 1.3.16; and Figure 1.2 to reassign the reporting relationship for the fire protection group from Protection Services to Nuclear Operations.	Request 03-07

1.0 ORGANIZATION

1.1 INTRODUCTION

This section describes the organizations involved in the operation and technical support of Millstone Power Station (MPS). In addition, this section describes the responsibilities governed by the Quality Assurance Program (QAP) Topical Report. Qualifications for key personnel are found in the unit Technical Specifications and Appendix B of this QAP, "Qualification and Experience Requirements."

NOTE

In the remainder of QAP 1.0, the text describes functions that support Millstone Power Station, unless otherwise specified. Units 2 and 3 are operational. Unit 1 is defueled and in a decommissioning mode. Applicable regulations and standards are addressed throughout the QAP as appropriate.

1.2 ORGANIZATION

The Chief Executive Officer - Dominion Nuclear Connecticut, Inc. has ultimate responsibility and overall authority for the Dominion Nuclear Connecticut, Inc. nuclear program, and has delegated the necessary responsibility and authority for all Nuclear Operations to the President and Chief Operating Officer - Dominion Nuclear Connecticut, Inc. who has delegated the necessary responsibility and authority to the Senior Vice President - Nuclear Operations and Chief Nuclear Officer (SVP/CNO) - Dominion Nuclear Connecticut, Inc.

1.3 KEY MANAGEMENT RESPONSIBILITIES AND AUTHORITY

1.3.1 The Senior Vice President - Nuclear Operations is the Corporate individual responsible to the Senior Vice President - Nuclear Operations and Chief Nuclear Officer (SVP/CNO) - Dominion Nuclear Connecticut, Inc. for the operations of the Nuclear Stations and ISFSIs. He has overall responsibility for implementing the quality assurance program for the operational phase of the Nuclear Stations.

1.3.2 Site Vice President - Millstone

The Site Vice President - Millstone has been delegated the necessary responsibility and authority for the management and direction of all activities related to the operation of Millstone Power Station and ISFSI by the SVP/CNO - Dominion Nuclear Connecticut, Inc. The Site Vice President - Millstone has overall responsibility for construction, operation, maintenance, modification, quality assurance and implementation of this QAP at Millstone Power Station. The following licensing basis positions report directly to Site Vice President - Millstone:

- Director - Nuclear Station Operations & Maintenance
- Director - Nuclear Station Safety & Licensing

1.3.3 Director - Nuclear Station Operations & Maintenance

Director - Nuclear Station Operations & Maintenance is responsible for establishing common policies and standards pertaining to the operating units and ISFSI, the safe operation and maintenance of the units, including the decommissioning and related activities for Unit 1, for services in support of the station, and implementation of this QAP. The Director - Nuclear Station Operations & Maintenance is responsible for maintaining compliance with requirements of the Operating License and Technical Specifications as well as applicable federal, state and local laws, regulations and codes. The following departments report directly to the Director - Nuclear Station Operations & Maintenance:

- Nuclear Operations
- Nuclear Maintenance
- Nuclear Site Services
- Nuclear Outage and Planning

Nuclear Training and Supply Chain Management are matrixed to the Director - Nuclear Station Operations & Maintenance.

1.3.4 Director - Nuclear Station Safety & Licensing

Director - Nuclear Station Safety & Licensing is responsible for implementation of this QAP. The following departments report directly to the Director - Nuclear Station Safety & Licensing:

- Nuclear Procedures & Document Administration
- Radiological Protection & Chemistry
- Nuclear Organizational Effectiveness

Emergency Preparedness, Protection Services and Information Technology are matrixed to the Director - Nuclear Station Safety & Licensing.

Nuclear Training, Emergency Preparedness, and Protection Services all report to the Vice President - Nuclear Support Services in the Nuclear Business Unit. Security is part of Protection Services. Nuclear Engineering reports to the Vice President - Nuclear Engineering and Services in the Nuclear Business Unit.

1.3.5 Director - Nuclear Oversight

The Director - Nuclear Oversight is the corporate individual responsible for the effective performance of Nuclear Oversight. Overall responsibility for the Millstone QAP has been delegated to the Manager - Nuclear Oversight by the SVP/CNO - Dominion Nuclear Connecticut, Inc. The Director - Nuclear Oversight is the corporate individual responsible with the necessary authority and responsibility for the following:

- Overall direction of the quality assurance program

- Development and implementation of policies, plans, requirements, procedures, and conduct of audits

The Director - Nuclear Oversight (NO) is responsible for determining the necessity for escalation activities for Audit Findings.

1.3.6 Manager - Nuclear Oversight

The Manager - Nuclear Oversight reports to the Director - Nuclear Oversight and is responsible to the Director - Nuclear Oversight for the effective performance of Millstone Nuclear Oversight. The Manager - Nuclear Oversight acts as advisor to the Site Vice President - Millstone and the SVP/CNO - Dominion Nuclear Connecticut, Inc. on items related to nuclear quality and safety at the Millstone Power Station and ISFSIs. Overall responsibility for the Millstone QAP has been delegated to the Manager - Nuclear Oversight by the SVP/CNO - Dominion Nuclear Connecticut, Inc. The Manager - Nuclear Oversight has the necessary authority and responsibility for the following:

- Direction of the Millstone quality assurance program
- Development and implementation of Millstone policies, plans, requirements, procedures, and audits
- Verification to assure compliance with 10CFR50 Appendix B and other regulatory requirements
- Verification of the implementation of the QAP Topical Report requirements
- Preparation and issuance of the QAP Topical Report
- Identification of quality problems
- Recommendations for solutions to quality problems and verification of the implementation of the solutions

Verification is performed through a planned program of audits, surveillances and inspections by Nuclear Oversight. The Manager - Nuclear Oversight provides objective evidence to management of the performance of quality activities independent of the individual or group directly responsible for performing the specific activity.

The Manager - Nuclear Oversight has the authority and organizational freedom to verify activities affecting quality. This is performed independent of undue influences and responsibilities for schedules and costs.

In order to implement these responsibilities, the Manager - Nuclear Oversight is provided "Stop Work" authority whereby he/she can suspend unsatisfactory work and control further processing or installation of non-conforming materials. The authority to stop work is assigned to Nuclear Oversight personnel and delineated in an approved procedure.

1.3.7 Nuclear Maintenance

Nuclear Maintenance is responsible for on-line maintenance, cost and scheduling, installation, maintenance, alterations, adjustment and calibration, replacement and repair of plant electrical and mechanical equipment, and instruments and controls. Responsibilities include scheduling of surveillances required by Technical Specifications, establishing standards and frequency of calibration for instrumentation and ensuring instrumentation and related testing equipment are properly used, inspected and maintained. Nuclear Maintenance is also responsible for directing and coordinating maintenance activities for the ISFSI.

1.3.8 Nuclear Operations

Nuclear Operations is responsible for operations, *including fire protection*. The Manager - Nuclear Operations is responsible for the safe and efficient operation of the units including Unit 1, which is in a decommissioned mode, and the ISFSI. During accident situations, if currently holding an active license on the unit (Senior Reactor Operator (SRO) for Unit 2 or 3, or Certified Fuel Handler (CFH) for Unit 1 related responsibilities, the Manager - Nuclear Operations may relieve the Shift Manager of the responsibility of directing the licensed Control Room operators. The following groups report to the Manager - Nuclear Operations:

- Unit Nuclear Operations
- Nuclear Operations Support
- Nuclear Operations Work Control

1.3.9 Unit Nuclear Operations

The Unit Nuclear Operations groups report to the Manager - Nuclear Operations. Each group includes the following key supervisory positions:

- Supervisor - Nuclear Shift Operations
- Shift Manager(s)
- Unit Supervisor(s)

Unit 2 Nuclear Operations is responsible for operations regarding the Unit 1 Spent Fuel Pool Island and auxiliary systems. The transfer of Unit 1 operations responsibility to Unit 2 Nuclear Operations does not impact the capability of Unit 2 Operators to perform their duties, including day-to-day functions and accident and transient mitigation.

1.3.9.1 Supervisor - Nuclear Shift Operations

The Supervisor - Nuclear Shift Operations provides general supervision for the operation of the respective unit, and coordinates unit operations with maintenance, work management, and other groups. As stipulated in Technical Specifications or in Appendix B, either the Manager - Nuclear Operations or the Supervisor - Nuclear Shift Operations holds an appropriate license on the Unit (SRO for Unit 3 and SRO and CFH for Unit 2). Unit 2 Operations is responsible for operations regarding the Unit 1 Spent

Fuel Pool Island and auxiliary systems. The Supervisor - Nuclear Shift Operations assures the safe and efficient operation of the assigned unit in accordance with applicable licenses, operating instructions and procedures, emergency procedures and safety rules and regulations. During accident situations, if currently holding an active license on the unit (SRO for Unit 3 and Unit 2, CFH for Unit 2 responsibilities for Unit 1 Spent Fuel Pool and related systems), the Supervisor - Nuclear Shift Operations may relieve the Shift Manager of the responsibility of directing the licensed Control Room operators.

1.3.9.2 Shift Managers

The Shift Managers report to the Supervisor - Nuclear Shift Operations and are responsible for the Control Room command function. The Shift Manager holds an appropriate license on the unit (SRO for Unit 3; SRO and CFH for Unit 2). The Shift Manager directs and supervises the operation of the unit. Administrative functions that detract from or are subordinate to the management responsibility for assuring the safe operation of the plant are delegated to other operational personnel not on duty in the Control Room. Unit 2 Control Room provides control and supervision of Unit 1 activities.

During accident situations, unless properly relieved, the Shift Manager remains in the Control Room and directs the activities of the licensed operators. The Shift Manager has direct authority to shut down the respective unit if, in the Shift Manager's opinion, serious abnormal conditions exist. A Unit 3 Shift Manager fulfills the facility staff requirements of the Shift Supervisor for the Unit 3 Technical Specifications.

1.3.9.3 Unit Supervisor

The Unit Supervisor holds an appropriate license on the unit (SRO) and supervises the operators in the Control Room. The Unit Supervisor directs activities of the licensed Control Room operators, and may operate the controls of equipment and piping systems from the Control Room, or alternate station control location. Unit 2 Control Room provides control and supervision of activities on Unit 1.

1.3.9.4 Control Operators

Control Operators for Millstone Units 2 and 3 hold a Reactor Operator or Senior Reactor Operator license on the unit. The Control Operators are responsible to perform the following duties:

- Start up, operate, and shut down nuclear plant equipment including, but not limited to, as applicable to the Unit's status, reactor, reactor auxiliaries, turbine generator unit and its

auxiliaries as necessary to satisfy system requirements or station conditions. (Unit 1 is decommissioned.)

- Test, as scheduled, control room instruments and controls. Unit 1 is decommissioned.
- Maintain required logs and calculations, observe these logs for indications of faulty operation, and notify the on-duty Unit Supervisor or the Shift Manager of abnormal plant conditions

1.3.9.5 Plant Equipment Operators

Plant Equipment Operators are responsible to perform the following duties:

- Start up, operate, inspect, adjust, and shut down all auxiliary and other various plant equipment
- Perform or assist with scheduled operational tests
- Make minor repairs

1.3.10 Nuclear Outage & Planning

Nuclear Outage & Planning is responsible for planning online-maintenance and outage activities.

1.3.11 Nuclear Site Services

Nuclear Site Services is responsible for project support of the station, including project construction and project controls.

1.3.12 Nuclear Procedures & Document Administration

Nuclear Procedures & Document Administration is responsible for nuclear records management and procedures.

1.3.13 Radiological Protection & Chemistry

Radiological Protection & Chemistry carries out chemistry and health physics functions and reports to the Director - Nuclear Station Safety and Licensing. This reporting relationship provides radiation protection functions with *sufficient organizational freedom and independence from operating pressures* as required by the unit Technical Specifications. The Supervisor - Health Physics fulfills the "Health Physics Manager" position qualifications required by the unit Technical Specifications. Radiological Protection & Chemistry includes the following:

- scheduling and conducting radiological surveys including contamination sample collection
- determining contamination levels and assigning work restrictions through radiation work permits
- maintaining records and reports on radioactive contamination levels
- administering the personnel monitoring program and maintaining required records in accordance with federal and state codes

- Chemistry

1.3.14 Nuclear Organizational Effectiveness

Nuclear Organizational Effectiveness is responsible for the Corrective Actions Program, the Independent Safety Engineering Group, the Operating Experience Program and Shift Technical Advisors. Nuclear Organizational Effectiveness reports directly to the Director - Nuclear Station Safety and Licensing, and is matrixed to the Director - Organizational Effectiveness.

1.3.15 Emergency Preparedness

Emergency Preparedness is responsible for development and maintenance of the on-site radiological emergency plan and the development and coordination of required off-site radiological emergency response plan for Millstone Power Station and ISFSI. Emergency Preparedness reports to the Director - Protective Services & Emergency Preparedness and is matrixed to the Director - Nuclear Station Safety & Licensing.

1.3.16 Nuclear Protection Services

Nuclear Protection Services is responsible for station protective services, including security, for Millstone Power Station and ISFSI. Nuclear Protection Services reports to the Director - Protective Services & Emergency Preparedness (corporate) and is matrixed to the Director - Nuclear Station Safety & Licensing.

1.3.17 Nuclear Training

Nuclear Training is responsible for operator and technical training including ISFSI related training. The operator training group reports to the Director - Nuclear Training (corporate) to provide sufficient organizational freedom and independence from operating pressures as required by the unit Technical Specifications. Nuclear Training is matrixed to the Director - Nuclear Station Operations and Maintenance.

1.3.18 Nuclear Engineering

Nuclear Engineering reports to the Director - Nuclear Engineering. Nuclear Engineering is responsible for design engineering functions, supporting activities, engineering programs, configuration management including design and configuration control and engineering assurance, engineering technical support and systems engineering, including material engineering. The Director - Nuclear Engineering reports to the Vice President - Nuclear Engineering (corporate) and is matrixed to the Site Vice President.

Nuclear Fuel Engineering reports to the Director - Dominion Nuclear Analysis and Fuel. The group is responsible for engineering activities in safety analysis and nuclear fuel, including probabilistic risk assessment and reactor and

radiological engineering. Nuclear Fuel Engineering is matrixed to the Director - Nuclear Engineering.

1.3.19 Supply Chain Management (SCM)

Supply Chain Management (SCM) is responsible for procurement. Responsibilities include approval and oversight of vendors that provide quality-related material and services including source and receipt inspection. Supply Chain Management (SCM) reports to the Director - Dominion Supply Chain Management (Generation), and is matrixed to the Director - Nuclear Station Operations & Maintenance.

1.3.20 Information Technology

Information Technology is responsible for the Quality Assurance Software Program. Information Technology reports to the Director - Dominion Information Technology Business Account (Generation), and is matrixed to the Director - Nuclear Station Safety & Licensing.

1.4 QUALITY-RELATED RESPONSIBILITIES COMMON TO ALL DEPARTMENT HEADS

The head of each department performing quality activities is responsible for:

- Administering those activities within their organization which are required by this QAP;
- Ensuring implementation of the Quality Assurance Program;
- Establishing and clearly defining the duties and responsibilities of personnel within their organization who perform quality activities;
- Planning, selecting, and training personnel to meet the requirements of the QAP Topical Report; and
- Performing and coordinating quality activities within their department and interfacing with the Nuclear Oversight department.

Each individual performing or verifying activities affecting quality is responsible to conduct those activities in accordance with the requirements of this QAP and implementing procedures. These individuals shall have direct access to such levels of management as may be necessary to perform this function.

The responsibility, authority, and organizational relationship for performing quality activities within each organization is established and delineated in the Dominion Nuclear Connecticut, Inc. organizational charts, policy statements, and written job or functional descriptions.

Vendors may be delegated the execution of quality assurance functions; however, the company shall retain responsibility for this Quality Assurance Program.

1.5 MANAGEMENT QUALITY ASSURANCE REVIEW

The Senior Vice President - Nuclear Operations and Chief Nuclear Officer - Dominion Nuclear Connecticut, Inc. is responsible for the assessment of the scope, status, implementation, and effectiveness of the QAP. To meet this responsibility, a team of qualified individuals is appointed to perform a biennial Management Quality Assurance Review. The team is made up of individuals knowledgeable in quality assurance, quality activities, auditing, management responsibilities, and the QAP Topical Report. This review is:

- A systematic evaluation;
- pre-planned toward the objective of determining the adequacy of the QAP and its compliance with Appendix B to 10 CFR 50, 10 CFR 72, and other regulatory requirements; and
- capable of identifying, communicating, and tracking any required corrective action.

The Senior Vice President - Nuclear Operations and Chief Nuclear Officer - Dominion Nuclear Connecticut, Inc. has delegated the responsibility for the Management Quality Assurance Review to the Manager - Nuclear Oversight.

1.6 SPECIFIC QAP RESPONSIBILITIES

The Senior Vice President - Nuclear Operations and Chief Nuclear Officer - Dominion Nuclear Connecticut, Inc. resolves all disputes related to the implementation of the QAP for which resolution is not achieved at lower levels within the organization.

1.7 SUCCESSION OF RESPONSIBILITY FOR OVERALL PLANT OPERATION

The succession of responsibility for overall plant instructions or special orders, in the event of absences, incapacitation of personnel or other emergencies, is as follows:

- Site Vice President - Millstone
- Director - Nuclear Station Operations & Maintenance
- Manager - Nuclear Operations
- Licensed Supervisor - Nuclear Shift Operations designated by Site Vice President - Millstone
- Shift Manager (SRO)
- Licensed Unit Supervisor (SRO)

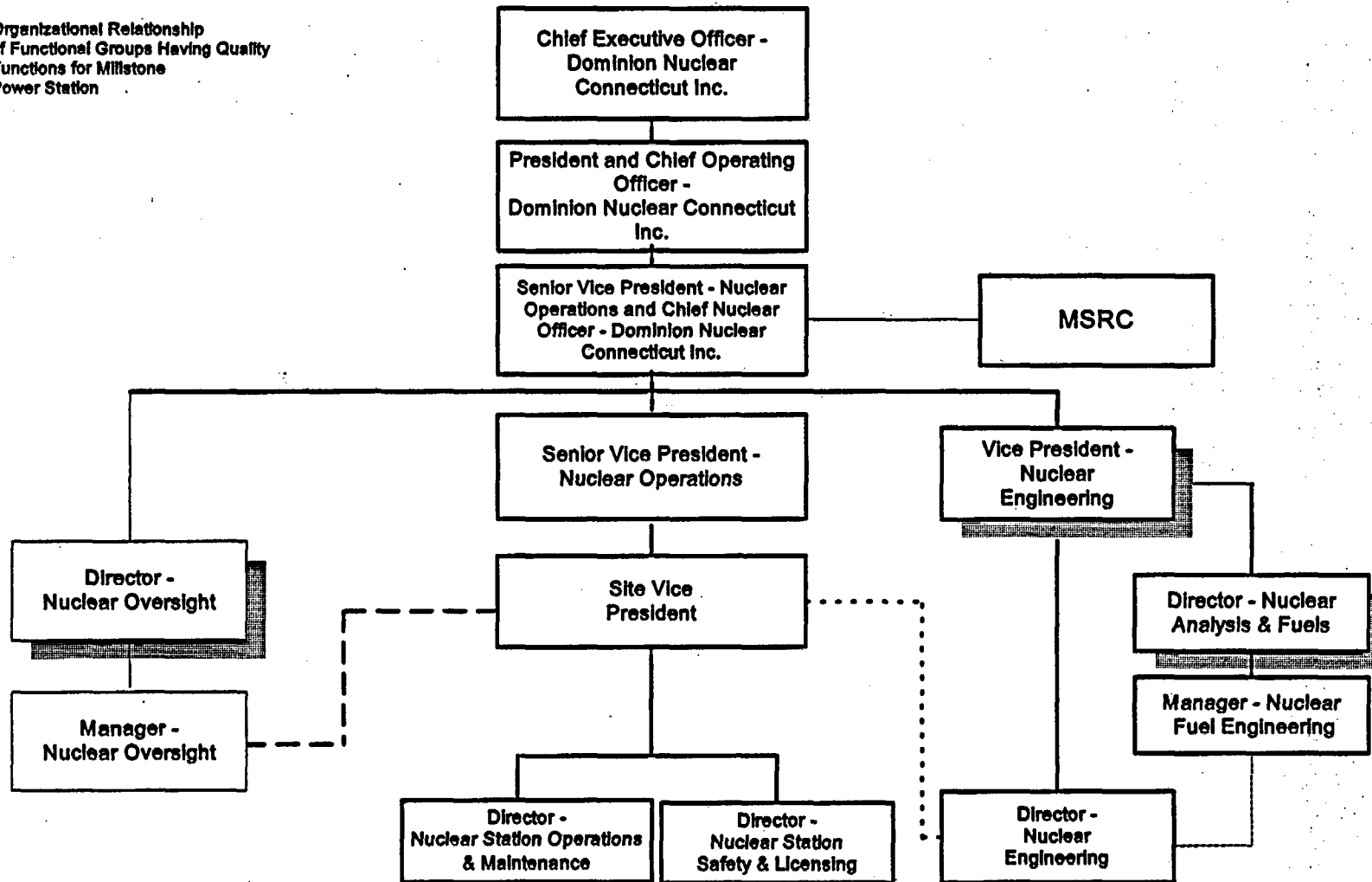
1.8 ORGANIZATION CHARTS

NOTE

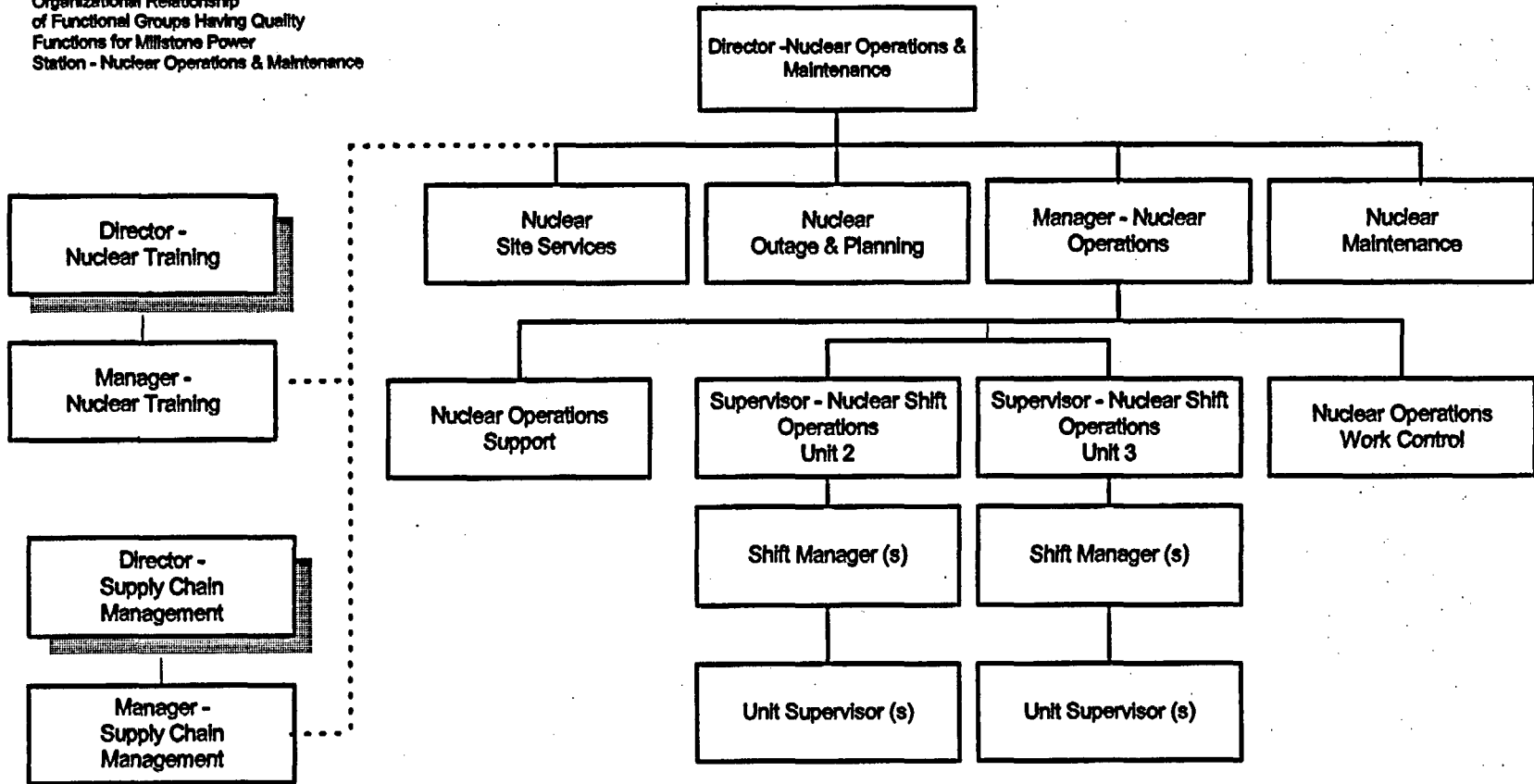
The following organization charts are incorporated by reference in the Emergency Plan - Millstone Power Station. Changes to these organization charts require an effectiveness review in accordance with 10 CFR 50.54 (g).

Offsite Vice President/ Directors are shadowed to denote corporate reporting positions. Dotted lines represent matrixed relationships for site related communication and administrative purposes.

**Organizational Relationship
of Functional Groups Having Quality
Functions for Millstone
Power Station**



Organizational Relationship
of Functional Groups Having Quality
Functions for Millstone Power
Station - Nuclear Operations & Maintenance



Organizational Relationship
of Functional Groups Having Quality
Functions for Millstone Power
Station - *Safety & Licensing*

