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September 25, 2003  
Contract No. NRC-02-02-012  
Account No. 20.06002.01.161

U.S. Nuclear Regulatory Commission  
ATTN: Janet Kotra, Ph.D.  
Office of Nuclear Material Safety and Safeguards  
Division of Waste Management  
High-Level Waste Branch  
Mail Stop 7D-17  
Washington, DC 20555

Subject: Transmittal of Analyses and Preparations for Support of Public Outreach Meetings on the NRC Role for Yucca Mountain, Nevada (IM 20.06002.01.161.315)

Dear Dr. Kotra:

The purpose of this letter is to formally record the completion of Intermediate Milestone 06002.01.161.315, Analyses and Preparations for Support of Public Outreach Meetings on the U.S. Nuclear Regulatory Commission (NRC) Role for Yucca Mountain, Nevada. The tasks conducted to complete this Intermediate Milestone are listed below in bullet form.

## **Support for Public Outreach Meetings on NRC Role:**

- Staff reviewed and updated nine information sheets and three handouts that had been used at previous public meetings. The information was revised, bringing it up to date with changes that occurred in the status of the high-level waste program, the high-level waste regulations, the NRC contact information, and the NRC website. Copies of the updated information sheets and handouts were delivered to the NRC On-Site Representatives' office in Las Vegas, Nevada, for use at the June 4, 2003 meeting in Tecopa, California.
- A staff member twice traveled to NRC Headquarters, and another staff member participated by telephone in two dry-run exercises that helped both the NRC and CNWRA staffs prepare delivery of their presentations at the public meetings.
- Two staff members traveled to support the public meetings held June 3–5, 2003, in Independence and Tecopa, California, and Pahrump, Nevada, with one staff member delivering a presentation.
- Following the meeting, staff participated in a meeting to discuss lessons learned.



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**Additional Support Provided:**

- A staff member attended a three-day workshop, Systematic Development of Informed Consent, at the NRC headquarters in Rockville, Maryland, on October 1–3, 2002. This course was designed to help participants develop consent-building strategies for improving interactions with the public.
- A staff member attended a one-day workshop, Presenting Data and Information, by Edward Tufte on October 28, 2002. This course was designed to introduce participants to skills that can be used to improve the presentation of data and information.
- Staff provided *pdf* versions of nine information sheets, three handouts, one Nevada map, and one On-Site Representatives poster for use on the NRC website.
- Staff completed a number of miscellaneous tasks during the fiscal year that included: preparing a map of Nevada for use at a Spent Fuel Project Office transportation meeting, participating by telephone in an Environmental Impact Statement meeting dry run, assisting NRC staff to update the High-Level Waste communication plan, providing electronic files to NRC staff for use in presentations, participating in an NRC risk communication survey, preparing a proposal to the High-Level Waste board for staff communication training, and adding photographic records to the OLYMPUS Data and Information Sharing System.

If you have any questions on the material prepared or assistance provided for the NRC's high-level waste public outreach effort or if you require additional hard copies or electronic files of the materials described herein, please call Mr. Michael Smith at (210) 522-6828.

Sincerely yours,



Gordon W. Wittmeyer, Ph.D.  
Manager, Performance Assessment

GW/rm

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