



Nebraska Public Power District
Always there when you need us

NLS2003132

December 29, 2003

U.S. Nuclear Regulatory Commission
Attention: Document Control Desk
Washington, D.C. 20555-0001

Subject: Emergency Plan Implementing Procedure
Cooper Nuclear Station, NRC Docket 50-298, DPR-46

The purpose of this letter is to transmit the following Emergency Plan Implementing Procedure (EPIP) pursuant to the requirements of 10 CFR 50, Appendix E, Section V, "Implementing Procedures":

EPIP 5.7ENS Revision 2 "ENS Communicator"

Should you have any questions concerning this matter, please contact me at 402-825-2774.

Sincerely,

Paul V. Fleming
Licensing and Regulatory Affairs Manager

/jr

Enclosure

cc: Regional Administrator w/enclosures (2)
USNRC - Region IV

NPG Distribution w/o enclosures

Senior Resident Inspector w/enclosures
USNRC

Records w/o enclosures

A045

| | | |
|----|--|---|
| 1. | PURPOSE | 1 |
| 2. | PRECAUTIONS AND LIMITATIONS | 1 |
| 3. | INSTRUCTIONS | 1 |
| 4. | RECORDS | 3 |
| | ATTACHMENT 1 INSTRUCTIONS FOR USE OF HELLO DIRECT CORDED HEADSET | 4 |
| | ATTACHMENT 2 NRC COMMUNICATION GUIDE | 5 |
| | ATTACHMENT 3 ENS COMMUNICATOR QUESTION TRACKING LOG | 6 |
| | ATTACHMENT 4 INFORMATION SHEET | 9 |

1. PURPOSE

This procedure outlines the ERO duties performed by the ENS Communicator during a declared emergency. The ENS Communicator provides continuous communication with the NRC when requested to do so.

2. PRECAUTIONS AND LIMITATIONS

- [] 2.1 This procedure does not need to be performed in the sequence listed as long as the user ensures all applicable steps are performed in a logical sequence and procedure intent and results are not altered.

3. INSTRUCTIONS

- [] 3.1 Assume of ENS Communicator position.
 - [] 3.1.1 Verify communications devices function.
 - [] 3.1.1.1 Telephone.
 - [] 3.1.1.2 ENS telephone.
 - [] 3.1.1.3 If available, HELLO DIRECT corded headset (see Attachment 1 for instructions).
- [] 3.2 Maintain a log on Attachment 3 using guidance in Attachment 2.

- 3
- 3.3 Obtain a turnover from the Control Room Shift Communicator.
 - 3.3.1 Obtain a copy of the Notification Reports previously sent to the State, County, or NRC, or other information provided to the NRC.
 - 3.4 Report to the Emergency Director when ready to assume responsibilities.
 - 3.5 Verify that the NRC Senior Resident Inspector or another assigned NRC Inspector was contacted by the Shift Communicator.
 - 3.5.1 If not contacted, then page NRC Inspector. Phone and pager numbers for the NRC Resident staff are located in the Emergency Telephone Directory - "Federal Tab".
 - 3.6 Establish communications with the NRC Operations Center (NRCOC) via ENS.
 - 3.6.1 If the ENS line become inoperable, contact the NRC Operations Duty Officer via the commercial phone number located in the Emergency Telephone Directory - "Federal Tab".
 - 3.7 Perform ENS communications.
 - 3.7.1 Use NRC Information Notice 98-08, Attachment 2, as a guide for anticipating potential questions from the NRC with regard to plant status.
 - 3.7.2 Maintain a log of key information discussed with the NRC on Attachment 3 or a similar form.
 - NOTE** - ENS Communicator may leave communications for brief periods to obtain information.
 - 3.8 Review proposed responses with the Emergency Director or specific designee prior to responding to the NRC, except for plant data clarifications, general system design, or other basic info known with certainty.
 - 3.9 Conduct shift turnover as necessary.
 - 3.9.1 Review log of past events and open questions.
 - 3.9.2 Ensure NRCOC Duty Officer is aware of new Communicator by name.

3.10 Inform Emergency Director to request Licencing Department to review ENS Communicator Logs for 50.72 applicability.

3.10.1 Include a copy of Attachment 3 and additional logs documenting information provided to NRC as part of the Post-Event Review paperwork per Procedure 2.0.6.

4. RECORDS

4.1 Entire procedure and supporting logs following an actual emergency is given to Emergency Preparedness Coordinator (quality record upon completion).

| |
|--|
| ATTACHMENT 1 INSTRUCTIONS FOR USE OF HELLO DIRECT CORDED HEADSET |
|--|

1. TO INITIATE

NOTE - The headset can either be powered by A/C power or two "AA" batteries, which can be placed in the amplifier.

1.1 Put on telephone headset.

1.2 Set the headset/handset selector to headset position on the amplifier.

1.3 Lift telephone handset from cradle and set aside.

1.4 Dial telephone number.

1.5 Talk on headset when party answers.

1.5.1 The microphone may be muted by pressing the mute button on the amplifier. This allows the user to shut off the microphone and still hear the conversation of others on the line.

1.5.1.1 When the microphone is muted, the mute button will flash red. To un-mute the microphone, press the mute button again.

1.5.2 To increase or decrease the volume, adjust the volume on the amplifier.

2. TO TERMINATE

2.1 Return telephone handset to cradle.

The level of communication between NRC and CNS will depend on the development and the significance of the event.

In Communicating with the NRCOC, attempt the following:

- Take control of communications.
- Direct the NRC to provide single specific questions.
- Write down the question, then verify (e.g., three part communication).
- Provide answer personally only if answer is something you know with certainty and pertains to plant data clarification, general system design, etc.
- Use references (Procedures, Drawings, Manuals, etc.), where applicable, to verify answer. Never say "I think"; hearsay is unacceptable.
- Other questions should be reviewed with Emergency Director or TSC Director if related to emergency actions or policy (state/counties actions, PARs) prior to releasing information to the NRC.
- As guide to information inquiry: Plant Systems - Ops EOP Advisor, Security - Security Coordinator, Design Basis - Engineering Coordinator.

The following is a list of sample questions that may be asked during an emergency and should be verified with the Emergency Director prior to reply:

- Is there any change to the classification? If so, what is the reason?
- What is the ongoing/imminent damage to the facility, including affected equipment and safety features?
- Have toxic or radiological releases occurred or been projected, including changes in the release rate? If so, what are the projected on-site and off-site releases, and what is the basis of assessment?
- What are the health effect/consequences to on-site/off-site people? How many on-site/off-site people are/will be affected and to what extent?
- Is the event under control? When was control established or what is the planned action to bring the event under control? What is the mitigative action underway or planned?
- What on-site protective measures have been taken or planned?
- What off-site protective actions have been recommended to State/local officials?
- What is the status of State/local/other Federal agencies' response, if known?
- If applicable, what is the status of public information activities, such as alarm, broadcast, or press releases (CNS/State/local/other Federal agencies)? Has a Joint Information Center been activated?

ATTACHMENT 3 ENS COMMUNICATOR QUESTION TRACKING LOG

DATE: _____

| TIME OF INQUIRY | QUESTION/INFORMATION REQUESTED | NAME OF REQUESTOR | RESPONSE/INFORMATION PROVIDED (INCLUDING REFERENCE DOCUMENTS) | CLOSED (✓) | TIME CLOSED |
|-----------------|--------------------------------|-------------------|---|------------|-------------|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

ATTACHMENT 3 ENS COMMUNICATOR QUESTION TRACKING LOG

DATE: _____

| TIME OF INQUIRY | QUESTION/INFORMATION REQUESTED | NAME OF REQUESTOR | RESPONSE/INFORMATION PROVIDED (INCLUDING REFERENCE DOCUMENTS) | CLOSED (✓) | TIME CLOSED |
|-----------------|--------------------------------|-------------------|---|------------|-------------|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

ATTACHMENT 3 ENS COMMUNICATOR QUESTION TRACKING LOG

DATE: _____

| TIME OF INQUIRY | QUESTION/INFORMATION REQUESTED | NAME OF REQUESTOR | RESPONSE/INFORMATION PROVIDED (INCLUDING REFERENCE DOCUMENTS) | CLOSED (✓) | TIME CLOSED |
|-----------------|--------------------------------|-------------------|---|------------|-------------|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

1. REFERENCES

1.1 CODES AND STANDARDS

1.1.1 NPPD Emergency Plan for CNS.

1.1.2 NUREG 0654/FEMA-REP-1, Revision 1, Criteria for Preparation and Evaluation of Radiological Emergency Response Plans and Preparedness in Support of Nuclear Power Plants.

1.1.3 10CFR50.72.

1.2 PROCEDURES

1.2.1 Conduct of Operations Procedure 2.0.6, Operational Event Response and Review.

1.3 MISCELLANEOUS

1.3.1 NRC Information Notice 98-08.

1.3.2 Emergency Telephone Directory - "Federal Tab".

Correspondence Number: NLS2003132

The following table identifies those actions committed to by Nebraska Public Power District (NPPD) in this document. Any other actions discussed in the submittal represent intended or planned actions by NPPD. They are described for information only and are not regulatory commitments. Please notify the Licensing & Regulatory Affairs Manager at Cooper Nuclear Station of any questions regarding this document or any associated regulatory commitments.

| COMMITMENT | COMMITTED DATE OR OUTAGE |
|------------|--------------------------|
| NONE | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |