

ORDER FOR SUPPLIES OR SERVICES

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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

BPA NO.

1. DATE OF ORDER 12-11-2003		2. CONTRACT NO. (if any) GS-14F-0012L		6. SHIP TO:	
3. ORDER NO. DR-33-04-306 Mod. 1		4. REQUISITION/REFERENCE NO. CIO-04-306		a. NAME OF CONSIGNEE U.S. Nuclear Regulatory Commission Attn: Shane Rupinta	
5. ISSUING OFFICE (Address correspondence to) U.S. Nuclear Regulatory Commission Division of Contracts MailStop: T-7-I-2 Contract Management Center 1 Washington, DC 20555				b. STREET ADDRESS Mail Stop: T5-E30 11555 Rockville Pike	
7. TO:				c. CITY Rockville	e. ZIP CODE 20852
a. NAME OF CONTRACTOR Executive Office Concepts, Ltd.				f. SHIP VIA	
b. COMPANY NAME Attn: Belinda Stevens Phone No.: (952) 937-9691				8. TYPE OF ORDER	
c. STREET ADDRESS 5911 Creek Point				<input type="checkbox"/> a. PURCHASE ORDER <input checked="" type="checkbox"/> b. DELIVERY/TASK ORDER	
d. CITY Minnetonka		e. STATE MN	f. ZIP CODE 55345-6224	Reference your _____ Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
9. ACCOUNTING AND APPROPRIATION DATA N/A				10. REQUISITIONING OFFICE OCIO/COD/COTB	
11. BUSINESS CLASSIFICATION (Check appropriate box(es))					
<input checked="" type="checkbox"/> a. SMALL		<input type="checkbox"/> b. OTHER THAN SMALL		<input checked="" type="checkbox"/> d. WOMEN-OWNED	
12. F.O.B. POINT Destination		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE Two Weeks	
13. PLACE OF		16. DISCOUNT TERMS Net 30			
a. INSPECTION		b. ACCEPTANCE		Mona C. Selden 301-415-7907	

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (A)	SUPPLIES OR SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
	Delivery Order Number DR-04-0062 is modified as follows: The delivery order number is changed from DR-04-0062 to DR-33-04-306. All other terms and conditions remain the same.					

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		SUBTOTAL
	21. MAIL INVOICE TO:						
	a. NAME U.S. Nuclear Regulatory Commission Office of the Chief Financial Officer						17(h) TOTAL (Cont. pages)
	b. STREET ADDRESS (or P.O. Box) Attn: Payment Team, Mail Stop T-9H4 (SUBMIT INVOICE IN DUPLICATE)						
c. CITY Washington		d. STATE DC	e. ZIP CODE 20555		.00	17(i) GRAND TOTAL	

22. UNITED STATES OF AMERICA BY (Signature) 	23. NAME (Typed) Mona C. Selden Contracting Officer TITLE: CONTRACTING/ORDERING OFFICER
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