



444 South 16th Street Mall
Omaha NE 68102-2247

December 22, 2003
LIC-03-0165

U. S. Nuclear Regulatory Commission
ATTN: Document Control Desk
Washington, DC 20555

Reference: Docket No. 50-285

SUBJECT: Transmittal of Changes to Emergency Planning Forms (EPF)

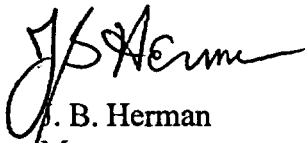
In accordance with 10 CFR 50.54(q), 10 CFR 50, Appendix E, Section V, and 10 CFR 50.4(b)(5), please find EPF change packages enclosed for the Document Control Desk (holder of Copy 165) and the NRC Region IV Plant Support Branch Secretary (holder of Copies 154 and 155).

The document update instructions and summary of changes are included on the Confirmation of Transmittal form (Form EP-1) attached to each controlled copy change package. Please return the Confirmation of Transmittal forms by February 13, 2004.

The revised documents included in the enclosed package are:
FC-EPF Index page 1 through 2 issued 12/16/03
FC-EPF-36 R4 issued 12/16/03

If you have any questions regarding the enclosed changes, please contact Mr. Carl Simmons at (402) 533-6430.

Sincerely,


J. B. Herman
Manager
Nuclear Licensing

RTR/ckf

Enclosures

- c: NRC Region IV Plant Support Branch Secretary (2 sets)
A. B. Wang, NRC Project Manager (w/o enclosures)
J. G. Kramer, NRC Senior Resident Inspector (w/o enclosures)
Emergency Planning Department (w/o enclosures)

A045

OMAHA PUBLIC POWER DISTRICT

Confirmation of Transmittal for
Emergency Planning Documents/Information

<input type="checkbox"/> Radiological Emergency Response Plan (RERP)	<input type="checkbox"/> Emergency Plan Implementing Procedures (EPIP)	<input checked="" type="checkbox"/> Emergency Planning Forms (EPF)
<input type="checkbox"/> Emergency Planning Department Manual (EPDM)	<input type="checkbox"/> Other Emergency Planning Document(s)/ Information	

Transmitted to:

Name: Document Control Desk Copy No: 165 Date: _____
Division of Reactor Safety Copy No: 154
Attn: Senior Emergency Preparedness Inspector
Division of Reactor Safety Copy No: 155
Attn: Senior Emergency Preparedness Inspector

The following document(s) / information are forwarded for your manual:

REMOVE SECTION

FC-EPF Index pages 1 through 3 issued 07/29/03
FC-EPF-36 R3 issued 10/22/01

INSERT SECTION

FC-EPF Index page 1 through 2 issued 12/16/03
FC-EPF-36 R4 issued 12/16/03

Summary of Changes:

EPF-36 was revised to add instructions requesting that others be notified prior to the briefing if information will be needed from them.



Supervisor - Emergency Planning

I hereby acknowledge receipt of the above documents/information and have included them in my assigned manuals.

Signature: _____ Date: _____

Please sign above and return by 02/13/04 to:

Beth Nagel
Fort Calhoun Station, FC-2-1
Omaha Public Power District
444 South 16th Street Mall
Omaha, NE 68102-2247

NOTE: If the document(s)/information contained in this transmittal is no longer requested or needed by the recipient, or has been transferred to another individuals, please fill out the information below.

Document(s)/Information No Longer Requested/Needed

Document(s)/Information Transferred to:

Name: _____ Mailing Address: _____

Document	Document Title	Revision/Date
FC-EPF-1	Alert Notification System Accidental Activation Report Form	R7 11-29-01
FC-EPF-2	Offsite Monitoring Log	R3 03-15-01
FC-EPF-3	Administration of Potassium Iodide Tablets	R1 11-07-00
FC-EPF-4 NCR	Radiological Emergency Team Briefing Checklist	R3 07-29-03
FC-EPF-5	Emergency Worker Extension	R5 02-14-03
FC-EPF-6	Estimated Exposure Worksheet	R4 11-07-00
FC-EPF-7	Estimated Exposure Log	R2 04-01-98
FC-EPF-8	Sample Worksheet	R6 07-23-02
FC-EPF-9	OSC 24-Hour Staffing Schedule	R14 01-16-03
FC-EPF-10	CR/TSC 24-Hour Staffing Schedule	R16 01-16-03
FC-EPF-11	EOF 24-Hour Staffing Schedule	R12 01-16-03
FC-EPF-12	MRC 24 Hour Staffing Schedule	R3 02-14-02
FC-EPF-13	Emergency Response Organization Log Sheet	R0 01-17-91
FC-EPF-14	Emergency Response Organization Assignment Form	R12 07-29-03
FC-EPF-15	Drill Exercise Comment Form	R3 07-11-97a
FC-EPF-17	Pager Response Follow Up Questionnaire	R3 11-06-99
FC-EPF-19	Process and Area Monitor Locations	R7 04-22-03
FC-EPF-20	Site Boundary/Owner Control Area	R2 06-03-03
FC-EPF-21	Fort Calhoun Station Sector Map	R2 05-15-97
FC-EPF-27	Onsite/Offsite Dose Comparison Data Record (Using Eagle Program)	R3 11-07-00
FC-EPF-29	Estimation of Unmonitored Release Rates	R1 12-30-93
FC-EPF-31	/ Stability Class Chart	R2 03-14-02
FC-EPF-32	Area Monitor Trending	R0 06-10-93

Document	Document Title	Revision/Date
FC-EPF-33*	Emergency Response Facility Computer System (ERFCS)	R1 07-02-96
FC-EPF-33A	ERFCS Function Key Mapping	R0 10-08-02
FC-EPF-34	MRC Director Checklist	R0 06-23-93
FC-EPF-35	Iowa EOC Route Map (double-sided)	R0 06-21-94
FC-EPF-36	Briefing Guidelines	R4 12-16-03
FC-EPF-37	Operations Liaison Out of Service Equipment List	R0 07-11-95
FC-EPF-38	Blair Industrial Park CO-OP	R6 12-05-00
FC-EPF-41	Emergency Planning Simulator Critique	R0 09-30-98
FC-EPF-42	Emergency Action Levels	R1 05-02-02
FC-EPF-43	Update Report to Offsite Authorities	R0 11-29-01

Distribution Authorized

This procedure does not contain any proprietary information, or such information has been censored. This issue may be released to the public document room. Proprietary information includes personnel names, company telephone numbers, and any information, which could impede emergency response.

BRIEFING GUIDELINES

APPROXIMATELY TEN (10) MINUTES PRIOR TO CONDUCTING THE BRIEFING MAKE AN ANNOUNCEMENT OVER THE PAGING SYSTEM STATING WHEN AND WHERE THE BRIEFING WILL TAKE PLACE - IF INPUT FROM OTHERS WILL BE REQUESTED, LET THEM KNOW SO THEY CAN PREPARE.

**STAND UP!!
GET EVERYONE'S ATTENTION!!!!**

If not an actual emergency: "THIS IS A DRILL - THIS IS A DRILL"

1. State Your Name and Position
2. Current Emergency Level: **NOUE ALERT SAE GE**
 - 2.1 Any indications which could lead to a higher classification?
 - 2.2 Any indications to allow a deescalation or termination?
3. Command and Control is currently in the: **CR TSC EOF**

Who: Name: _____ Title: _____

4. Status of the Plant and Safety Systems
5. Status of Radiological Concerns/Release Pathway (if applicable)
6. Current Protective Actions
 - 6.1 OPPD's PARs
 - 6.2 State of Nebraska implementation (EOF only)
 - 6.3 State of Iowa implementation (EOF only)
7. Current Response/Recovery Activities
 - 7.1 OPPD
 - 7.2 States (EOF only)
 - 7.3 Federal Agencies (EOF only)
8. Current Priorities of OPPD ERO Personnel
9. Other Information, as needed
10. Remind personnel to use their procedures and complete their logs.
11. Remind personnel to use the Human Performance tools:
 - Effective Communication (2 and 3-way)
 - Pre-Job Briefings
 - Self and Peer Checking
 - Procedural Compliance
 - Questioning Attitude
 - 200% Accountability
12. State Time of Next Planned Briefing
13. Ask for Questions or Comments

If not an actual emergency: "THIS IS A DRILL - THIS IS A DRILL"