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April 24, 2003
Contract No. NRC-02-02-012
Account No. 06002.01.011

U.S. Nuclear Regulatory Commission
ATTN: Mrs. Barbara D. Meehan
Contracting Officer
Division of Contracts
TWFN Mail Stop 7-12
Washington, D.C. 20555

Subject: Change in Key Personnel—Director of Quality Assurance

Dear Mrs. Meehan:

The purpose of this letter is to advise you of a change in key personnel, in accordance with the requirements of section H.1.A of the subject contract.

Mr. Bruce Mabrito has advised me that he has accepted an invitation to transfer from the Center for Nuclear Waste Regulatory Analyses (CNWRA) to the Contracts Department of Southwest Research Institute (SwRI). The effective date of his transfer will be July 5, 2003. Thus, he will remain in his current position through the annual audit of the CNWRA quality assurance program, and related reporting on that audit. Recruitment activities to replace Mr. Mabrito have begun, and we anticipate filling the Director of Quality Assurance promptly.

Mr. Mabrito is transferring to the Contracts Department as part of a concerted effort by SwRI management to increase the effectiveness and efficiency of its business operations. Streamlining and generally improving the process by which research and development opportunities are evaluated with respect to business risks, particularly the potential for conflict of interest, was the primary impetus for realigning appropriate functions of the Program Development Office with the Contracts Department. In his new position, Mr. Mabrito will be the focal point for these evaluations.

If you have any questions regarding this matter, please feel free to call at (210) 522-5158.

Sincerely yours,


Wesley C. Patrick
President

cc: M. Leach
D. DeMarco
E. Whitt

J. Greeves
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CNWRA Directors
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