



UNITED STATES
NUCLEAR REGULATORY COMMISSION

WASHINGTON, D.C. 20555-0001

OCT 15 2003

5028.001

B&W Technologies, Inc.
Attn: Ms. Karen Jones-Andrade
6009 Oxon Hill Road, Suite 412
Oxon Hill, MD 20745

SUBJECT: MODIFICATION NO. 1 TO TASK ORDER NO. 1 UNDER BLANKET PURCHASE
AGREEMENT NO. DR-38-03-364

Dear Ms. Jones-Andrade:

This letter sets forth Modification No. 1 to Task Order (TO) No. 1 in accordance with the enclosed statement of work. The period of performance for this task order is changed to run from August 27, 2003 to April 30, 2004. The task order NOT-TO-EXCEED (NTE) dollar ceiling is increased as follows:

The support of a Senior Human Resources Specialist is increased by 200 hours from an estimated 40 hours to a total estimated 240 hours at \$65.93 per hour. The total NTE amount is increased by \$13,186 from \$ 2,637.05 to \$15,823.05.

\$13,186 in funding are hereby allotted to this task order: Accounting Data for Task Order No. 1 Mod 1 is as follows:


Commitment No.	APPN#	B&R	JCN	BOC	Amount
HR-03-364-001	31X0200	48415512335	C8406	252A	\$13,186
Total Obligated Amount -					\$13,186:00

Please indicate your acceptance of Task Order No.1 Mod 1 by having an official authorized to bind your organization execute three copies of this document, by signing in the space provided, and return two copies to me. You should retain the third copy for your records.

Should you have any questions, regarding this modification, please contact me on (301) 415-8168.

Sincerely,


Stephen M. Pool, Contracting Officer
Division of Contracts
Office of Administration

ACCEPTED:

Karen A. Jones-Andrade
NAME

Dir., Contracts Administration
TITLE

10/22/03
DATE

STATEMENT OF WORK FOR TO#1 MODIFICATION NO. 1:

The work required is to perform basic qualifications analysis, in accordance with standard Federal government human resources procedures, of the applications submitted through *NRCareers* for various vacancy announcements, of which the following are representative but not exclusive:

1. Office Automation Assistant, GG-6
2. Reactor Systems Engineer, GG-14
3. Reliability & Risk Analyst, GG-14
4. Fire Protection Engineer, GG-13
5. Senior Health Physicist, GG-15
6. Program Manager/Security Specialist
7. Security Specialist, GG-14/GG-13
8. IT Specialist, GG-15
9. Administrative Judge, SLS
10. Deputy Associate Chief Administrative Judge, SLS

The contractor will review each application and its supporting documentation to determine whether the applicant meets all required basic educational and experience requirements, whether the applicant meets all requirements for experience at the next lower level (or as required in the vacancy notice), and whether the application readily indicates any disqualifying attributes (noncitizenship, etc.). Some vacancies involve multiple occupational series and/or multiple grades. The contractor will follow procedures explained by the Office of Human Resources specialist regarding documentation of findings, disposition of applications, and other relevant factors. The vacancy announcement packages for which the work is required contain varying numbers of applications, usually averaging about 50 each.

The contractor assigned to this task should be a fully qualified human resources specialist with experience in performing basic qualifications analysis for Federal positions at all grade levels. The contractor will have access to the *NRCareers* database. The deliverable dates for each vacancy announcement will be determined in each case by consultation between the cognizant staffing specialist and the contractor assigned.