



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D. C. 20555

MAR 14 1990

MEMORANDUM FOR: Robert F. Burnett, Director
Division of Safeguards and Transportation

Richard E. Cunningham, Director
Division of Industrial and Medical Nuclear Safety

Robert E. Browning, Director
Division of High-Level Waste Management

Richard L. Bangart, Director
Division of Low-Level Waste Management
and Decommissioning

FROM: Jesse L. Funches, Director
Program Management, Policy Development
and Analysis Staff, NMSS

SUBJECT: FY 1992 - 1995 PLANNING FOR ADP SERVICES

IRM has requested that NMSS provide our projected needs for IRM services in the FY 1992 - FY 1995 timeframe--to support the IRM portion of the Five Year Plan. IRM expects to continue providing the "base" level of services provided in FY 1990 in the areas of telecommunications, mail and document management, records control, library, word processing, automated systems operations and maintenance, timesharing and automatic data processing assistance. To assure that the IRM budget adequately incorporates NMSS requirements, you are requested to identify those areas that may require a change in the level of service provided. The importance of this assessment is emphasized in Joyce A. Amenta's March 5, 1990 memorandum (Enclosure 1) reiterating the policy and procedures for transfer of Program Office funds for administrative services.

To assist you in developing your out-year requirements a proposed allocation of PC hardware and software for FY 1991 was developed, based on known requirements and the current allocation of equipment (Enclosure 2). Please review this proposal for FY 1991, and identify any changes you would like to see in the upcoming years based on "critical" need. It should be noted that the IRM procurement strategy for FY 1992 includes replacing the 5520 word processing system with microcomputers configured into local area networks (LANs). Any suggested changes should factor in this 5520 replacement schedule, as well as other stand-alone microcomputers and associated work flows that could be networked. Also, please include other required upgrades to existing equipment.

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Additionally, in preparing your response, particular attention should be given to the following areas when addressing the level of support required from IRM:

Systems Applications:

- New development, whether for mainframe or micros
- Modifications to existing systems
- Changes in the regulatory environment which may affect systems

Local Area Networks (LANs)

- Equipment
- Telecommunications
- Network Administration
- Installation/Maintenance
- Training

Specialized Graphics Services

Other Unique Requirements (e.g., MIPS)

You are requested to provide your response to Clare DeFino by March 22, 1990. If you have any questions, please call Clare on X20672.


Jesse L. Funches, Director
Program Management, Policy Development
and Analysis Staff, NMSS

Enclosures: As stated

cc: S. Cornell