

November 7, 2003

MEMORANDUM TO: Stephen Dembek, Chief, Section 2
Project Directorate IV
Division of Licensing Project Management
Office of Nuclear Reactor Regulation

FROM: Meena Khanna, Project Manager, Section 2 **/RA/**
Project Directorate IV
Division of Licensing Project Management
Office of Nuclear Reactor Regulation

SUBJECT: FORTHCOMING MEETING WITH THE HARTFORD STEAM BOILER
INSPECTION AND INSURANCE COMPANY OF CONNECTICUT
(HSBCT)

DATE & TIME: Tuesday, December 16, 2003
1:00 p.m. - 4:30 p.m.

LOCATION: U. S. Nuclear Regulatory Commission
One White Flint North
11555 Rockville Pike, Room O-9B4
Rockville, Maryland 20852

PURPOSE: To discuss the roles and responsibilities of the HSBCT's Authorized
Nuclear Inservice Inspectors (See attached agenda).

CATEGORY*: This meeting is a Category 1 meeting. The public is invited to observe
this meeting and will have one or more opportunities to communicate with
the NRC after the business portion, but before the meeting is adjourned
(see attached agenda).

PARTICIPANTS: Participants from the NRC include members of the Office of Nuclear
Reactor Regulation (NRR).

NRC
T. Chan, et al.

HSBCT
P. Fisher, et al.

Attachment: Agenda (Adams Accession No. ML033090498)

cc w/att.: See next page

MEETING CONTACT: Meena Khanna
(301) 415-2150
MKK@nrc.gov

*Commission's Policy Statement on "Enhancing Public Participation in NRC Meetings,"
(67 FR 36920), May 28, 2002.

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DISTRIBUTION: See next page

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Hartford Steam Boiler of Connecticut

cc:

Mr. Paul Fisher

The Hartford Steam Boiler Inspection
and Insurance Company of Connecticut
2443 Warrenville Road, Suite 500
Lisle, IL 60532

**AGENDA FOR MEETING WITH THE HARTFORD STEAM BOILER INSPECTION
AND INSURANCE COMPANY OF CONNECTICUT (HSBCT)
ROCKVILLE, MD – NRC HEADQUARTERS**

DECEMBER 16, 2003

- Introduction
- HSBCT Organization
- Qualification Documents
- Duties and Responsibilities
- Trends
- Emerging Issues
- Questions

PUBLIC COMMENT

- Adjourn