October 20, 2003

Robert Owen, Acting Chief
Bureau of Radiation Protection
Ohio Department of Health
P.O. Box 118
Columbus, OH 43266-0118

Dear Mr. Owen:

In order to help both Agreement States and the NRC remain knowledgeable of each others' programs and to conduct planning for the next Integrated Materials Performance Evaluation Program (IMPEP) review, the IMPEP process includes holding one-day periodic meetings with Agreement States between reviews.

In accordance with State and Tribal Programs Procedure SA-116, "Periodic Meetings with Agreement States Between IMPEP Reviews," we request a meeting, no longer than one day, to discuss your Agreement State program and share programmatic information. This letter confirms that, after previous coordination, the meeting is scheduled for January 28, 2004, and will be held in your offices. In addition to myself, Dennis Sollenberger, Office of State and Tribal Programs, assigned as Project Officer for Ohio, and Marc Dapas, Director, Region III Division of Nuclear Materials Safety, will participate in the meeting.

Based on our previous discussions the likely topics for conversation at the meeting include:

1. Strengths and/or weaknesses of the State program as identified by the State or NRC, including identification of actions that could diminish weaknesses.

2. Feedback on NRC's program as identified by the State and including identification of any action that should be considered by NRC.

3. Status of State program or policy changes under development or recently completed including:

    a. Changes in program staff
    b. Program reorganizations
    c. Legislative changes
    d. Redistribution of responsibilities
    e. Changes in program budget/funding.

4. Status of NRC program changes (similar to those in 3.) that could impact Agreement States.

5. Results of any internal program audits/self assessments conducted by the State.

6. Status of all allegations and concerns previously referred by NRC to the Agreement State Radiation Control Program for action, and methods used to resolve allegations that have been closed.

7. Compatibility of Agreement State regulations.

8. NMED reporting, including event follow-up and closure information.

9. Schedule for the next IMPEP review (tentatively scheduled for mid-2005).

If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know.

If you have any questions, please call me at (630)829-9661, or e-mail to JLL2@NRC.GOV.

Sincerely,

/RA/
James L. Lynch
Regional State Agreements Officer

cc: M. Howard, ODH
M. Dapas, RIII
D. Sollenberger, STP
J. Piccone, STP
K. Rakovan, STP
R. Lickus, RIII

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