



UNITED STATES  
NUCLEAR REGULATORY COMMISSION

WASHINGTON, D.C. 20555-0001

JUL 24 2003

Beckman and Associates, Inc.  
ATTN: Ms. Vicki Beckman  
1071 State Route 136  
Belle Vernon, PA 15012

SUBJECT: TASK ORDER NO. 015 "DAVIS BESSE PROGRAM REVIEW INSPECTION"  
UNDER CONTRACT NO. NRC-03-03-037

Dear Ms. Beckman:

This confirms the verbal authorization that was provided to Beckman and Associates, Inc. (BAA), effective July 11, 2003, to begin work under the subject task order, with a temporary ceiling of \$20,000.00.

In accordance with Section G.5, Task Order Procedures, of the subject contract, this letter definitizes the subject task order. The effort shall be performed in accordance with the enclosed Statement of Work.

Task Order No. 015 shall be in effect from July 11, 2003, through October 1, 2003, with a cost ceiling of \$38,306.35. The amount of \$37,083.53 represents the estimated reimbursable costs, and the amount of \$1,222.82 represents the fixed fee.

Accounting data for Task Order No. 015 is as follows:

B&R No.:	320-15-103-142
Job Code:	J-3020
BOC:	252A
APPN No.:	31X0200.320
FFS#:	NRR03037015
Oblig. Amt.:	\$36,000.00

Incremental funds in the amount of \$36,000.00 are being obligated under this task order. The obligated amount shall, at no time, exceed the task order ceiling. When and if the amount(s) paid and payable to the Contractor hereunder shall equal the obligated amount, the Contractor shall not be obligated to continue performance of the work unless and until the Contracting Officer shall increase the amount obligated with respect to this task order. Any work undertaken by the Contractor in excess of the obligated amount specified above is done so at the Contractor's sole risk.

The following individuals are considered to be essential to the successful performance for work hereunder: [REDACTED]. The Contractor agrees that such personnel shall not be removed from the effort under the task order without compliance with Contract Clause H.4, Key Personnel.

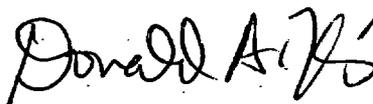
The issuance of this task order does not amend any terms or conditions of the subject contract.

Your contacts during the course of this task order are:

Technical Matters:	Donald P. Norkin Project Officer (301) 415-2954
Contractual Matters:	Mona C. Selden Contract Specialist (301) 415-7907

Acceptance of Task Order No. 015 should be made by having an official, authorized to bind your organization, execute three copies of this document in the space provided and return two copies to the Contract Specialist. You should retain the third copy for your records.

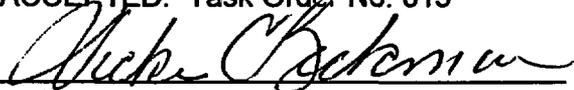
Sincerely,



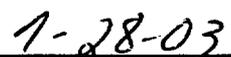
Donald A. King, Contracting Officer  
Contract Management Center 1  
Division of Contracts  
Office of Administration

Enclosure: Statement of Work

ACCEPTED: Task Order No. 015

  
NAME

  
TITLE

  
DATE

CONTRACT NRC-03-03-037

STATEMENT OF WORK  
Task Order No. 015

TITLE: Davis Besse Program Review Inspection

INSPECTION REPORT NUMBER: 50-346/03-012

B&R NUMBER: 320-15-103-142

JOB CODE: J-3020

NRC PROJECT OFFICER: Donald Norkin, NRR, (301) 415-2954

TEAM LEADER: Geoff Wright, Region III, (630) 829-9602

PERIOD OF PERFORMANCE: 07/11/03 - 10/01/03

BACKGROUND

Region III is reviewing licensee actions preparatory to restart of the Davis Besse nuclear plant, near Toledo, OH.

OBJECTIVE

The objective of this task order is to obtain expert technical assistance to support NRC inspection teams in evaluating preparations for the restart and operation of the Davis Besse nuclear plant. Activities include evaluating the licensee's:

- (1) Restart Readiness Review meeting;
- (2) Safety Conscious Work Environment Review Team meeting;
- (3) long term safety culture assessment tool; and
- (4) corrective actions to the external safety culture report.

WORK REQUIREMENTS AND SCHEDULE

It shall be the responsibility of the contractor to assign qualified technical staff, employees, and subcontractors, who have the required educational background, experience, or combination thereof, to meet both the technical and regulatory objectives of the work specified in this Statement of Work (SOW). The NRC will rely on representation made by the contractor concerning the qualifications of the personnel proposed for assignment to this task order including assurance that all information contained in the technical and cost proposals, including resumes and conflict of interest disclosures, is accurate and truthful.

The Team Leader may issue technical direction from time to time during the duration of this task order. Technical direction must be within the general Statement of Work stated in this task order,

and shall not constitute new assignments of work or changes of such nature as to justify an adjustment in cost or period of performance. The contractor shall refer to the basic contract for further information and guidance on any technical directions issued under this task order.

Any modifications to the scope of work, cost, or period of performance of this task order must be issued by the Contracting Officer and will be coordinated with the Project Officer. Specific tasks under this task order are:

Contractors will observe the licensee's Restart Readiness Review meeting, which is currently scheduled on site on, or about, July 14-16, 2003. Subsequent activities will be reviewed on a schedule commensurate with licensee readiness and availability of NRC and contractors.

#### **REPORT REQUIREMENTS**

A feeder to the final inspection report shall be provided to the Team Leader in an electronic format acceptable to the Team Leader. A hard copy shall be provided to the Project Officer. The contractor shall not undertake any further efforts toward report finalization, such as management review of the feeder report.

#### **TRAVEL** (for estimating purposes only)

for each individual:

Two trips to the plant site  
Five days travel

The contractor shall coordinate all travel arrangements in advance with the NRC Team Leader.

#### **NRC FURNISHED MATERIAL**

Documents required to prepare for the inspection will be provided by the NRC Team Leader.

#### **OTHER APPLICABLE INFORMATION**

The work specified in this SOW is 100% licensee fee recoverable. The contractor shall provide fee recovery information in the monthly progress reports in accordance with the requirements of the basic contract.