



UNITED STATES
NUCLEAR REGULATORY COMMISSION

WASHINGTON, D.C. 20555-0001

AUG 28 2003

B&W Technologies, Inc.
Attn: Ms. Karen Jones-Andrade
6009 Oxon Hill Road, Suite 412
Oxon Hill, MD 20745

SUBJECT: TASK ORDER NO. 2 UNDER BLANKET PURCHASE AGREEMENT NO. DR-38-03-364

Dear Ms. Jones-Andrade:

This letter definitizes Task Order (TO) No. 2 in accordance with the enclosed statement of work. The period of performance for TO#2 will run from the day building access is granted through the end of the tenth calendar thereafter. The task order NOT-TO-EXCEED dollar ceiling is set as follows: Senior Human Resources Specialist(s) for an estimated 20 hours at \$65.93 for a NTE dollar ceiling of \$1,318.60

\$1,318.60 in funding are hereby allotted to this task order. Accounting Data for Task Order No. 2 is as follows:

Commitment No.	APPN#	B&R	JCN	BOC	Amount
HR-03-364-002	31X0200	3841512335	C8406	252A	\$1,318.60
Total Obligated Amount -					\$1,318.60

TEMPLATE - ADM001

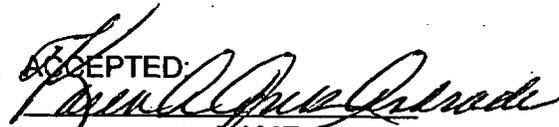
ADM002

Please indicate your acceptance of Task Order No.2 by having an official authorized to bind your organization execute three copies of this document, by signing in the space provided, and return two copies to me. You should retain the third copy for your records.

Should you have any questions, regarding this modification, please contact me on (301) 415-8168.

Sincerely,


Stephen M. Pool, Contracting Officer
Division of Contracts
Office of Administration

ACCEPTED:

NAME

Director, Contracts Administration
TITLE

August 29, 2003
DATE

STATEMENT OF WORK:

The work required is to perform a position classification review, in accordance with NRC position evaluation procedures, of a position currently classified as a Fire Protection Engineer, GG-14, in the Office of Nuclear Reactor Regulation, Fire Protection Engineering and Special Projects Section. Staff of the NRC's Office of Human Resources (OHR) have recently evaluated the position, and the incumbent has appealed that decision.

The contractor will review necessary documentation related to the position, and will meet with OHR staff, the incumbent, and the incumbent's supervisory chain, as deemed necessary to gain a full understanding of the requirements of the position. The contractor shall submit a recommendation to the NRC PO in the form of a written review report concerning the proper grade of the position in question by the end of the tenth calendar day after the NRC grants the contractor NRC building access.

The contractor personnel assigned to this task should be fully qualified classification and position evaluation specialist(s) with experience in performing position evaluation reviews and analyses for Federal engineering positions at higher grade levels. The contractor will not have access to any NRC databases or other electronic information.