



**UNITED STATES
NUCLEAR REGULATORY COMMISSION
REGION I
475 ALLENDALE ROAD
KING OF PRUSSIA, PENNSYLVANIA 19406-1415**

October 8, 2003

Mr. Robert L. Johnson, Manager
Radiation Health and Toxic Agents Branch
Cabinet for Health Services
275 East Main Street
Frankfort, KY 40621-0001

Dear Mr. Johnson:

In order to help both Agreement States and the NRC remain knowledgeable of each others' programs and to conduct planning for the next Integrated Materials Performance Evaluation Program (IMPEP) review, the IMPEP process includes holding one-day periodic meetings with Agreement States between IMPEP reviews.

In accordance with OSP Procedure SA-116, we request a meeting, no longer than one day, to discuss your Agreement State program and share programmatic information. This letter confirms that , after previous coordination with you, our meeting is scheduled for Tuesday, November 18, 2003, and will be held in your office. Mr. John Zabco, State and Tribal Programs, assigned as the Agreement State Project Officer (ASPO) for Kentucky, will be the other NRC representative in attendance.

Based on our previous discussions the likely topics for conversation at the meeting include:

1. State action on open IMPEP review findings that have not been recommended for closure at a previous periodic meeting.

The team recommends that the Branch commit the necessary resources to complete all of the SS&D re-evaluations prior to the next IMPEP review period. (Section 4.2.1)

2. Strengths and/or weaknesses of the State and NRC programs as identified by the State or NRC including identification of actions that could diminish weaknesses.
3. Feedback on NRC's program as identified by the State and including identification of any action that should be considered by NRC.
4. Status of State program or policy changes under development or recently completed including:
 - a. Changes in program staff
 - b. Program reorganizations
 - c. Legislative changes
 - d. Redistribution of responsibilities
 - e. Changes in program budget/funding.

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5. Status of NRC program changes that could impact Agreement States.
6. Results of any internal program audits/self assessments conducted by the State.
7. Status of all allegations and concerns previously referred by NRC to your office for action, and methods used to resolve allegations that have been closed.
8. Compatibility of Agreement State regulations.
9. NMED reporting including event follow-up and closure information.
10. Schedule for the next IMPEP review.

If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know.

If you have any questions, please call me at 404-562-4704, or e-mail to rlw@nrc.gov.

Sincerely,
/RA/

Richard L. Woodruff
Regional Agreement State Officer

cc: Robert E. Trojanowski, RII
John Zabco, STP
Bob Bores, RI
Duncan White, RI

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