December 19, 1987

Mr. K. C. Chang Mail Stop 623-SS US Nuclear Regulatory Commission Washington DC 20555

Dear Kien:

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SUMMARY OF EFFORT, DECEMBER 14 - DECEMBER 19, 1987

This memo describes the tasks which have been addressed during the time period indicated.

- 1. The USER's MANUAL, Part I and Part II, was delivered, in draft, to NRC personnel.
- 2. Preliminary planning was done for a possible briefing to NRC covering the background and content of the models CONVO and CONVOPC.

Enclosed is a Voucher for Professional Services for this time period.

The tasks planned for the next period are:

1. The details of the proposed briefing to NRC will be developed.

If you have any questions, please call me.

Very /ruly Yours,

Gerald H. Fuller 10024 Colvin Run Road Great Falls VA 22066 703-759-9527

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WM Project: WM-10, 11, 16

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WM Record File: A-4165 LPDR w/encl

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