

United States Government

Department of Energy

memorandum

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DATE: MAR 19 1987

REPLY TO: RW-24
ATTN OF:

'87 MAR 25 AIO:13

SUBJECT: Announcement of April 1987 Quality Assurance Coordinating Group Meeting

TO:

Jeff Neff, SRPO-CH
John Antonnen, BWIP-RLO
Don Vieth, WMPO-NVO
Sally Mann, RTTD-CHO

Attached is a proposed agenda for the next QACG Meeting which is scheduled for April 22-23, 1987 in room A-453 of DOE's facility in Germantown, MD.

Also attached is a list of places to stay that are in the vicinity. Please phone me (FTS 896-5059) if you have any questions or comments.

Carl Newton
Carl Newton, QA Manager
Office of Geologic Repositories

cc: QACG Members and Potential Attendees (list attached)

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PDR WASTE
WM-1 PDR

WM Record File

405

WM Project

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Docket No.

PDR

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Distribution:

Kennedy *Delligatti*
RDM *Riddle* *Lindhan*
(Return to WM, 623-SS) *Miller*

87035033 H

2/27/87

QACG Members

Pierre Saget
BWIP Project Office
DOE Richland
710 Jadwin Ave.
P. O. Box 550
Richland, WA 99352

Jake Lefman
Battelle
Project Management Division
505 King Avenue
Columbus, OH 43201

Buck Patzer
Battelle
Project Management Division
505 King Avenue
Columbus, OH 43201

Bud Kehew
Quality Assurance Manager
Repository Technology and
Transportation Division
9800 S. Cass Ave.
Argonne, IL 60439

Jerry Reese
U. S. Dept. of Energy
SRPO
505 King Avenue
Columbus, OH 43201

Mike Flannigan
Project Manager and Energy Division
U.S. Dept. of Energy
9800 S. Cass Avenue
Argonne, IL 60439

Mike Nicol
Rockwell Hanford Operations
Energy Systems Group
Rockwell International
P. O. Box 800
Richland, WA 99352

John Rinaldi
U.S. Dept. of Energy
2753 S. Highland Dr.
Las Vegas, NV 89109

Stan Klein
The Valley Bank Ctr.
101 Convention Ctr. Drive
Suite 407
Las Vegas, NV 89109

Jim Blaylock
U.S. Dept. of Energy
Waste Management Project Ofc.
U. S. Dept. of Energy
2753 S. Highland Drive
Las Vegas, NV 89109

Clarence Williams
Battelle
Project Management Division
505 King Avenue
Columbus, OH 43201

AGENDA FOR QACG EXECUTIVE
SESSION MEETING IN GERMANTOWN, MD
ON APRIL 22, 1987
(DOE REPRESENTATIVES ONLY)

April 22, 1987

- | | | | |
|-----|---|----------------|-------------|
| 1. | Opening Remarks | C. Newton | 8:30-9:00 |
| | o Introduction of Attendees | | |
| | o Interaction with NRC | | |
| | - DOE/NRC Meeting held
February 27, 1980 on
"NRC mini-audit" Policy and
Scope | | |
| 2. | HQ-DOE Policy on Interface with NRC on
Project Office QA Program Submittal and
Comment Resolution | C. Newton | 9:00-9:30 |
| 3. | Update on OCRWM Overview Guidance | M. E. Langston | 9:30-10:00 |
| | BREAK | | 10:00-10:30 |
| 4. | HQ-DOE Policy on Interface with ES&H | C. Newton | 10:30-11:00 |
| | - Submittal and approval of HQ-OGR
and Project Office QA Programs | | |
| 5. | Role of Operations Office Management
Appraisals and Audits in Satisfying
OGR QA Plan Requirements | C. Newton | 11:00-11:30 |
| | LUNCH | | 11:30-1:00 |
| 6. | Update on HQ-OGR QA Plan Supplement on
"Issuing Stop Work Orders" | P. Saget | 1:00-1:30 |
| 7. | Update on HQ-OGR QA Plan Supplement on
"Readiness Review" | P. Saget | 1:30-2:00 |
| 8. | Update on HQ-OGR QA Plan Supplement on
"Auditing for Effectiveness" | J. Reese | 2:00-2:30 |
| 9. | Update on HQ-OGR QA Plan Supplement on
"Management Assessments" | J. Blaylock | 2:30-3:00 |
| 10. | Update on Consolidated/Common Training | P. Saget | 3:00-3:30 |
| 11. | Update on Development of "Computer
Software Control" Requirements | H. Steinberg | 3:30-4:00 |
| 12. | Discussion of DOE Policy on Observer
Participation in Program Audits | C. Newton | 4:00-5:00 |

Hotels/motels that are near the meeting location (an automobile is required) are:

- o Holiday Inn, Frederick, MD.
301-662-5141
- o Holiday Inn, Rockville-Gaithersburg, MD.
301-948-8900
- o Days Inn, Frederick, MD
301-694-6600
- o Days Inn, Rockville, MD
301-948-4300
- o Quality Inn, Frederick, MD
301-694-7704
- o Quality Inn, Gaithersburg, MD
301-330-0023(*)
- o Ramada Inn, Rockville, MD
301-424-4940
- o Red Roof Inns, Gaithersburg, MD
301-977-3311 (*)
- o Sheraton, Rockville, MD
301-546-4400 (*)
- o Imperial Inn, Germantown, MD
301-428-1300 (*)
- * Nearest Hotels/Motels to DOE, Germantown, MD Facility.

MEMO DISTRIBUTION LISTING

SUBJECT: Annoucement of April '87 QACG Meeting

ADRESSEE: Neff, Vieth, Olson, Mann

OCRWM Distribution:

S. Kale, RW-20
T. Isaacs, RW-21
J. Knight, RW-24
M. E. Langston, RW-40
H. Steinberg, RW-33
S. Echols, GC-11
J. Parker, RW-24
B. Gale, RW-223
J. Bresee, RW-22
R. Stein, RW-23

BCC LISTING:

D. Siefken, Weston
L. Skoblar, Weston
G. Faust, Weston
J. Kennedy, NRC

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CONCURRENCES:

C. Newton 3/19/87
C. Newton, RW-24