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MANUAL HARD COPY DISTRIBUTION DOCUMENT TRANSMITTAL 2003-40951

USER INFORMATIC Name: GE EMPL#:28401 ROSE M CA#:0363 Address A 2 Phone 2

TRANSMITTAL INFORMATION:

TO: <u>GEBLACH*ROSE M</u> 09/10/2003 LOCATION: DOCUMENT CONTROL DESK FROM: NUCLEAR RECORDS DOCUMENT CONTROL CENTER (NUCSA-2) THE FOLLOWING CHANGES HAVE OCCURRED TO THE HARDCOPY OR ELECTRONIC MANUAL ASSIGNED TO YOU:

200 - 200 - RECOVERY MANAGER (RM): EMERGENCY PLAN-POSITION SPECIFIC PROCEDURE

REMOVE MANUAL TABLE OF CONTENTS DATE: 08/27/2003

ADD MANUAL TABLE OF CONTENTS DATE: 09/09/2003

CATEGORY: PROCEDURES TYPE: EP ID: EP-PS-200 ADD: PCAF 2003-1639 REV: N/A

REMOVE: PCAF 2003-1600 REV: N/A

UPDATES FOR HARD COPY MANUALS WILL BE DISTRIBUTED WITHIN 5 DAYS IN ACCORDANCE WITH DEPARTMENT PROCEDURES. PLEASE MAKE ALL CHANGES AND ACKNOWLEDGE COMPLETE IN YOUR NIMS INBOX UPON RECEIPT OF HARD COPY. FOR ELECTRONIC MANUAL USERS, ELECTRONICALLY REVIEW THE APPROPRIATE DOCUMENTS AND ACKNOWLEDGE COMPLETE IN YOUR NIMS INBOX.

A045

1.	PROCEDURE CHANGE PROCESS FORM PCAF NO. 2033-1639 2. PAGE 1 OF _//3. PROC. NO. EP-PS-200 REV. 16
4.	FORMS REVISED - <u>A</u> R <u>14</u> , - <u>D</u> R <u>8</u> , - <u>R</u> R_, - R, - R, - R, - R R
5.	PROCEDURE TITLE Emergency Plan Position Specific Instruction: Recovery manager
6.	REQUESTED CHANGE PERIODIC REVIEW INO YES INCORPORATE PCAFS NO NO YES REVISION PCAF DELETION (CHECK ONE ONLY)
7.	SUMMARY OF / REASON FOR CHANGE Incorporate PCAF 2003-1600 Added step 3 to provide guidance in referring to Tab I to determine if there is a non-routine radiological release in progress. This is an administrative PCAF since it provides a reference step to an existing Tab.
	Continued 🔀
8.	DETERMINE COMMITTEE REVIEW REQUIREMENTS (Refer to Section 6.1.4) PORC REVIEW REQ'D? YES 9. PORC MTG#
BL	OCKS 11 THRU 16 ARE ON PAGE 2 OF FORM
17.	T.C. Dalpiaz / 3227 / 09/04/2003 18. COMMUNICATION OF CHANGE REQUIRED? PREPARER (Print or Type) ETN DATE INO YES (TYPE) E Mail notification
19.	RESPONSIBLE SUPERVISOR RESPONSIBLE SUPERVISOR ATE SIGNATURE ATTESTS THAT RESPONSIBLE SUPERVISOR HAS CONDUCTED QADR AND TECHNICAL REVIEW UNLESS OTHERW DOCUMENTED IN BLOCK 16 OR ATTACHED REVIEW FORMS. CROSS DISCIPLINE REVIEW (IF REQUIRED) HAS BEEN COMPLE BY SIGNATURE IN BLOCK 16 OR ATTACHED REVIEW FORMS.
20.	. <u>Juebon Musice 915103</u> Hum APPROVAL DATE
21.	. RESPONSIBLE APPROVER ENTER N/A IF FUM HAS APPROVAL AUTHORITY

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FORM NDAP-QA-0002-8, Rev. 8, Page 1 of 2 (Electronic Form)

SEP - 5 2003

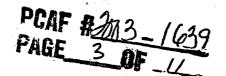
PROCEDURE CHANGE PROCESS FORM

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1.	PCA	AF NO. 2013-631 2. PAGE 2 OF	3.	PROC. N	0. <u>EP-PS</u> -	200	_ REV.	16	
11.		is question documents the outcome of the 50.59 and c or d <u>must</u> be checked "YES" and the appropriate fo)AP-QA-	0726. E	Either 1	1a,
	a.	This change is an Administrative Correction for whi applicable.	ch 50.5	59 and 72.4	8 are not		YES	\square	N/A
	b.	This change is a change to any surveillance, mainter procedure for which 50.59 and 72.48 are not applic		e or adminis	strative	\boxtimes	YES		N/A
	C.	This change is bounded by a 50.59/72.48 Screen/E 50.59/72.48 Evaluation is required.	Evaluati	ion, therefo	re, no new		YES	\boxtimes	N/A
		Screen/Evaluation No.							
	d.	50.59 and/or 72.48 are applicable to this change ar Screen/Evaluation is attached.	nd a 50	.59/72.48			YES	\boxtimes	N/A
12.	Thi	is change is consistent with the FSAR or an FSAR c	hange i	is required.		\square	YES		
	Ch	ange Request No.							
13.		ould this change be reviewed for potential effects on /ES, enter an Action Item @ NIMS/Action/Gen Work			r Material?		YES	\boxtimes	NO
14.	ls a	a Surveillance Procedure Review Checklist required	per ND	AP-QA-07	22?		YES	\boxtimes	NO
15.		a Special, Infrequent or Complex Test/Evolution Ana DAP-QA-0320? (SICT/E form does not need to be at			d per		YES	\boxtimes	NO
16.	Re	eviews may be documented below or by attaching Do	cumen	t Review F	orms NDAP	-QA-010	1-1.		
RE	VIE	EW .		IEWED E			DATE		
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FORM NDAP-QA-0002-8, Rev. 8, Page 2 of 2 (Electronic Form)



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RECOVERY MANAGER (RM): Emergency Plan-Position Specific Procedure

WHEN:	Emergency Plan activation or event of potential public interest
HOW NOTIFIED:	Primary: Paged, telephone call, or Telenotifications System
REPORT TO:	Senior Vice President - Nuclear
WHERE TO REPORT:	Emergency Operations Facility

OVERALL DUTY:

As the lead company representative, contribute a prognosis, knowledge, and data to federal and state representatives. As the Recovery Manager, direct EOF managers to provide needed information.

MAJOR TASKS:	TAB:	REVISION:	· -11
Respond appropriately to being notified.	TAB A	# 14	4
Coordinate PPL emergency response efforts to assure priority issues are being addressed and a common understanding of the situation exists.	TAB B	8	d
Represent the company in discussions with state and federal agencies, primarily PEMA, DEP/BRP, FEMA, and the NRC.	TAB C	3	
Reclassify the emergency based on continuing assessment of the situation.	TAB D	78	PCAF
Make a Protective Action Recommendation.	TAB E	6	
Establish an ongoing EOF capability to respond to the emergency.	TAB F	3	
Support termination of the emergency.	TAB G	2	
Review Severe Accident Management (SAM), strategies as presented by the TSC Emergency Director.	TAB H	` 1	
Determine if there is a non-routine Radiological Release in Progress.	TABI	0	

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SUPPORTING INFORMATION:		TAB:
Emergency Telephone Instructions	•	TAB 1
Emergency Organization		TAB 2
Logkeeping		TAB 3
Brief Non-Technical Description of EAL	•	TAB 4
Intentionally Blank		TAB 5
Emergency Classification		TAB 6
Public Protective Action Recommendation Guide		TAB 7
PPL Emergency Personnel Dose Assessment and Protective Action Recommendation (PAR) Guide		TAB 8
Response Levels for Protection Action Guides (PAG)	•	TAB 9
Turnover/Briefing Checklists: • TSC/EOF Turnover Checklist • TSC/EOF Briefing Checklist	•	TAB 10
Intentionally Left Blank	•	TAB 11
Restoration Organization Guidelines	•	TAB 12
PAR State Notification Form		TAB 13

PCAF #2003_/639 ##GE____OF //___

TAB A EP-PS-200-A Revision 14 14 Page 1 of 4

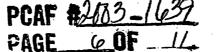
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MAJOR TASK:

Respond appropriately to being notified.

SPI	ECIFIC TASKS:	HOW:		
t.	Proceed to the EOF promptly without responding to TNS.	1a.	The first Recovery Manager responding to TNS should report to the EOF promptly to ensure activation within the ninety minute requirement.	
2.	Talk to the Emergency Director for a briefing on plant status.		NOTE: This can be done before, during, or after travel to the EOF.	
	•		HELP	
			TSC/EOF BRIEFING CHECKLIST See TAB 10	
	-	2a .	Telephone the Control Room or TSC Emergency Director if you haven't talked with the Emergency Director during call-out.	
•	•	26.	Obtain the following data: (1) Affected Unit(s) (2) Classification, if any (3) Overview of the situation (4) Prognosis (5) Who will notify senior management (6) Interaction with off-site agencies (7) Protective Action Recommendation made (8) What Emergency Response Facilities have or should be activated	
	· · ·		NOTE: EOF staffing is automatic at	

EOF staffing is automatic at deciaration of an ALERT or higher classification. Otherwise, you or the Emergency Director may call for activation.



TAB A EP-PS-200-A Revision 14-14 Page 2 of 4

SPECIFIC TASKS:

HOW:

3. Upon arrival at the EOF, prepare to assume responsibility for off-she communications and radiological activities, public information, and overall command and control of the Emergency Response Organization from the TSC.

> NOTE: When the NERO is called out, the EOF should be activated regardless of the classification level.

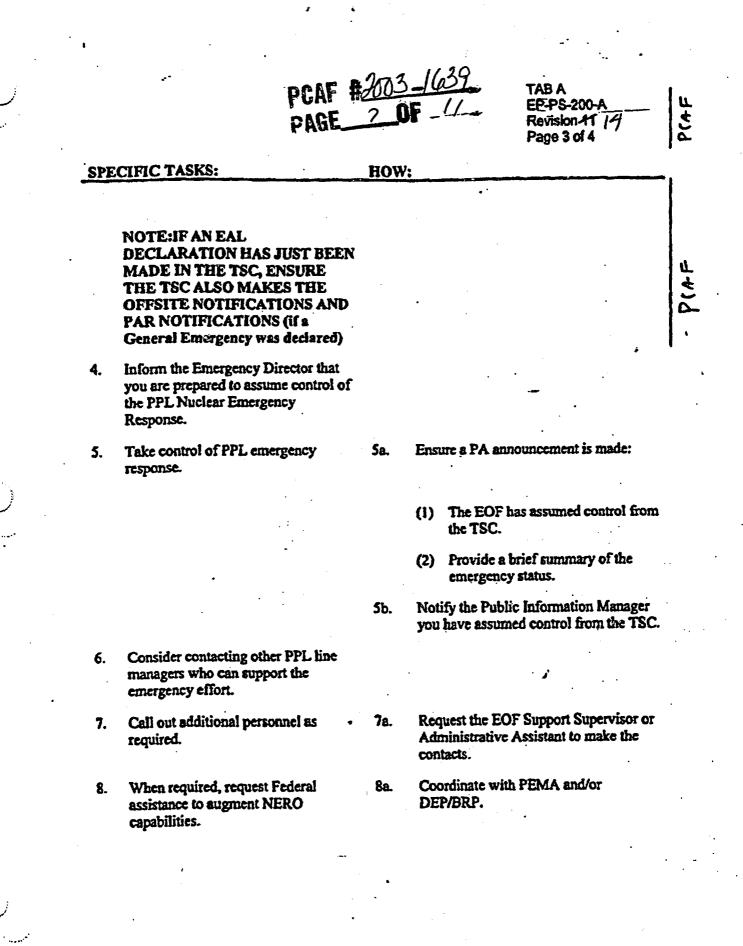
NOTE: The activation process is the same regardless of classification level HELP

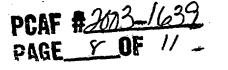
TSC/EOF TURNOVER CHECKLIST See TAB 10

- 3a. Verify that an adequate staff has responded. The following are required for EOF Activation.
 - Recovery Manager
 - Engineering Support Supervisor
 - Dose Assessment Supervisor
 - Dose Assessment Staffer
 - Field Team Director
 - Radiation Monitoring Team personnel-2
 - EOF Support Supervisor
 - EOF Communicator

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- 3b. Review all available status information, pertinent data, and press releases.
- 3c. Obtain staff input on readiness for turnover.
- 3d. When staff is ready for turnover, place ED on speaker and have staff available to participate.
- 3e. Complete TSC/EOF Turnover Checklist.
- 3f. Solicit questions from staff.





TAB A EP-PS-200-A Revision_14 19 Page 4 of 4

PCAF

HOW:

9. Send a representative to the State Emergency Operations Center.

SPECIFIC TASKS:

9a. Coordinate with PEMA.

9b. Dispatch another Recovery Manager to perform this function.

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	MAJOR TASK:		والمترجعين ومرياد والمراط فالمراكبين الروام ويتعارفهم	·

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3. - i

Reclassify the emergency based on continuing assessment of the situation.

1.	Monitor conditions to determine if the classification should change.	1 a.	You must reclassify within fifteen minutes of receiving Information indicating the need to reclassify.
2.	Evaluate current and projected off-site	2 a.	Obtain and evaluate the following data:
	radiological and plant information.		(1) Plant conditions and prognosis received from the Emergency Director.
		•	(2) Field radiation data received from the Dose Assessment Supervisor or Field Team Director.
			(3) Plant conditions, prognosis and release status received from the Engineering Support Supervisor.
			(4) Fuel integrity and prognosis received from the Fuels Lead Engineer.
3.	Assess if there is a non-routine Radiological release in progress.		3a. Refer to Tab I for assistance in determining if there is a non-routine Radiological release in progress.
	•	·	3b If there is a non-routine Radiological release in progress, insure the EOF Communicator indicates that on the ENR form.
			3c. Insure that information is communicated to EOF personnel.
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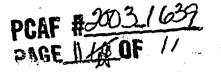
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	SPE	CIFIC TASKS:		F // Page 2 of 3	PCAF
	4.	Reclassify the emergency.	4a.	If the emergency action level is a specific, measured value, reclassify the emergency.	
			4b	Refer to EAL Bases document for additional guidance.	• • .
			4c	If no EAL's are applicable to the current situation, be sure to renew the General Criteria EAL 4.	· .
	·	•	4đ	If the emergency action level is based on an assessment and is judgmental:	
			·	 Coordinate an evaluation of the situation among the ED, RM and, if present, the NRC, PEMA, and DEP/BRP. 	
				(2) Determine the change in classification.	
	•			NOTE: If you upgrade to a GENERAL EMERGENCY, you must make a Protective Action Recommendation <u>within fifteen</u> <u>minutes</u> . (see TAB E)	
,		-	4e∙	If downgrading from a Site Area or General Emergency, you must obtain concurrence from:	
		•		(1) NRC	
				(2) DEP/BRP (3) PPL Senior Management	
	5	Ensure changes in classification are communicated to all off-site agencies.	5a	Identify the specific number used to reclassify the emergency.	
			5 b	Sign, (date and time), the Emergency Notification Report to document your decision.	
				'NOTE: Refer to Tab I for guidance in assessing if there is a non-routine Radiological Release in progress. (ENR form Block 4)	PLAF
	•			NOTE: The Recovery Manager can delegate ENR approval responsibility to another qualified RM located in the facility.	<u>J</u> d
		٠		He can also delegate approval responsibility to the EOF Support Supervisor except for a change in classification.	

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TAB D EP-PS-200-D Revision 7 8 Page 3 of 3

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HOW:

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Return the Emergency Notification Report to the EOF Support Supervisor or EOF Communicator for required notification to off-site agencies:

- (1) PEMA
- (2) (3) LCEMA
- CCDPS
- (4) NRC

Ensure changes in classification are communicated to the PPL emergency organizations.

SPECIFIC TASKS:

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6a Notify the:

- (1) (2) (3) **Emergency Director**
- **Public Information Manager**
- EOF Staff
- (4) Off-site agencies present in the EOF