

September 8, 2003

MEMORANDUM TO: Barbara D. Meehan, Contracting Officer  
Division of Contracts and Property Management  
Office of Nuclear Materials Safety  
and Safeguards

THROUGH: Deborah DeMarco **/RA/**  
Center Deputy Program Manager  
Program Management, Policy Development  
and Analysis Staff  
Office of Nuclear Materials Safety  
and Safeguards

FROM: N. King Stablein, Section Leader **/RA/**  
Performance and Engineering Section  
High-Level Waste Branch  
Office of Nuclear Materials Safety  
and Safeguards

SUBJECT: DESIGNATION OF PROGRAM ELEMENT MANAGER "EXTERNAL  
QUALITY ASSURANCE" CENTER FOR NUCLEAR WASTE  
REGULATORY ANALYSES

Thomas Matula is presently designated as the Program Element Manager for the External Quality Assurance (EQA) Element under contract No. NRC-02-02-012 with Southwest Research Institute. Ted Carter will be assuming the duties and responsibilities as the Program Element Manager for EQA as of September 5, 2003.

Please revise the contract and your program element manager listing accordingly. Should you have any questions, please contact me at 301-415-7445.

cc: E. Whitt

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<b>OFC:</b>	HLWB		HLWB		
<b>NAME:</b>	TCarter		NKStablein		
<b>DATE:</b>	9/5/03		9/5/03		

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