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August 29, 2003

Virginia Electric and Power Company
ATTN: Mr. David A. Christian
Senior Vice President and
Chief Nuclear Officer
Innsbrook Technical Center
5000 Dominion Boulevard
Glen Allen, VA 23060

**SUBJECT: REACTOR AND SENIOR REACTOR OPERATOR INITIAL EXAMINATIONS -
SURRY POWER STATION 05000280/2004-301 AND 05000281/2004-301**

Dear Mr. Christian:

In a telephone conversation on August 28, 2003, between Mr. David Llewellyn, Training Manager, and Mr. Steven D. Rose, Operations Engineer, arrangements were made for the administration of licensing examinations at Surry Power Station. The operating test is scheduled for the weeks of February 23, 2004 and March 1, 2004. The written examination is scheduled to be administered on February 18, 2004. The on-site preparatory week is scheduled for the week of February 2, 2004.

The NRC will prepare the examinations based on the guidelines in Draft Revision 9 of NUREG-1021, "Operator Licensing Examination Standards for Power Reactors." As agreed during the telephone conversation, your staff will fill in the scenario details (ES-D-2) and the details of the Job Performance Measures in accordance with the guidance in Draft Revision 9 of NUREG-1021. Your staff has also agreed to make all of the copies of the examination materials prior to administration. The NRC regional office will discuss with your staff any changes that might be necessary before the examinations are administered. Your staff will be given the opportunity to review the examinations during the week of January 12, 2004.

Your staff has already furnished the reference materials identified in Attachment 2 of ES-201 to the NRC.

In order to conduct the requested written examinations and operating tests, it will be necessary for your staff to provide adequate space and accommodations in accordance with ES-402, and to make the simulation facility available on the dates noted above. In accordance with ES-302, your staff should retain the original simulator performance data (e.g., system pressures, temperatures, and levels) generated during the dynamic operating tests until the examination results are final.

Appendix E of NUREG-1021 contains a number of NRC policies and guidelines that will be in effect while the written examinations and operating tests are being administered.

To permit timely NRC review and evaluation, your staff should submit preliminary senior reactor operator license applications (Office of Management and Budget (OMB) approval number 3150-

0090), medical certifications (OMB approval number 3150-0024), and waiver requests (if any) (OMB approval number 3150-0090) at least 30 days before the examination date. If the applications are not received at least 30 days before the examination date, a postponement may be necessary. Signed applications certifying that all training has been completed should be submitted at least 14 days before the examination date.

This letter contains information collections that are subject to the *Paperwork Reduction Act of 1995* (44 U.S.C. 3501 et seq.). These information collections were approved by the Office of Management and Budget, approval number 3150-0018, which expires on June 30, 2006. The public reporting burden for this collection of information is estimated to average 50 hours per response, including the time for reviewing instructions, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments on any aspect of this collection of information, including suggestions for reducing the burden, to the Information and Records Management Branch (T-6 F33), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet electronic mail at BJS1@NRC.GOV; and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202, (3150-0101), Office of Management and Budget, Washington, DC 20503.

The NRC may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

In accordance with 10 CFR 2.790 of the NRC's "Rules of Practice," a copy of this letter and its enclosures will be available electronically for public inspection in the NRC Public Document Room or from the Publicly Available Records (PARS) component of NRC's document system (ADAMS). ADAMS is accessible from the NRC Web site at <http://www.nrc.gov/reading-rm/adams.html> (the Public Electronic Reading Room).

Thank you for your cooperation in this matter. Mr. David Llewellyn has been advised of the policies and guidelines referenced in this letter. If you have any questions regarding the NRC's examination procedures and guidelines, please contact Steven Rose at (404) 562-4609, (Internet E-mail: SDR2@NRC.GOV), or myself at (404) 562-4638, (Internet E-mail: MEE@NRC.GOV).

Sincerely,

/RA/

Michael E. Ernstes, Chief
Operator Licensing and
Human Performance Branch
Division of Reactor Safety

Docket Nos. 50-280, 50-281
License Nos. DPR-32, DPR-37

cc: (See page 3)

cc cont'd:

Chris L. Funderburk, Director
Nuclear Licensing and
Operations Support
Virginia Electric & Power Company
Electronic Mail Distribution

Richard H. Blount, II
Site Vice President
Surry Power Station
Virginia Electric & Power Company
Electronic Mail Distribution

Virginia State Corporation Commission
Division of Energy Regulation
P. O. Box 1197
Richmond, VA 23209

Lillian M. Cuoco, Esq.
Senior Counsel
Dominion Resources Services, Inc.
Electronic Mail Distribution

Attorney General
Supreme Court Building
900 East Main Street
Richmond, VA 23219

David T. Llewellyn
Manager of Nuclear Training
Surry Power Station
5570 Hog Island Road
Surry, VA 23883

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