

Distribution File #3106  
 WM s/f JLinehan  
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 PSJustus  
 JTGreeves  
 LBHigginbotham  
 HJMiller  
 RRBoyle  
 RJWright  
 SMCoplan

106/CLP/84/02/13/0

- 1 - FEB 24 1984

MEMORANDUM FOR: F. Robert Cook, Sr.  
 On-Site Licensing Representative, BWIP  
 Division of Waste Management  
 Paul T. Prestholt  
 Sr. On-Site Licensing Representative, NNWSI  
 Division of Waste Management  
 Tilak R. Verma  
 Sr. On-Site Licensing Representative, Salt  
 Division of Waste Management  
 FROM: Robert E. Browning, Director  
 Division of Waste Management  
 SUBJECT: COORDINATION MEETING WITH ON-SITE LICENSING  
 REPRESENTATIVES

I have scheduled a meeting in Silver Spring, MD, on March 6th and 7th, 1984, with the On-Site Licensing Representatives (OLR). The purpose of the meeting is to discuss what activities are required in connection with our continuing efforts to provide timely guidance to the DOE, including preparation for the E.A. reviews, data reviews and other informal information gathering and consultation activities and to coordinate on what is an effective mechanism for implementation and accomplishment of these activities. An agenda is attached.

The OLR's are a key means of interfacing with DOE and this meeting will establish what role the OLR's will have in preparation for the above activities. Please arrange to attend. If you have any questions please contact Larry Pittiglio or Seth Coplan.

WM Record File 106  
 WM Project 16  
 Docket No. \_\_\_\_\_  
 PDR   
 LPDR   
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 (Return to WM, 613 SS) C2

Original Signed by  
 Robert E. Browning, Director  
 Division of Waste Management

OFC	: WMRP:mkg	: WMRP	: WMRP	: DWM	: DWM	:
NAME	: CLPittiglio	: SMCoplan	: HJMiller	: MJBell	: REBrowning	:
DATE	: 84/02/23	: 2/23/84	: 2/23/84	: 2/ 1/84	: 2/24/84	:

Agenda  
for  
Repository Projects Coordination Meeting  
with Site Representatives

**DATE:** March 6 & 7, 1984

**LOCATION:** Willste Bldg.  
Silver Spring, MD

**PURPOSE:** The purpose is to coordinate with the Project Managers, staff and the On-Site Licensing Representatives activities required in connection with our continuing efforts to provide timely guidance to the DOE, including preparation for the E.A. reviews, data reviews and other consultation activities. The meeting will discuss common problems and approaches as well as the most effective means for obtaining data.

**ATTENDEES:** Robert E. Browning  
Michael J. Bell  
Hubert J. Miller  
Seth M. Coplan  
Robert J. Wright  
Robert L. Johnson  
John J. Linehan  
James E. Kennedy  
Malcolm R. Knapp  
Philip S. Justus  
John T. Greeves  
Clayton L. Pittiglio  
F. Robert Cook  
Paul T. Prestholt  
Tilak R. Verma

1. Introduction

9:00am

Briefly provide the Site Representatives with an overview of the efforts RP envisions as preparation for E.A. Reviews, data reviews and continuing guidance program. (Miller)

2. Discuss the following 9:30am  
 E.A. and S.C. Review Plans (Johnson/Boyle)  
 Data Reviews  
 Data Gathering mechanisms (Coplan)  
 Standardized Procedures and Format  
 (i.e., Meeting Agendas, Meeting Minutes,  
 Meeting Notifications)  
 Status of Procedural Agreement. (Coplan)  
 Operating Plan Schedule (Coplan/Pittiglio)
3. Discuss Difficulties the Site Representatives 11:00am  
 envision from this approach.
4. Discuss Problems Site Representatives 1:00pm  
 have encountered in their interactions with DOE  
 (specific problems may impact guidance program).
5. On-Site Licensing Representatives meet Robert 2:00pm  
 E. Browning.
6. On-Site Licensing Representatives meet with 3:30pm  
 Hubert J. Miller.

March 7, 1984

1. Role Site Representatives will play in evaluation of 8:30am  
 QA procedures emphasizing a consistent uniform approach  
 (include a presentation by I&E discussing experience  
 gained from their study on improving QA and QC in  
 nuclear plants.) (Miller/Kennedy)
2. Site Specific Meetings (concurrent) 10:30am

Site Representatives and project teams (Wright, Coplan, Linehan/Johnson) will review and resolve Site Specific Problems.

3. On-Site Licensing Representatives meet with John G. Davis 1:00pm
4. Administrative Matters (Kearney) 2:00pm
5. Closing Summary (Group) 3:00pm