



UNITED STATES
NUCLEAR REGULATORY COMMISSION
REGION I
475 ALLENDALE ROAD
KING OF PRUSSIA, PENNSYLVANIA 19406-1415

August 27, 2003

Robert J. Walker, Director
Radiation Control Program
Massachusetts Department of Health
90 Washington Street
Dorchester, MA 02121

SUBJECT: PERIODIC MANAGEMENT MEETING

Dear Mr. Walker:

In order to help both Agreement States and the NRC remain knowledgeable of each other's programs and to conduct planning for the next IMPEP review, the IMPEP process includes holding periodic meetings with Agreement States between IMPEP reviews.

In accordance with Office of State and Tribal Programs (STP) Procedure SA-116, we request a meeting, no longer than one day, to discuss your Agreement State program and share programmatic information. This letter confirms that, after previous coordination, the meeting is scheduled for October 30, 2003 and will be held in your offices. In addition to myself, James Myers, STP, assigned as Project Officer for Massachusetts, will be the other NRC representative in attendance.

Based on previous discussions, the likely topics for conversation at the meeting include:

1. Commonwealth action on all open IMPEP review findings that have not been recommended for closure at the previous periodic meeting.
2. Strengths and/or weaknesses of the Commonwealth and NRC programs as identified by the Department or NRC, including identification of actions that could diminish weaknesses.
3. Feedback on NRC's program as identified by the Commonwealth and including identification of any action that should be considered by the NRC.
4. Status of Commonwealth program or policy changes under development or recently completed including:
 - a. Changes in program staff
 - b. Program reorganizations
 - c. Legislative Changes
 - d. Redistribution of responsibilities
 - e. Changes in program budget/funding.
5. Status of NRC program changes (similar to those in 4.) that could impact Agreement States.

R. Walker
Radiation Control Program

2

6. Results of internal program/self assessments conducted by the Commonwealth.
7. Status of all allegations and concerns previously referred by NRC to the Agreement State Radiation Control Program for action, and methods used to resolve allegations that have been closed.
8. Compatibility of Agreement State regulations.
9. NMED reporting including event follow-up and closure information.
10. Schedule for the next IMPEP review.

If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know.

If you have any questions, please call me at (610) 337-5042, or e-mail to ADW@NRC.GOV.

Thank you for your cooperation.

Sincerely,

Original signed by Duncan White

Duncan White, CHP
Regional State Agreements Officer
Division of Nuclear Materials Safety

cc: R. Bores, RI
J. Myers, STP

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3

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