

August 1, 2003

MEMORANDUM TO: Carl F. Dolinka, Acting Director  
Division of Financial Management  
Office of the Chief Financial Officer

FROM: Leah P. Tremper, Chief */RA/*  
Accounts Receivable Team  
Division of Financial Management  
Office of the Chief Financial Officer

SUBJECT: REQUEST FOR APPROVAL TO WRITE-OFF A  
DELINQUENT DEBT (WRITE-OFF NO. FY2003-46)

The Accounts Receivable Team has been attempting to collect the unpaid delinquent debt of St. Francis Medical Center. St. Francis Medical Center was issued materials annual fee Invoice No. AM3415-03 in the amount of \$5,100, on June 2, 2003. St. Francis Medical Center's license was terminated on January 17, 2003 and, the invoice was prorated 50%. Since St. Francis Medical Center is being dissolved by the Court of Common Pleas of Allegheny County, it is recommended that collection activity for this invoice be terminated, and the debt be written off. This recommendation is consistent with 10 CFR 15.55(a) which states that collection activity may be terminated when it becomes clear that the NRC cannot collect or enforce collection from the debtor having due regard for the judicial remedies available to the NRC, the debtor's future financial prospects, and the exemptions available to the debtor under State and Federal law (e.g., out of business). The amount recommended to be written off is \$2,550. We will issue a 1099C to the IRS.

APPROVED:

*/RA/*

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Carl F. Dolinka, Acting Director  
Division of Financial Management  
Office of the Chief Financial Officer

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Date

Distribution:  
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ADAMS - Yes/No    SENSITIVE/NON-SENSITIVE    PUBLIC/NON-PUBLIC                      **Initials - lpt**

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<b>DATE</b>	07/31/03		7/31/03		7/31/03		8/01/03	

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