

July 10, 2003

Mr. Michael Stephens, Administrator
Radioactive Materials Program
Bureau of Radiation Control
Department of Health
4052 Bald Cypress Way, Bin C21
Tallahassee, FL 32399-1741

Dear Mr. Stephens:

Your participation has been requested to act as a team member on the Louisiana Integrated Materials Performance Evaluation Program (IMPEP) review. The Louisiana IMPEP review has been scheduled for October 27-30, 2003 in Baton Rouge, Louisiana.

You have been assigned lead reviewer for the common performance indicator, Sealed Source and Device Evaluation Program. It is important that you review the results of the previous IMPEP and the IMPEP criteria for your assigned indicator prior to the review. The "IMPEP Toolbox" at the NRC Office of State and Tribal Programs website: (www.hsr.d.ornl.gov/nrc/home.html) contains additional information you may find useful.

If you have any questions regarding this review or the IMPEP process in general, please contact me at (301)-415-2589. I appreciate your assistance with the upcoming review.

Sincerely,

/RA/

Lance J. Rakovan
IMPEP Project Manager
Office of State and Tribal Programs

Michael Stephens

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