



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

JUN 13 2003

MEMORANDUM TO: DAF

FROM: Stephen Pool  
Contracting Officer  
CMC2/DC/ADM

A handwritten signature in black ink that reads "Stephen Pool".

SUBJECT: CLOSEOUT OF NRC-30-94-231

The contract with Gray Personnel Services expired on 4/30/96. August 6, 1996, the contract specialist requested closeout paperwork from the contractor. On February 15, 2001 a follow-up call was made for the paperwork. No response was received. On April 25, 2001, Steve Devoe, Gray Personnel Services notified NRC that the company was bankrupt and the company dissolved on June 30, 2000. The final paper work was request again on April 27, 2001 per telecon with Steve Devoe. The contractor never returned the paperwork. A second attempt was made to get final paperwork. The documents were mailed certified receipt on April 25, 2003. The documents were returned undeliverable and the contractor can not be located by phone or by mail.

Therefore, the contract is being closed unilaterally by this memorandum and the remaining funds in the amount of \$3,106.23 are being unilaterally deobligated as Modification No. 5 (see attached) to the subject contract.

TEMPLATE - ADM001

ADM002

2. AMENDMENT/MODIFICATION NO. 005	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQ. NO. DAF FORM dtd 6/13/03	5. PROJECT NO. (If applicable)
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6. ISSUED BY U.S. Nuclear Regulatory Commission Div of Contracts Two White Flint North - MS T-7-I-2 Washington, DC 20555	CODE 3100	7. ADMINISTERED BY (If other than Item 6) U.S. Nuclear Regulatory Commission Div of Contracts Two White Flint North - MS T-7-I-2 Washington, DC 20555	CODE 3100
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8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)  Gray Personnel Services  332South Michigan Avenue Suite 1940 Chicago IL 60604	(X)	9A. AMENDMENT OF SOLICITATION NO.
		9B. DATED (SEE ITEM 11)
		10A. MODIFICATION OF CONTRACT/ORDER NO. NRC-30-94-231
		10B. DATED (SEE ITEM 13) 05-01-1994
CODE	FACILITY CODE	X

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment of each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)  
APPN: 31X0200 B&R No.: 59315323035 JCN: J9318 BOC: 252T  
Deobligate \$3,106.23

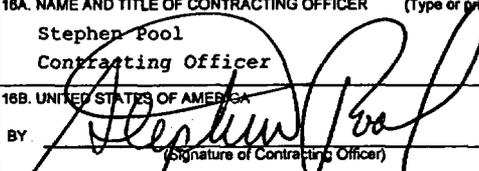
**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(X)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) Closeout of Contract

**E. IMPORTANT:** Contractor  is not,  is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  
Modification follows on page 2.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Stephen Pool Contracting Officer
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)	15C. DATE SIGNED
	16B. UNITED STATES OF AMERICA BY  (Signature of Contracting Officer)
	16C. DATE SIGNED 06-13-2003

The purpose of this modification is to deobligate excess funds in the amount of \$3,106.23. Therefore the obligated amount is decreased by \$3,106.23 from \$201,392.18 to \$198,285.95. Accordingly, Section B.3., CONSIDERATION AND OBLIGATION –COST PLUS FIXED FEE (JUNE 1988) ALTERNATE I (JUNE 1991), paragraph (c) is modified as follows:

"(c) The amount currently obligated by the Government with respect to this contract is \$198,285.95 of which the sum of \$180,683.92 represents the estimated costs and 17,602.03 represents the fixed fee."

All other terms and conditions of the contract remain the same.

A summary of obligations for this contract from date of award through the date of this action is given below:

Total FY94 Obligation Amount::	\$120,000.00
Total FY95 Obligation Amount::	\$120,000.00
Total FY96 Deobligation Amount:	\$ 38,607.82
Total FY96 Deobligation Amount:	\$ 3,106.23
Cumulative Total NRC Obligation:	\$198,285.95

This modification deobligates funds in the amount of \$3,106.23