

2ND AUDITING TRAINING COURSE

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JUN 06 1990

MEMORANDUM FOR: B. Joe Youngblood, Deputy Director
Division of High-Level Waste Management

Ronald L. Ballard, Chief
Geoscience & Systems Performance Branch

John J. Linehan, Director
Repository Licensing and Quality
Assurance Project Directorate

Joseph O. Bunting, Chief
Engineering Branch

FROM: Robert E. Browning, Director
Division of High-Level Waste Management

SUBJECT: AUDIT TRAINING COURSE

As indicated in my April 11, 1990, memorandum, we are planning to have a second audit training course for the Division of High-Level Waste Management technical staff who participate in audits and surveillances of the U.S. Department of Energy Office of Civilian Radioactive Waste Management. The purpose of this course is to enhance the technical staff's familiarity with proper auditing approaches and techniques.

The training course consists of four days of class instruction and a fifth day of course review and a written examination. The course involves active participation and role playing in workshops and exercises by all class participants. After completion of the course and exam, participants will receive a certificate confirming attendance and course completion.

The following technical staff are scheduled to attend this course:

Linehan, John
Altomare, Philip
Brooks, Dave
Coleman, Neil
Fehring, Dan
Neel, Robert
Pearing, Jerome
Johnson, Robert
Verma, Tilak

Ballard, Ronald
Blackford, Michael
Brooks, Pauline
Coplan, Seth
Ford, William
Park, James
Peshel, John
Lee, Michael

Bunting, Joseph
Bradbury, John
Codell, Richard
Eisenberg, Norman
McConnell, Keith
Interrante, Charles
Corrado, Julia
Stablein, King

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Due to the forthcoming vacation months of June, July, and August, the course will tentatively be scheduled the second or third week in September. Should there be any conflicts with this proposed schedule, please contact the course coordinator, Bill Belke on extension 20445.

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Robert E. Browning, Director
Division of High-Level Waste Management

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